

## OUR LADY OF VICTORY BOARD OF EDUCATION MEETING

6:30 P.M. Tuesday, February 7, 2023, Hybrid

OLV GSMR

Link to Zoom Meeting: <https://kennedy-dav.zoom.us/j/89761654171>

### AGENDA OF REGULAR MEETING

1. CALL TO ORDER
  - a. [OPENING PRAYER](#)
  - b. ROLL CALL
    - c. Ann Craig, Tom Poston, Chris Fox, Heather Rushenberg, Chad Steimle, Lisa Snider, Courtney Mau, Jennifer Boyd, Fr Jake, Julaine Edwards, Molly McCarty
    - d. Parish Council:
    - e. Guest: Shannon Runyan, Sasha Lundquist
    - f. Home & School: Allison Arlt
  - g. ACCEPTANCE OF AGENDA
2. READING AND APPROVAL OF MINUTES OF past meeting
  - a. Accepted
3. ADMINISTRATIVE REPORTS (Written reports pre-submitted)
  - a. Principal of JFK (Chad)

#### Leadership of School Culture and Instruction:

1. Claire Schaecher received her Iowa license and has taken over band duties. Mr. Connors' supplemental contract for band instruction has been terminated by mutual agreement.
2. Work on becoming a High Reliability School (Level I) through Marzano Resources continues each week. Due to the amount of time it is requiring, we have doubled the number of weekly meetings to accomplish this task.
3. PLC coaching and classroom observation work by Kitty Temming and Ethan Connors began in January.
4. The formal observation process, especially with teachers newer to JFK, continues.
5. Tuition rates for SCCS preschool were received. They are attached. We have as many as 17 options of preschool and wraparound care options available. Several of them are new. The Director of Finance and Human Resources for SCCS, Nikki Gartner, is counting on JFK to turn around its declining preschool and childcare enrollments.
6. The posting of a middle school math position was made, and other advertising has begun. Mrs. Clark will be moving back to Utah at the end of the school year.

#### Managerial Leadership:

1. Dianne Siefers and I completed the technology "purchases/orders" for EANS II funds. Nearly all EANS II funds have now been officially committed. Machines have begun to arrive and are being configured for our use.
2. I attended another webinar regarding the state school security grant process that makes \$50,000 of federal funds available to each school building. It's a good deal of work and work with which we don't have any experience as the federal reporting requirements for all other federal grant programs are handled by the DCSD. SCCS principals agreed that perhaps we can work together on these applications.
3. Much of JFK's accounting work will be done at the SCCS business office beginning this week. Megan Masterson will spend early mornings at JFK and the rest of her day at the SCCS business office at Assumption. An office position will become available at JFK.
4. Educational Savings Accounts have dominated the conversations at multiple meetings.
5. We have done some preliminary work toward getting a playground estimate for replacing the equipment and surfacing behind the school. Deterioration of both sets is accelerating greatly, and it is harder and

harder to pass internal inspections without work being done. Sections may be “off limits” during recess time in the spring.

6. Quotes for brick work around the exterior of the gym walls and the west windows are being finalized for summer work.

#### Public Relations Leadership:

1. Numerous meetings regarding pre-registration and marketing materials were held. Marketing materials have been distributed to local preschools willing to hand out our materials.
2. Work on our website is being conducted as staff time permits.
3. A Facebook page dedicated to preschool is in operation.

#### Leadership in Diocesan/Parish Context:

1. SCCS: Fr. Jake, as trustee and board member, can provide a better update
  - a. See above on preschool tuition rates.
  - b. A pre-registration/application process was created. It begins on February 6<sup>th</sup>.
  - c. A more finalized enrollment/re-enrollment process is targeted for March 1<sup>st</sup>.
  - d. Lease agreements are almost finalized.

#### 4. PASTOR’S NOTES (Fr. Jake G.)

#### 5. COMMITTEE REPORTS AND COMMUNICATIONS

- a. Finance Committee (Chad S., Lisa, Courtney) (Discussions to be held at board meeting)
  - i. n/a
- b. Nominating Committee (All board members)
  - i. n/a
- c. Policy Committee (Chad S., Molly, Tom) (Spring 2022)
  - i. n/a
- d. Strategic Planning Committee (Chad S., Chris, Ann) (Discussions to be held at board meeting as needed)
  - i. n/a
- e. School Improvement Advisory Committee (Chad S., Lisa, Ann, Chris F.)
  - i. n/a
- f. Marketing/Public Relations Committee (Chad S., Julaine, Tom, Heather)
  - i. Marketing above
- g. Grant Writing Committee (Chad S., Chris)
  - i. n/a
- h. Parish Council (rotating per schedule) 4<sup>th</sup> Thursday of each month 7:00 pm
  - i. nominating is changing to move away from vote
  - ii. Meeting go back to Tuesday
  - iii. Parking lot management while kids are outside during luncheon
    1. meeting will take place on Friday 2/10
  - iv. Sweetheart on 2/11
  - v. Odd jobs - getting Church locked up
  - vi. vernon\*\*

2022	2023
August 23 - Tom	January 26 - Chris

September 23 - Julaine October 28 - Heather November 24 - Lisa	February 23 - Ann March 23- Molly April 27 - Jenifer May 25 - Tom
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- i. Finance Council Rep (Courtney, Heather)
  - i. Meeting revolved around SCCS
- j. Home & School Association (Zoom meeting)
  - i. Therapy dog to JFK in about a month and a ½
  - ii. Plant sale starting
- k. Band and Music Boosters
  - i. n/a
- l. Assumption High School Rep. (Pat Archer)
  - i. n/a

6. ITEMS FOR BOARD ACTION

- a. None

7. ITEMS NEEDING DISCUSSION, BUT NOT NECESSARILY BOARD ACTION

- a. None

8. COMMENTS FROM AUDIENCE and OPEN FORUM

9. CLOSED SESSION NEEDED?

- a. None

10. CLOSING PRAYER

Additional Documents/Files to be Sent:

[Preschool rates for preschool](#)

[Tuition Rates Proposed \(except it doesn't have K-8 tuition rates\)](#)

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BOE Meeting Schedule: 1<sup>st</sup> Tuesday of each month at 6:30 pm (except as noted)

2022

August 2

September 6

October 4

November 1

December 6

2023

January 3

February 7

March 7

April 4

May 2

June 13

