

OUR LADY OF VICTORY BOARD OF EDUCATION MEETING
6:30 P.M. Tuesday, December 1, 2020 via Zoom

AGENDA OF REGULAR MEETING

1. CALL TO ORDER
 - a. OPENING PRAYER
 - b. ROLL CALL
 - i. Fr Jake, Chad Steimle, Jennifer Wemhoff, Kaye Meyers, Evan Brankin, Julaine Edwards, Chris Fox, Tom Poston, Lucas Roth, Peter Schuster, Lisa Snider, Ann Craig, Courtney Mau
 - ii. Guest: Kim Burken
 - iii. Parish Council: Shawn Atwater
 - c. ACCEPTANCE OF AGENDA
 - i. Accepted
2. READING AND APPROVAL OF MINUTES OF past meetings
 - a. Approved
3. COMMENTS FROM AUDIENCE and OPEN FORUM
4. ADMINISTRATIVE REPORTS (Written reports pre-submitted)

a. Principal of JFK (Chad)

Ethical Leadership:

1. There are four major projects currently underway, in addition to the normal work, and Emma Wolf is doing most of the legwork for them:
 - a. Examining our cultural diversity actions. Emma “attended” a training two weeks ago to help gather information for us to utilize.
 - b. Developing Social-Emotional-Behavioral learning alternatives/additions to detentions and/or suspensions.
 - c. Analyzing the results of the SEB screener for 6th-8th grades.
 - d. Determining, along with the other Catholic schools, an alternate to Career Cruising for 8th graders. The license expired this fall.
2. We continually work with staff and families regarding COVID issues.

Leadership of School Culture and Instruction:

1. Preparations are being made in case we would have to go fully remote:
 - a. The remote learning plan is being revised based upon what we’ve learned this fall, as well as what some other schools/districts are doing. Examples are below:
 - i. Revised the number of minutes for some grade levels
 - ii. Created the building-wide schedule for synchronous learning online
 - iii. Determined additional staffing requirements for ECLC as some of the staff would be teaching online at the same time
 - b. K-8 students are now 1 to 1 with iPads or Chromebooks, and all students were sent devices home before Thanksgiving to begin to carry back and forth on a daily basis.
2. The team working on our return to learn/return to open and remote learning plans continues to meet regularly. Updates are made regularly to these plans. The FAQ has not, however, been updated for several weeks. The Return to Learn link again is [HERE:](https://docs.google.com/document/d/1S0XxBLdDHbDrIQcmJBF0sYvmm4yCYXCRafsDauiusv8/edit?usp=sharing)
<https://docs.google.com/document/d/1S0XxBLdDHbDrIQcmJBF0sYvmm4yCYXCRafsDauiusv8/edit?usp=sharing>
 - a. Currently, all education-involved staff at JFK are considered, by our decision as allowed by the governor’s proclamation, “critical infrastructure workers” and exempt from quarantining requirements for close contacts. Food program employees are the exception to this decision. We are likely changing this standard to draw a distinction between close contacts and household

- contacts with household contacts having to quarantine. This change will increase staff absenteeism.
3. Finance Council asked a good question last night: Are we seeing a difference in student performance from those who are remote and those who are face-to-face. The answer should be nuanced:
 - a. Those who were doing poorly with face-to-face instruction continue to do poorly with remote learning.
 - b. Those who were doing well with face-to-face instruction continue to do well **if they have strong support at home**. Without strong support at home, there is a drop off of academic performance by all students.
 - i. Strong support at home means parents or a guardian are making sure their students are logging in for livestreamed classes, doing their work, etc. They are able to devote time to their kids' educational needs, often time throughout the work day.
 - ii. Weaker support at home comes from parents or guardians who are working themselves and cannot devote time to their kids' educational needs, particularly during the work day hours.
 - c. Can students "recover" from remote learning?
 - i. Those who are only doing remote learning temporarily seem to be able to recover when they return to school, even if there was a drop in their work during the absence. These are probably the same kids who can "afford" to have a longer term absence in general.
 - ii. It is unknown if those who are doing poorly with long-term remote learning will recover once they resume face-to-face instruction.
 4. COVID:
 - a. See PPT for both Scott County and JFK information
 - b. Changes in attendance occur rapidly among both students and staff. On one day, it's manageable, and then, on the next day, it's barely manageable.
 - c. We have been lucky that most of our staff absences so far have not been among our 30 BOEE staff but among our support staff. If we had been experiencing *teacher* absences of 10%-20%, like we were for the *entire* staff, we may have had to move some classes/grades to remote learning.
 - d. We made it through Thanksgiving with face-to-face instruction. Making it to Christmas will be another challenge. Below are my predictions:
 - i. Absences will likely be flat or even drop on November 30th with people returning from early vacations and ending quarantining that people were OK with doing for a short week before Thanksgiving. These returns may be balanced with new absences.
 - ii. New absences from illness will continue to grow, and quarantining will grow exponentially in the 4-7 day period after Thanksgiving.
 - iii. By the end of next week, we will be trying to decide if we can remain open.
 - iv. Once we shut down before Christmas, we will remain shut down until after Christmas break.
 - a. How will we know when we can resume face-to-face instruction as we will not have our own data during a shutdown? The only data we will have will be community data, and that data has not been good for weeks.

Managerial Leadership:

1. Technology:
 - a. Being able to go 100% remote with all students having devices was a monumental task, and Dianne Siefers should receive accolades for her work. Trying to keep up with the increasing use of technology this year while also rolling out new machines, refurbishing machines, repairing machines, installing new software building-wide, providing support for both staff and students, helping to determine what equipment, cables, software, etc. are needed, etc. has been a herculean task, and she has risen to the occasion, as she always does.
2. The state has released \$6,000-\$7,000 in CARES Act funding that we can use through the DCSD. We also have about \$7,000 of CARES Act funding still available.
3. Payroll is processed monthly, including extra work related to COVID. Other bills are regularly processed in the school office.
4. Work on the 2021-22 budget has begun.

Challenges that we will face include the following:

- Enrollment projections:

- Enrollment declines over the last five years have averaged about 5%. At this rate, K-8 enrollment would be about 310 for next year.
 - The largest grade in the building is 8th grade with 42 students. The last 3-5 year average for kindergarten is about 37-39.
 - Our initial projected enrollment for 2019-20 was about 324 K-8 students, down about 5.8% from the previous year. We reduced it to 304 due to COVID. Our “official” enrollment on October 1st, however, was 326.
- Financial assistance might not be as plentiful even as more people are applying.
 - At current donation levels, the STO would be able to provide assistance for about 50% of those receiving aid this year.
 - Concentrated efforts are being made to push toward the \$1.3 million cap by December 31st.
 - The current amount of tuition owed but not yet paid is higher than normal:
 - As of 7/25/19: \$15,200
 - As of 6/1/20: \$49,000
 - As of 11/30/20: \$64,000
 - We only budget about 1% for what would ultimately be uncollectable, which would be about \$10,800 in 2020-21
- The \$50,000 increase in parish subsidy for 2020-21 was a one-time boost and will be scaled back to a more “normal” level. I would anticipate a level between \$600,000-\$625,000, a decrease of at least \$25,000.
- A one-time transfer of nearly \$20,000 from the lunch subs account to the general fund was included in the 2020-21 budget.
- Sustaining a 1 to 1 student to device ratio, after getting there with one-time funding, will be a long-term challenge.
- ELA material subscriptions expire at the end of the year, and new materials will be necessary
- Funding from the Scott County Catholic Schools’ Foundation (SCCSF) for tuition assistance, health insurance, and retirement benefits will no longer include the health insurance and retirement benefits portions of about \$8,200 and \$22,000, respectively.
- Staff received salary increases of about an average of 0.3%. The Consumer Price Index for the last 12 months ending in October is an unadjusted 1.2%. Staff members are working at a net loss this year.
- Crude estimates of revenue increases for next year could be between \$50,000-\$80,000. Currently, before any increase in parish subsidy, the net revenue increase is about \$27,000.
- Crude estimates of expense increases for next year, before salary increases, are likely to be at least \$55,000 and as much as \$100,000. Currently, and with more detailed projections, expenses are estimated to increase in excess of \$35,000 before salary increases. Including a salary increase average of 1%, expenses rise in excess \$54,000.
- Summary of challenges: Gains from tuition increases and a few more students than had actually been budgeted for 2020-21 will be offset by the loss of one-time revenue boosts (lunch subs transfer and parish subsidy transfer larger than normal) and reduced funding from the SCCSF before we even look at staffing levels and salaries.

Leadership in Diocesan/Parish Context:

1. We continue to have weekly meetings with Scott County Health Department. Data is in the PowerPoint.

b. Faith Formation/Religious Education Coordinator (Kaye)

Coordinator Religious Education / Safe Environment Coordinator (Kaye Meyers)

- Faith Formation classes met November 18, even though Davenport Schools went to 100% remote, with 62% of our students present. We will continue to monitor numbers and determine each week if we will be meeting in-person.
- On-going communication with families and catechists on COVID protocols. (Currently requiring masks at all times.)

- Preparing materials for First Reconciliation which will be Thursday, December 3 and Saturday, December 5.
- Prepared and sent home a packet of material for parents to use to help prepare their child for First Reconciliation since we did not hold an in-person family gathering.
- Wrote an article for upcoming Victory Voice.
- Verifying Baptismal records for students preparing to receive First Reconciliation.
- Working with parents of students wanting to receive First Reconciliation and First Eucharist who have not yet received the Sacrament of Baptism.
- Gather requested materials for Catechists.
- Worked with fellow staff on creation of a survey about Faith Formation in our parish.
- Participate in weekly pastoral staff meetings.
- Write weekly bulletin articles.
- Document monthly expenses and income to Faith Formation budget.
- Participate in Confirmation Revisioning meetings.
- Verify compliance with Safe Environment requirements for employees and volunteers at JFK and OLV.
- Prepare lessons and work with two 8th grade students at JFK weekly who will be receiving their First Holy Communion along with Confirmation.
- Prepare weekly lessons for Kindergarten Family Faith Formation.
- Prepare lessons for families who are participating in Faith Formation online instead of in-person.
- Working with Lisa and Jennifer on updating the Faith Formation website
- Working with Jennifer and Lisa on developing possible parent ministries at OLV.

c. Faith Formation/Adult Faith Formation (Jennifer)

- Adult Faith Formation report to Parish Council (December 2020)
- Submitted by Jennifer Wemhoff
- I participated in pastoral staff meetings during the month of November.
- I write bulletin articles as needed.
- I wrote and submitted a couple of articles for the upcoming Victory Voice.

- I continue to participate in the Confirmation Revisioning meetings that Evan has scheduled.
- Looking to find Hope, Peace, and Strength this Holiday season? The following video on YouTube is worth the watch by Fr. Mark Toups and Sister Miriam Heidland it is about an hour in length and well worth the time. Use the link or go to YouTube and search for How to find Hope, Peace, and Strength for the Holidays.
- [https://www.youtube.com/watch?v=r1FfbgsB_wc&utm_source=sfmc&utm_medium=email&utm_campaign=Rejoice+Holy+Family+-+Email+32+\(Big+List\)+-+%5BReminder%5D+Finding+Hope%2C+Peace%2C+and+Strength&utm_term=visit+the+YouTube+page&utm_id=218939&sfmc_id=95350187](https://www.youtube.com/watch?v=r1FfbgsB_wc&utm_source=sfmc&utm_medium=email&utm_campaign=Rejoice+Holy+Family+-+Email+32+(Big+List)+-+%5BReminder%5D+Finding+Hope%2C+Peace%2C+and+Strength&utm_term=visit+the+YouTube+page&utm_id=218939&sfmc_id=95350187)
- ***Rejoice! Advent Meditations with the Holy Family, Journal*** have arrived. Books are still available, for \$5 each, in the parish office. I also sold books after all the masses the weekend of November 14-15.
- The next formal Adult Faith Formation offering will be available at the end of January. We will be continuing the **Walking Toward Eternity** series with **Walking Toward Eternity Engaging the Struggles of Your Heart Part 2**. Two sessions will be offered; one virtual session and one in person session. Virtual sessions will be held on Sunday's beginning January 24 from 4:00-5:00pm and ending March 14. In person sessions will begin on Tuesday January 26 from 6:30-8:00pm in the Parish Center and ending March 16. For the in person session we will be socially distancing and wearing face coverings. Cost of the journal is \$17. To register for either session please contact me at davolvaff@diodav.org by December 29 so that journals can be ordered and arrive on time.
- One of the small groups from ***The 99 Experience*** has concluded their discussion of ***The Handbook*** and decided to keep meeting. They are reading and discussing, ***A Second Look, Encountering the True Jesus*** by Mark Hart. Another group will be meeting during Advent to discuss the book: ***Rejoice! Advent Meditations with the Holy Family*** and will look at taking part in the Emmaus group initiative that the diocese currently launched after Advent. The other small group from ***The 99 Experience*** is still meeting to discuss ***The Handbook***.
- Starting January 1, 2021, Fr. Mike Schmitz will host a podcast: **The Bible in a Year**. Fr. Mike Schmitz takes listeners through the whole Bible in one year using a reading plan inspired by The Great Adventure Bible Timeline® Learning System.
- Episodes will include:
 - Two to three Bible passages read to you by Fr. Mike
 - Commentary from Fr. Mike
 - And special guest appearances
- The Bible in a Year Podcast makes the Bible personal and accessible. This is not just another "Bible story", it is your story, that God has been writing from the beginning of time. Visit Ascensionpress.com for more information.
- The next **Masterclass** (training for leaders for ***The 99 Experience***) is scheduled to begin Thursday January 28 and ending March 4. The next ***The 99 Experience***, will hopefully be held March 21-23, 2021.
- RCIA began Sunday September 20. Sessions are being conducted in person and via zoom.

d. Youth Ministry and Confirmation Coordinator (Evan)

What are we doing to accomplish these goals?

Last year we took a hard, concerted look at how we do youth ministry at OLV, following in the footsteps of our Confirmation re-visioning process. We believe that these values, purpose, and goal will allow us to remain aligned with and achieve over time the goals of Renewing the Vision for youth ministry.

Core Values:

Living our Faith in Christ
Hearts burning with Love
Accompanying Youth
Treating everyone like Family

Core Purpose:

“Because we belong to God, we want to help youth experience God’s salvation.”

Big, hairy, audacious Goal (BHAG):

“100% of parish youth active in ministry and their faith by 2025.”

Vision for our Future:

“Imagine a parish community which has over 400 young people active in it every year. Feel the vibrant energy of an entire congregation inspired and infused with youthful vitality. Families lead the way, excited to grow in their faith and comfortable with their kids’ questions because they have powerful tools for discipleship. Consider the entire Quad City community and beyond when our youth live like Catholic disciples of Jesus everywhere they go for all their lives; and who know God will be there for them through life’s ups and downs. Think of youth and families knowing Jesus personally and comfortably talking about Him while sharing their faith stories. Dream of the impact on young people who experience parish adults knowing their names, serving as mentors for them, praying for them, and caring for them. Envision a parish that does *more* - for, with, and through young disciples. Think about how welcoming, warm, and inviting it would feel to all of our parishioners and to members of the entire community.”

What will 2020 look like?

While we have completed our visioning process, we’re still developing our strategic plan for the next five years. In the meantime, we’ve had to adapt to a ministry year following the diocesan recommendations for completely non-gathered ministry. To this end we’re planning a multi-pronged approach to ministry with four main areas of focus: Our website, social media/youtube, care packages, and Alpha online. More on this below. Part of how we plan to accomplish these tasks is developing ministry teams to handle them.

Our virtual youth room has caught the attention of the Diocese and other youth ministry leaders, so I led a presentation on how to create one at our monthly YM gathering on Tuesday, November 3rd.

Our YouTube team has struggled to find meeting times, but we’ve started getting our technology together with our production team at least. We will continue to try to find workable times for everyone.

We completed all our Sophomore and Junior Care Packages in October, and Kathy is now working on the College Care Packages. We put together a special care package for seniors focused on Ephesians 6:10-18 – putting on the armor of God, to help them spiritually prepare for life after high school. Those went out to Seniors families in November, prior to Thanksgiving week. For December we plan to send Christmas cards to our teens.

Our Alpha team is set to become our Evangelization team, whose focus would be on relational, evangelistic ministry to the youth of our parish community. We have completed our youth alpha – and have invited the teens who have participated to help lead a new Alpha for their friends in the Spring.

With each of our four prongs of non-gathered ministry launched, the youth ministry planning team has started working towards planning events in the parish this Fall. Our goal is to offer a few larger events for ministers, family, and youth, throughout the season to complement our other ministries.

1. We were planning a Davenport scavenger hunt for the weekend of November 6-8th in conjunction with St. Paul and Our Lady of Lourdes, but recent events at AHS caused us to reschedule this event so we could be more focused on the needs of our youth and families this week. We will do this for Advent in December instead on the weekend of the 12-13th.

What about fundraising and trips this year?

Fundraising this year looks like it will be dramatically reduced – we may not be able to hold many of our usual events. We will complete our Ave of Flags as usual.

We are planning a St. Nick's Raffle in lieu of a parish wide event. Families purchase \$5 ticket per child and are entered to win a themed gift basket. On December 5th and 6th, families can bring their tickets, along with a shoe for each child, and St. Nick will leave candy and other prizes for them.

We will explore an online trivia night event, but it would likely be free will offering only.

We will look at how to accomplish a "Sweetheart To Go" Valentine's dinner depending on pandemic levels in 2021.

Our final Ave of Flags event was Veteran's Day, and we again had help from the Knights. The Knights of Columbus have offered to take over our Flag Route in order to increase their levels of patriotic and civic engagement, while still splitting the proceeds with youth ministry.

Right now we can't effectively plan for Steubenville or NCYC 2021. We will wait to see how the situation develops with reference to the pandemic, and the Diocese's plans. All major conferences and events in 2020, including Holy Fire, and the Iowa Catholic Youth Conference, have been cancelled.

Where does that leave us? We must still resolve at least one fundamental question:

"How do we transition back, and to what do we transition, when the Covid-19 situation is over? What will be our new 'normal?'"

-Youth ministry will continue our process of prayer and planning as we begin discerning our strategic planning team, and developing a new leadership structure.

-Some of our ministry teams have launched. Others we would like to develop include a stronger prayer team, and a cheer team to support teens at their various events.

-If the ministry teams we develop during the pandemic are effective, we will continue them after the pandemic has ended, while looking for ways to transition to at least some in person ministry as well. There's no reason to discontinue sending postcards and care packages, or to stop engaging with youth in the digital space. But we could potentially move Alpha to an in person format very easily once it becomes safe to do so.

What about parish college students and young adults?

We are still offering monthly Theology on Taps for young adults – our most recent was on November 20th on relics and the Communion of Saints. We're planning another for Advent, but do not yet have a date. We're hoping to have Fr. Ross Epping do something on the music of Advent.

We have developed a facebook presence to engage young adults in ministry and promulgate event information.

When the pandemic calms down and we can resume longer, in person meetings, we will explore how to develop small groups for emerging adults in the Quad Cities in conjunction with other local parishes. We also launched a group of young adults in Alpha in October, they will likely meet every other week.

Confirmation Coordinator's Report:

Revisioning Confirmation: The visioning process for Confirmation we are using comes from the Center for Ministry Development (CMD), and training in it was part of my certification process for youth ministry. We continue to meet to work on the strategic planning portion of this process.

Core Values:

Love of the faith
Transformational relationship with God
Developing faith-filled relationships
Sharing God's gifts through service.

Core Purpose:

God desires a relationship with each of us as His children. Preparing for Confirmation helps Christians discern and develop this relationship to fully live the grace of the Sacrament throughout their lives.

BHAG:

"100% of Confirmandi involved in ministry at their parish by 2025."

Vision for our Future:

"Imagine a parish community which has over 400 young people active in it every year. Feel the vibrant energy of an entire congregation inspired and infused with youthful vitality. Families lead the way, excited to grow in their faith and comfortable with their kids' questions because they have powerful tools for discipleship. Consider the entire Quad City community and beyond when our youth live like Catholic disciples of Jesus everywhere they go for all their lives; and who know God will be there for them through life's ups and downs. Think of youth and families knowing Jesus personally and comfortably talking about Him while sharing their faith stories. Dream of the impact on young people who experience parish adults knowing their names, serving

as mentors for them, praying for them, and caring for them. Envision a parish that does *more* - for, with, and through young disciples. Think about how welcoming, warm, and inviting it would feel to all of our parishioners and to members of the entire community.”

I am continuing to contact those families who did not participate in the Confirmation masses to help their youth move forward in their faith – of three families who didn’t respond at all, I have now reached two. One will confirm with next year’s class, the other needs to start their paperwork and we’ll see what options are available when they’re ready. We were able to offer optional pictures to those who wanted them, a few families participated in that.

Strategic planning for how to achieve our goal following our values and purpose is almost complete, with a special segment dedicated to a COVID-19 response. We’ve met several times via zoom and at this point are looking at concrete planning for the coming year.

Our NET retreat for 8th grade in 2020 has been cancelled due to pandemic concerns, and as a result of a lack of funding from the Gala. Normally the confirmation retreats are funded by the FF portion of Gala money, which we didn’t have last year. The Holy Fire Chicago conference, our retreat option for 7th grade in 2020 has officially been cancelled by the Archdiocese of Chicago. We don’t yet have another retreat option for 7th grade. The diocese may not require retreats as it usually does this year, but part of our new strategic plan suggests the development of a youth retreat at the parish for Confirmation which is similar to a CEW in format. We will begin developing this retreat in an attempt to offer at least part of it to our youth as an option. We’re looking at March 4th and 10th for potential dates. As we get closer to this time we will plan more specifics, but we’re hoping to include Confession, adoration, and small group discussion time at the core of the retreat.

Our Confirmation date is April 17th, mass at 10:30am. Our practice will be April 16th, at 6pm, in the Gathering space. Details on Confirmation, including forms and invitations to our zoom parent meetings on September 29th, went out on September 14th.

5. PASTOR’S NOTES (Fr. Jake G. / Fr. Scott Foley)
 - a. Still working on Bid for HVAC
6. COMMITTEE REPORTS AND COMMUNICATIONS
 - a. Generations of Faith Committee (Julaine, ???)
 - i. n/a
 - b. Finance Committee (Chad S., Peter, Lisa, Luke)
 - i. Discussions to be held at board meeting
 - c. Nominating/Elections Committee (All board members): January 2021
 - i. n/a
 - d. Policy Committee (Chad S., Luke, Tom): Spring 2021
 - i. n/a
 - e. Strategic Planning Committee (Chad S., Chris, Ann)
 - i. Discussions to be held at board meeting as needed
 - f. School Improvement Advisory Committee (Chad S., Lisa, Ann, ???)
 - i. n/a
 - g. Marketing/Public Relations Committee (Chad S., Julaine, Tom, Chad H.)
 - i. n/a

- h. Grant Writing Committee (Chad S., Chris)
 - i. n/a
- i. Parish Council (rotating per schedule) 4th Tuesday of each month 7:00 pm
 - i. Parish Appreciation dinner still under discussion.
 - ii. 700 participants in Lady's council raffle

<u>2020</u>	<u>2021</u>
August 25 - Tom	January 26 - Lucas
September 22 - Julaine	February 23 – Chad H
October 27- Ann	March 23 - Peter
November 24 - Lisa	April 27 – Chris
	May 25 - Courtney
	June 22 - Peter

- j. Finance Council Rep (Peter) – November 30
 - i. Offertory is still down
- k. Home & School Association
 - i. Wreath sale delivery complete, Nothing Bundt Cakes sale complete, Spirit Wear sale ongoing
- l. Band and Music Boosters
 - i. Butterbraid sale delivery complete
- m. Assumption High School Rep. (Pat Archer)

COVID-19 Update:

- o We discussed implementing a mask mandate but did not make a change. At the time of the meeting, the governor had yet to implement her mandate, which it turns out does not apply to schools.
- o This message was sent to students before Thanksgiving break:

• *Dear Assumption Family,*

- o *As we near our Thanksgiving break, we want to take this time to express our gratitude to you for all the efforts you have put forth to make this challenging school year possible. As we all prepare to spend some time away from each other in rest and relaxation, we ask that you be mindful of the various ways that we promote safety for our school community and the community at large. Throughout this pandemic, it is important that each of us, for the sake of more than just ourselves, commits to actions and decisions that mitigate the spread of COVID-19.*
- o *Some of you may have plans to spend time with extended family, friends, or may travel over the Thanksgiving holiday. Though we know that making efforts to social distance during such gatherings requires effort, we ask that you are willing to do the work. Furthermore, wearing masks whenever you are not able to social distance, and even in times when you are socially distanced is important. Anything we can do to increase the chances of keeping ourselves and others safe from the virus should be worth your effort.*
- o *We continue to ask for your help in thinking of others at school as well. This includes time both inside the school day, and during extracurricular activities and your free time. In support of Governor Reynolds' most recent proclamation, we*

continue to request that you wear masks when 6-feet of social distancing can't be maintained. Examples of this would include hallway passing times, waiting in line for lunch, accessing restrooms, offices, and common areas while not seated. Additionally, even when able to be socially distant, please consider wearing a mask in times when masking would not impede your educational efforts.

- *In true Assumption fashion, we are doing many things very well, but we always need to look for ways to improve. Please consider ways that you can help our community maintain safety. While in-person learning requires work (and extra inconvenience during this time), we firmly believe that you and your education are worth it. May you and your families have a blessed Thanksgiving and may God watch over our entire Assumption Family in this time.*

- Mississippi Valley STO:

- COVID-19 is having a negative impact on fundraising for MVSTO. MVSTO is a key strategic partner with the Scott County Catholic Schools, raising over \$1,000,000 annually to provide tuition grants that help keep kids in our schools. This year, 137 students at Assumption are being assisted.
- Today is #GivingTuesday, and from now until Dec 31st, we are seeking to reach a new and increased cap of \$1.3M to provide tuition grants to students facing financial barriers that would otherwise preclude their attendance at one of our schools.
- 97 percent of funds raised will go directly to helping students at All Saints Catholic, Lourdes, John F. Kennedy, St. Paul the Apostle, or Assumption High School.
- Anyone interested in making a donation can:
 - Complete the Gift Form: <https://www.mvsto.org/pdfs/2020%20Gift-Pledge%20Form.pdf>
 - Call (563) 326-5313 x 228
 - Email mvsto@assumptionhigh.org

- n. Scott County Catholic School Advisory Board Rep @ St. Vincent (Chad S, Peter)
 - i. Suspended

- o. Ad Hoc Committees

- i. HVAC Funding (Fr. Jake, Chad S, Jen, Jennifer V, Pat, Luke, Peter)
 - 1. Suspended
- ii. Teacher Support Committee (Peter, Chris, Julaine)

- iii. BoE Constitution and By-Laws (“at least in every year divisible by five”)
(Chad S, Lisa, Peter)

- 1. Google doc was reviewed prior to meeting and on October 29;
several items needing input from Fr. Jake
- 2. Expect to present redlined document at December meeting

7. OLD BUSINESS

- a. Scott County K12 Regionalized Education System

8. NEW BUSINESS

9. ITEMS FOR BOARD ACTION

- a. None

10. ITEMS NEEDING DISCUSSION, BUT NOT NECESSARILY BOARD ACTION

- a. Tuition rate alternatives
- b. COVID

11. CLOSING PRAYER

BOE Meeting Schedule: 1st Tuesday of each month at 6:30 pm (except as noted)

2020

August 4
September 1
October 6
November 3
December 1

2021

January 5
February 2
March 2
April 6
May 4
June 1