

OUR LADY OF VICTORY BOARD OF EDUCATION MEETING
6:30 P.M. Tuesday, February 2, 2021 via Zoom

AGENDA OF REGULAR MEETING

1. CALL TO ORDER
 - a. OPENING PRAYER
 - b. ROLL CALL
 - i. Tom Poston, Chad Steimle, Lucas Roth, Peter Schuster, Fr Scott Foley, Julaine Edwards, Evan Brankin, Ann Craig, Courtney Mau, Lisa Snider, Chad Hagerman, Chris Fox
 - ii. Guests: Andy Craig, Molly Crosby, Cameron Costello, Dianne Siefers, Judy Johnson, Kim Burken
 - iii. Parish Council: Charles Gerlach
 - c. ACCEPTANCE OF AGENDA
 - i. accepted
2. READING AND APPROVAL OF MINUTES OF past meetings
 - a. approved
3. COMMENTS FROM AUDIENCE and OPEN FORUM
 - a. Scott County Catholic Schools Regionalization Efforts – Andy Craig
 - i. Tentative plan to be complete by 2024
4. ADMINISTRATIVE REPORTS (Written reports pre-submitted)

a. Principal of JFK (Chad)

Facilitator of Faith Community:

1. Students will receive an individual blessing of the throat on February 3, the Feast of St. Blaise.
2. Ash Wednesday will be celebrated with ashes on February 17th.
3. We are looking at offering the Sacrament of Reconciliation for students in grades 2-8 on Tuesday, February 23rd.

Ethical Leadership:

1. A draft of “cultural competency” and descriptors has been completed. See separate document. Process:
 - a. Establish definitions/descriptors
 - b. Collect data
 - i. Includes some students doing observations/data collection
 - c. Determine needs
 - d. Training of staff
 - e. Implementing with students to improve our cultural competency

Leadership of School Culture and Instruction:

1. We have contacted three publishers so far regarding new K-8 ELA materials for next school year (and a six year subscription cycle).
2. Winter screenings are underway.
 - a. PS: IGDIs and PELI
 - b. K-8: FAST reading and math assessments
 - i. Anecdotally, we have seen a lot of progress from many students since the beginning of the school year, which was after nearly 5 ½ months without face-to-face instruction. It’ll be nice to see how their winter scores compare to the fall’s scores and to last winter’s scores.
 - c. K-8: Mid-year textbook math assessments
 - i. With a new textbook series and the late arrival in the fall, we will not have good fall to winter comparisons available, and we will not be able to make comparisons to last year.
3. Civic oration, science fair, organ projects, and several other of our “signature” academic activities are continuing this year but have been adjusted for COVID.

4. COVID:

a. Vaccinations:

- i. Education employees in Scott County, including JFK, will be able to receive the Moderna vaccine on February 5/6 or 12/13 with the second dose on March 5/6 or 12/13. Education employees have been made a priority in Scott County.
- ii. Mitigation strategies like social distancing, mask wearing, contact tracing and quarantining, etc. will still be required throughout this school year. Currently, these mitigation strategies will be in place regardless of immunization status. It is possible that these strategies may change over time as more and more people are vaccinated and more research is conducted.
 - a. In January, I have received two communications regarding JFK's mitigation strategies, and they were on opposite sides. Paraphrases are below:
 - a. It is time we stop harming kids with these "draconian" practices and let kids be kids. Face coverings, in particular, have got to go.
 - b. How could it even be suggested in the Principal's Post that there could be an upcoming time when face coverings might not be required? It is our Catholic moral duty to love one another and that means protecting each other by wearing face coverings.

b. The PDT, which also often serves as our Building Leadership Team, revisited our rubric for building and class closure and face coverings.

i. Membership of PDT:

- a. Kitty Temming, Assistant Principal
- b. Melissa Zeimet, in PS
- c. Caitlin Putnam, in the K-2 grade strand
- d. Linda Vogel, in the 3-5 grade strand
- e. Rachael Whelchel, in the 6-8 grade strand
- f. Laura Burke, interventionist
- g. Ethan Connors, specials

ii. The PDT noted the following:

- a. Although still relatively low, trends are currently increasing for the following at JFK:
 - a. Total percentage of students and staff who are absent due to illness, including COVID. Highest rate since 11/24.
 - b. Percentage of students and staff absent due to COVID or COVID symptoms. Highest rate since 1/5, but below November rates.
 - c. Percentage of students and staff absent due to quarantining. Highest rate since 1/5, but below November rates.
 - d. Percentage of students and staff who are expected to be in the building but are absent. Highest rate since early January, but lower than November and December.
 - e. On 2/2, we also had the highest percentage of staff absent since November and ran out of subs, but this information was not available to the PDT, which met on 2/1.
- b. Proper mask wearing among students is decreasing.
 - a. During the observation periods 12/10 – 12/17, the average proper mask usage percentage among students was 93.8%.
 - b. During the observation periods 1/25 – 1/29, the average proper mask usage percentage among students was 90.3%.
 - c. The goal is 95% or more.
- c. Strains of COVID-19 that are more contagious are becoming more prevalent across the country and have now entered Iowa.
- d. Although staff members can begin to receive their vaccination in February, the fully developed immune system response won't be until about April, which is 2-3 weeks after the second dose. At that point there are about two months of school left.
- e. There is no projected timeline for when students might receive vaccination.
- f. Other than proper face covering compliance, wearing face coverings do not seem to be creating significant issues among staff or students.

- g. Our public school counterparts will have “mask mandates” all day, except for eating. Many schools/classes will likely have to compromise on the six feet distance recommendation.
- h. The PDT believes their view represent the vast majority of staff members.
- iii. The PDT recommends the following at this time:
 - a. That no mitigation strategies be changed unless clear and consistent guidance comes from the health department, CDC, Iowa Department of Public Health, Iowa Department of Education, and Diocese of Davenport.
 - b. That the rubric regarding face coverings for the whole building or for an individual classroom be changed such that the “mask mandate” remains in place for students and staff until clear and consistent guidance comes from the health department, CDC, Iowa Department of Public Health, Iowa Department of Education, and Diocese of Davenport.
 - a. The rubric is included in a separate document.
- c. The DCSD is likely to pass a motion next week that future “inclement weather days” be done virtually at least for the remainder of this school year. We do have enough instructional minutes that we would not necessarily need to make up days. See below
 - i. Recommendation: Keep inclement weather days as “closed”
- d. The DCSD is planning on returning to face-to-face instruction within the next several weeks. The DCSD has indicated it will revert back to the bell times in 2019-20, and private schools would have to change as well in order to maintain bus transportation. The DCSD is still discussing Wednesday early dismissals, which had been part of the 2019-20 bell schedule. No final decision has yet been made by the DCSD, but one is expected at least by the end of the first week in February. Below are the 2019-20 bell times for JFK:
 - i. K-8: 7:25 a.m. - 2:40 p.m. (Wednesday dismissal was at 1:40)
 - ii. 4/5 year old PS:
 - a. Morning 4/5 year old PS in 2019-20: 7:25 a.m. - 10:25 a.m. (Wednesday dismissal at 9:55)
 - b. Afternoon 4/5 year old PS in 2019-20: 11:40 a.m. - 2:40 p.m. (Wednesdays: 11:10-1:40)
 - iii. Three year old preschool times were not changed due to COVID and would stay at 7:25 a.m. - 9:55 a.m.

In my opinion, there are really only two options for K-8, and the pros for one are the cons for the other:

- i. Keep our current schedule
- ii. Revert to the 2019-20 bell times with the Wednesday times also matching whatever the DCSD does
 - a. If we follow the DCSD and adjust the schedule, we’d have approximately 1148 instructional hours.” The DE requires 1,080 hours.
 - b. Due to the number of hours the DCSD has in their schedule, they may cancel some early dismissal Wednesdays toward the end of the year.
- iii. Pros/Cons:
 - a. Everyone, including students, staff, and students, has figured out how to make our current schedule work already. Changing the schedule now means everyone has to figure it out again. Afternoon preschool classes probably see the most changes as both their start times and end times would change.
 - b. If we want afternoon bus transportation, we’ll have to do whatever the DCSD decides, which is how we got our current 2020-21 schedule to begin with.
 - 1. There is no telling what sort of option we will have in fall of 2021-22 regardless of what we choose now.
 - i. They could allow us to revert to 2019-20 times then.
 - ii. They could determine a way to accommodate a 2:15 dismissal and “freeze” us into that time.
 - iii. They could change bell times and transportation for 2021-22 anyway.
 - c. Instructional time will increase if we revert back to the 2019-20 times. Depending upon how Wednesdays are handled, anywhere from approximately 65-125 minutes are added back into a school week.

- d. Preparation/private/team work time for teachers will decrease if we revert back to the 2019-20 times. JFK teachers will still need to address the needs of long-term remote learners, temporary remote learners, and face-to-face students. We have some teachers who use the time every day after dismissal to record instruction. Where will this work time go?

Managerial Leadership:

1. Five changes were made to the 2021-22 draft budget and shared with the finance council. The changes reduced the deficit by \$8,500 to \$48,000:
 - a. Technology was reduced \$4,600.
 - b. Retirement benefits were reduced by \$3,600.
 - c. Payroll taxes were adjusted for the remaining reduction of about \$300 due to the following two changes that otherwise had a net zero impact:
 - i. Teacher salaries were reduced by \$4,100. For the last 7-10 years, H & S has been giving teachers \$300 to spend on their classrooms. In order to avoid paperwork for reimbursements, the funds were added to teachers' salaries as a bonus (with taxes withheld but eligible for 401(k) matching). This year, H & S reduced it to \$150, and I don't see them adding it back in next year's H & S budget.
 - ii. The above move reduced expenses by about \$4,100, but it also reduced "other income" where the H & S amount had entered the school budget as revenue.
 - iii. FYI-- The reduction to \$150 in 2021-22 was made after H & S passed its budget and had been unanticipated. A \$150 reduction in what teachers normally saw on their paycheck coupled with a minimum raise of 0.3% means some teachers may see as little as a \$10 actual raise for the entire year. Many hourly paid employees may realize a larger annual increase in wages than some teachers.
 - d. The current draft budget is based upon the line item for teacher salaries to increase by about 1% for teachers. There are a number of different ways we can get to that figure. In most models, the lowest raise is about 0.48%, and there are about five staff members who receive more than 1%. Most teachers' raises probably fall into the 0.5% to 0.65% range.
 - e. Finance Council:
 - i. Finance Council has indicated a school transfer of \$650,000 would be likely for the 2021-22 school year, using PPP funds still available through the parish checking/savings account. A transfer of \$650,000 would yield a \$2,000 surplus in the current draft of the 2021-22 school budget.
 - ii. Finance Council is assuming that PPP funds still available will be needed yet to balance the 2020-21 budget. It was noted, for example, that although the school has 23 more students than budgeted, tuition payments are behind the budgeted amount. Fr. Jake indicated that there may need to be some tough decisions about allowing families to continue into the 2021-22 school year based upon their past ability to pay their tuition bills.
2. The parish is not eligible for the second round of PPP loans because gross revenue has not declined by 25% even without considering all of the capital campaign donations that have come in this past year/quarter. The school may be eligible for an Emergency Assistance to Non-public Schools (EANS) through the \$2.75 billion the federal government has authorized to be distributed through the states. Once Iowa opens up the application process, we can apply for funds. One possible use is for ventilation systems. We are also looking at technology needs, including a significant replacement to the wifi at JFK.
3. Getting an updated quote from Ryan & Associates has stalled:
 - a. In August, a quote that added ionization air purification was received, and we had some follow up questions that have never been addressed
 - b. Electrical estimates needed to be redone due to a significant anticipated price increase in the fall, and then the electrical contractor was unsure of what the scope of the project had been that he was really quoting
 - c. The quote for the whole thing needed to be redone as the cost of raw materials is skyrocketing
 - d. There was an unexpected changeover of the person/supervisor who was "signing off" on the costs for our project
 - e. The lead person with whom we have been working for the last four years may be changing
 - f. Our project was recently given to a new supervisor

Public Relations Leadership:

1. Marketing materials have been or are in the process of being assembled and distributed:
 - a. Materials for our preschool families regarding roundup
 - b. Materials for area preschools that allow us to distribute them for our roundup
 - i. Last year, we delivered 230 folders. This year, we have permission to distribute 140.
 - c. Materials for kindergarten round-up itself
 - d. Materials for 4/5 year old PS registration
 - e. Materials for 3 year old PS registration
 - f. Materials for ECLC registration
 - g. Materials for inquiries regarding 1st-8th grade enrollment
2. A new brochure was created. It should be included in the above materials, if available in time for distribution. It will also be mailed to all parishioners.
3. Information was made available to *The Catholic Messenger*.
4. Post cards are distributed or mailed to all parishioners with kindergarten or preschool eligible students.
5. A bulletin stuffer was distributed.
6. The principal's address to the parish for Catholic Schools Week was recorded this year. It is on our website and was emailed to all parishioners on Saturday. It will be available and distributed through other means as well.
7. Pictures were provided for the stewardship video playing in gathering space and on the website.

Leadership in Diocesan/Parish Context:

1. I provided feedback to Lee Morrison and Tom Chapman (Iowa Catholic Conference lobbyist) regarding several pieces of proposed Iowa legislation.
2. A legislative alert regarding Senate File 159 was shared with families, and I responded to people's questions.
3. Iowa Senate File 159 as amended was passed and now proceeds to the house.
 - a. Establishes a "student first scholarship program" starting in July 2022 whereby families with entering kindergartners or 1st – 11th graders would be able to use the scholarship funds at private K-12 schools in Iowa, if they would otherwise have to attend a public school identified as in need of "comprehensive support."
 - b. Expands how charter schools can be established.
 - c. Makes it easier for families to open enroll out of districts that have a voluntary diversity plan.
 - d. Allows for the establishment of a statewide student information system to be run by the department of education or its vendor.
 - e. Increases the tuition and textbook tax credit for families from 25% of the first \$1,000 (nets to \$250) to 50% of the first \$2,000 (nets to \$1,000).
 - f. Increases the tax credit available to educators paying for school materials/supplies "out of their own pocket."
 - g. Creates a working group to examine the timing and methodology of taking official enrollment counts and how it funds things based upon prior year enrollment and/or current enrollment.
 - h. Expands open enrollment "good cause" reasons.
4. Iowa House bills are also looking at the following:
 - a. Broadening the age for 4 year old kindergarten eligibility to include some five year olds.
 - b. Requiring cursive handwriting to be taught, which we do at JFK.
5. The review of the BoE Constitution and By-Laws has taken place and changes are forwarded separately to the board. Voting would not be permitted until at least the March board meeting.

b. Faith Formation/Religious Education Coordinator (Kaye)

- Faith Formation classes are still able to meet in-person. We continue to have great attendance.
- Preparing for an in-person family meeting for First Communion preparation on February 28. We will meet in church to allow for proper social distancing. We will be offering two times for First Communion on April 25.
- Continue to organize information, prepare Agenda and attend meetings for the new Faith Formation Committee.
- Gather requested materials for Catechists.

- Participate in weekly pastoral staff meetings.
- Write weekly bulletin articles.
- Document monthly expenses and income to the Faith Formation budget will begin to work on preparing the budget for next fiscal year.
- Participate in Confirmation Revisioning meetings including planning a retreat for the 7th and 8th grade students which will be held in March.
- Verify compliance with Safe Environment requirements for employees and volunteers at JFK and OLV. Send notices and reminders for those needing to update background checks and training. Recently completed getting everyone compliant that received new training in January.
- Prepare lessons and work with two 8th grade students at JFK weekly who will be receiving their First Holy Communion along with Confirmation.
- Prepare weekly lessons for Kindergarten Family Faith Formation.
- Prepare lessons for families who are participating in Faith Formation online instead of in-person.

c. Faith Formation/Adult Faith Formation (Jennifer)

- I participated in pastoral staff meetings during the month of January.
- I write bulletin articles as needed.
- I continue to participate in the Confirmation Revisioning meetings that Evan has scheduled and helped to provide a possible structure for the upcoming 7th & 8th grade Confirmation retreats in March.
- I am taking part in the newly formed Faith Formation Committee and participating in those meetings.
- We have begun our study: **Walking Toward Eternity Engaging the Struggles of Your Heart Part 2**. Two sessions are offered; one virtual session and one in person session. Virtual sessions are being held on Sunday's and began January 24 from 4:00-5:00pm and will end March 14. In person sessions began on Tuesday January 26 from 6:30-8:00pm in the Parish Center and will end March 16. For the in person session we are socially distancing and wearing face coverings. Currently 7 people are participating in the Sunday sessions and 8 people are participating in the Tuesday sessions.
- All of the small groups from *The 99 Experience* have concluded their discussion of *The Handbook* and all have decided to keep meeting. Two groups are currently deciding what they would like to study next and the other small group has begun to utilize the Emmaus small group materials provided by the Diocese.
- The next *Masterclass* (training for leaders for *The 99 Experience*) began Thursday January 28 and will end in March. The next *The 99 Experience*, will be held at a later date than the originally scheduled March dates.

d. Youth Ministry and Confirmation Coordinator (Evan)

Last year we took a hard, concerted look at how we do youth ministry at OLV, following in the footsteps of our Confirmation re-visioning process. We believe that these values, purpose, and goal will allow us to remain aligned with and achieve over time the goals of Renewing the **Vision for youth ministry**.

Core Values:

Living our Faith in Christ
Hearts burning with Love

Accompanying Youth
Treating everyone like Family

Core Purpose:

“Because we belong to God, we want to help youth experience God’s salvation.”

Big, hairy, audacious Goal (BHAG):

“100% of parish youth active in ministry and their faith by 2025.”

Vision for our Future:

“Imagine a parish community which has over 400 young people active in it every year. Feel the vibrant energy of an entire congregation inspired and infused with youthful vitality. Families lead the way, excited to grow in their faith and comfortable with their kids’ questions because they have powerful tools for discipleship. Consider the entire Quad City community and beyond when our youth live like Catholic disciples of Jesus everywhere they go for all their lives; and who know God will be there for them through life’s ups and downs. Think of youth and families knowing Jesus personally and comfortably talking about Him while sharing their faith stories. Dream of the impact on young people who experience parish adults knowing their names, serving as mentors for them, praying for them, and caring for them. Envision a parish that does *more* - for, with, and through young disciples. Think about how welcoming, warm, and inviting it would feel to all of our parishioners and to members of the entire community.”

What did 2020 look like?

We completed our visioning process, and started developing our strategic plan for the next five years before COVID struck. We offered zoom youth events and prayer services to close out last school year, then spent the summer planning and evaluating how we could do ministry in a pandemic world.

We developed and implemented a multi-pronged approach to ministry with four main areas of focus: Our website, social media/YouTube, care packages, and Alpha online, along with teams to handle them. I redesigned the youth ministry website, cutting down the fat, and developing creative ways to curate resources for youth and families in virtual youth rooms each week. We reached our goal of at least 1 social media post per day – with prayers, teachings, bible verses, Saints, and Catholic resources highlighted for each week. We delivered or mailed care packages and Christmas cards to every high school student in our parish for whom we had accurate addresses, ensuring that every high school youth was reached by the parish during this pandemic. We hosted two sessions of Alpha Youth online, with the participating teens getting a lot out of it.

Finally, we continued trying to offer fun events for families, fundraisers for NCYC, and service projects including our movie nights, Ave. of Flags, St. Nick’s Raffle, and Catholic Worker Food Drive.

What will 2021 be like?

The new year brings a lot of hope that we’ll be able to resume more in-person ministry soon. Everyone on the youth ministry team wants to be doing more relational ministry and interacting more with teens – we’re excited at the advent of a vaccine, and the opportunities this may afford for us, though we understand it may not bring many changes quickly.

- As a result we’re still looking at Sweetheart Dinner being done “To Go” style.
- We want to offer targeted events especially for Sophomores, Juniors and Seniors preparing for college discernment and graduation, hopefully in person.
- We want to send youth to NCYC still, and Steubenville if possible.
- We will continue to send out care packages and other effective ways of reaching teens on the margins.

-We will take advantage of Diocesan resources and look to further innovations in ministry to keep moving forward.

Where does that leave us? We must still resolve at least one fundamental question:

“How do we transition back, and to what do we transition, when the Covid-19 situation is over? What will be our new ‘normal?’”

-Youth ministry will continue our process of prayer and planning as we begin discerning our strategic planning team, and developing a new leadership structure.

-Some of our ministry teams have launched. Others we would like to develop include a stronger prayer team, and a cheer team to support teens at their various events.

-If the ministry teams we develop during the pandemic are effective, we will continue them after the pandemic has ended, while looking for ways to transition to at least some in person ministry as well. There's no reason to discontinue sending postcards and care packages, or to stop engaging with youth in the digital space. But we could potentially move Alpha to an in person format very easily once it becomes safe to do so.

What about parish college students and young adults?

We are still offering monthly Theology on Taps for young adults – including in November and December. December's event focused on Biblical literacy and focusing on John's Prologue for an Advent bible study.

We have developed a Facebook presence to engage young adults in ministry and promulgate event information.

When the pandemic calms down and we can resume longer, in person meetings, we will explore how to develop small groups for emerging adults in the Quad Cities in conjunction with other local parishes.

We are looking at how to offer some retreat options for emerging adults in this area over the summer.

We also launched a group of young adults in Alpha in October, they are still meeting.

Revisioning Confirmation: The visioning process for Confirmation we are using comes from the Center for Ministry Development (CMD), and training in it was part of my certification process for youth ministry. We continue to meet to work on the strategic planning portion of this process.

Core Values:

Love of the faith

Transformational relationship with God

Developing faith-filled relationships

Sharing God's gifts through service.

Core Purpose:

God desires a relationship with each of us as His children. Preparing for Confirmation helps Christians discern and develop this relationship to fully live the grace of the Sacrament throughout their lives.

BHAG:

“100% of Confirmandi involved in ministry at their parish by 2025.”

Vision for our Future:

“Imagine a parish community which has over 400 young people active in it every year. Feel the vibrant energy of an entire congregation inspired and infused with youthful vitality. Families lead the way, excited to grow in their faith and comfortable with their kids' questions because they have powerful tools for discipleship. Consider the entire Quad City community and beyond when our youth live like

Catholic disciples of Jesus everywhere they go for all their lives; and who know God will be there for them through life's ups and downs. Think of youth and families knowing Jesus personally and comfortably talking about Him while sharing their faith stories. Dream of the impact on young people who experience parish adults knowing their names, serving as mentors for them, praying for them, and caring for them. Envision a parish that does *more* - for, with, and through young disciples. Think about how welcoming, warm, and inviting it would feel to all of our parishioners and to members of the entire community."

I am continuing to contact those families who did not participate in the Confirmation masses to help their youth move forward in their faith – of three families who didn't respond at all, I have now reached two. One will confirm with next year's class, the other needs to start their paperwork and we'll see what options are available when they're ready. We were able to offer optional pictures to those who wanted them, a few families participated in that.

Strategic planning for how to achieve our goal following our values and purpose is almost complete, with a special segment dedicated to a COVID-19 response. We've met several times via zoom and at this point are looking at concrete planning for the coming year.

Our NET retreat for 8th grade in 2020 has been cancelled due to pandemic concerns, and as a result of a lack of funding from the Gala. Normally the confirmation retreats are funded by the FF portion of Gala money, which we didn't have last year. The Holy Fire Chicago conference, our retreat option for 7th grade in 2020 has officially been cancelled by the Archdiocese of Chicago. We don't yet have another retreat option for 7th grade. The diocese may not require retreats as it usually does this year, but part of our new strategic plan suggests the development of a youth retreat at the parish for Confirmation which is similar to a CEW in format. We will begin developing this retreat in an attempt to offer at least part of it to our youth as an option. We're looking at March 4th and 10th for potential dates. We would like to keep the retreat in-person, spread out within the church and relatively short at 1.5 hours. We're looking into using music, videos, discussion questions, interactive survey apps, adoration and offering the Sacrament of Reconciliation.

Chase the Chill is coming up. We've collected a large amount of fleece as well as scarves and other winter weather gear, and will resource teachers and FF catechists to start making scarves in classes potentially during Catholic Schools Week. Then we will facilitate bringing them to local shelters for distribution.

Our Confirmation date is April 17th, mass at 10:30am. Our practice will be April 16th, at 6pm, in the Gathering space. Details on Confirmation, including forms and invitations to our zoom parent meetings on September 29th, went out on September 14th. As the pandemic situation hasn't completely ended yet, we approached the Diocese to add another Confirmation mass to better facilitate social distancing. It will be on the same date, at 1:30pm, and the Bishop will still preside.

5. PASTOR'S NOTES (Fr. Jake G. / Fr. Scott Foley)

a. n/a

6. COMMITTEE REPORTS AND COMMUNICATIONS

a. Generations of Faith Committee (Julaine, TBD)

i. n/a

b. Finance Committee (Chad S., Peter, Lisa, Luke)

i. Discussions to be held at board meeting

c. Nominating/Elections Committee (All board members): January 2021 starts

i. n/a

d. Policy Committee (Chad S., Luke, Tom): Spring 2021

i. n/a

e. Strategic Planning Committee (Chad S., Chris, Ann)

i. Discussions to be held at board meeting as needed

f. School Improvement Advisory Committee (Chad S., Lisa, Ann, TBD): Summer 2021

g. Marketing/Public Relations Committee (Chad S., Julaine, Tom, Chad H.)

i. n/a

h. Grant Writing Committee (Chad S., Chris)

i. n/a

i. Parish Council (rotating per schedule) 4th Tuesday of each month 7:00 pm

i. Parish appreciation dinner postponed indefinitely.

ii. Looking for new members

2020

August 25 - Tom

September 22 - Julaine

October 27- Ann

November 24 - Lisa

2021

January 26 - Lucas

February 23 – Chad H

March 23 - Peter

April 27 – Chris

May 25 - Courtney

June 22 - Peter

j. Finance Council Rep (Peter) – January 27

i. Church sound system and church air handler replacement are expected to proceed. It is desired to start school HVAC this summer if supporting funds are received.

ii. Alternatives to Gala, other ideas to have it with COVID concerns in mind

k. Home & School Association

i. Catholic Schools week this week

l. Band and Music Boosters

i. Met February 1. Scratch Cupcakes pickup is March 3.

m. Assumption High School Rep. (Pat Archer)

• Policy Review:

○ Responding to incidents in the High School, the Assumption Board will be reviewing cellular telephone, code of conduct, and other related policies. If any changes could be applicable to JFK, I will include them in a future report.

• DCSD's potential school/transportation time changes are not expected to impact AHS.

• Expect Phase II of the St. Vincent construction project with St. Ambrose to continue soon. The SAU Board of Trustees approved the completion of Phase

- II and the addition of a wrestling room (connected to football locker room) to support their recent addition of a wrestling program. This additional construction still needs to be discussed by the AHS Board
- n. Scott County Catholic School Advisory Board Rep @ St. Vincent (Chad S, Peter)
 - i. Suspended
 - o. Ad Hoc Committees
 - i. HVAC Funding (Fr. Jake, Chad S, Jen, Jennifer V, Pat, Luke, Peter)
 - 1. Suspended
 - ii. Teacher Support Committee (Peter, Chris, Julaine)
 - iii. BoE Constitution and By-Laws (“at least in every year divisible by five”) (Chad S, Lisa, Peter)
 - 1. Google doc drafted
7. OLD BUSINESS
- a. Scott County Catholic Schools K-12 Regionalized Education System
8. NEW BUSINESS
9. ITEMS FOR BOARD ACTION
- a. Bell times for rest of 2021-2022 due to DCSD change to in-person on February 15
 - i. Motion to change bell times to match DCSD
 - ii. Motion 2nd
 - iii. Motion passed
 - b. Virtual inclement weather days
 - i. Motion to keep inclement weather day as is up and to the point that we may have to add days to the school calendar
 - ii. Motion 2nd
 - iii. Motion passed
 - c. COVID mitigation strategies (particularly, what else, face coverings).
 - i. Motion to continue to wear face coverings until the PDT recommends otherwise
 - ii. Motion 2nd
 - iii. Motion passed
10. ITEMS NEEDING DISCUSSION, BUT NOT NECESSARILY BOARD ACTION
- a. BoE Constitution and By-Laws
11. CLOSING PRAYER

BOE Meeting Schedule: 1st Tuesday of each month at 6:30 pm (except as noted)

<u>2020</u>	<u>2021</u>
August 4	January 5
September 1	February 2
October 6	March 2
November 3	April 6
December 1	May 4
	June 1