

**OUR LADY OF VICTORY BOARD OF EDUCATION MEETING  
6:00 P.M. Tuesday, March 5, 2019 @ Gathering Space Meeting Room**

**AGENDA OF REGULAR MEETING**

1. CALL TO ORDER
  - a. OPENING PRAYER
  - b. ROLL CALL
    - i. Fr Jake, Chad Steimle, Jennifer Wemhoff, Pat Archer, Julaine Edwards, Chris Fox, Tom Poston, Lucas Roth, Lisa Snider, John Stachula, Sara Langrehr
    - ii. Parish Council Rep: Chad Lockner
    - iii. Visitors: Ethan Connors, Michelle Jordan
  - c. ACCEPTANCE OF AGENDA
2. READING AND APPROVAL OF MINUTES OF February meetings
  - a. Approved all 3
3. ADMINISTRATIVE REPORTS (Written reports pre-submitted)
  - a. **Principal of JFK (Chad)**

Facilitator of Faith Community:

1. Sent separately is a plan for a “rosary garden” by the playground where the tree was removed. The vision is not of an area that is prayerful and meditative but of a play area where children at recess can play on the stones with a constant reminder of the rosary. If people feel that a rosary garden should not be part of a playground area, then we will look into a different design.
2. The Sacrament of Reconciliation will be celebrated on Friday.
3. I attended the Confirmation visioning session.
4. JFK teachers will do the diocesan safe environment training of students, Teaching Safety: Empowering God’s Children, during March.

Ethical Leadership:

1. Children’s author Julia Cook will be at JFK on two half days in April due to our changed schedule. Ms. Cook will be at all of our elementary schools and do a parent presentation as well during her time in Davenport. Ms. Cook has nearly 150 titles relating to children’s Social-Emotional-Behavioral issues.
2. We have had to take more hard lined stances with volunteers who have not completed the latest Virtus training requirements.
3. We worked with the bus company regarding a personnel question.
4. We have worked with families regarding suicidal concerns (and you’d be surprised at the grade level), issues for which DHS was involved, student to student interactions, social media, sexuality-infused conversations, etc.

Leadership of School Culture and Instruction:

2. The non-public schools in Davenport have been informed by the DCSD that our previously approved plans for the use of Title IIA professional development funds have been flagged by a state/federal reviewer and may have activities that are “not approved” under the Every Student Succeeds Act. Attendance at conferences, including stand-alone, one-day, or short-term workshops, seems to be the big question. Anticipating that changes were going to be made to the ESSA interpretation, JFK’s 2018-19 plan did not include attendance of teachers at the National Catholic Education Association’s annual convention this year, although our band teacher did attend professional development opportunities in December. Our previous two plans did include teachers attending the NCEA convention, and the NCEA has staff that helps Catholic schools determine how to use Title IIA funds for the convention (or at least they had in the past). We also had our music teacher attend professional development opportunities in the 2017-18 school year. One of the frustrating aspects of using Title IIA funds is that non-publics may not use the funds for substitutes (public schools can) so even if we can use the funds for the actual training, we can’t use the funds to pay for the subs needed when the teachers are out of the building. In my opinion, the worst case scenario with the DCSD is that we have to reimburse what we have used for now “not approved” activities.

3. In the vaguest of terms at the meeting of the DCSD and partner preschools, it was said that the DCSD's preschool audit was flagged for a question of fidelity among all its sites. That is, how could they prove that fidelity was maintained across all its sites? No resolution was proposed by the DCSD.
4. Kitty Temming and Dianne Siefers have been preparing for the new Iowa Statewide Assessment of Student Progress, which we are using for grades 3-5 this spring. Activities include an infrastructure test, helping students during library/keyboarding time to become familiar with the online tools available for test takers, helping teachers investigate and use practice tests, and scheduling. To put this new testing in perspective, the shift to an online testing platform was supposed to take place in 2013-14, and we received a spring 2013 SCRA grant for the purchase of technology to help. All of the equipment purchased with the grant has since been replaced.

#### Managerial Leadership:

1. JFK's projected K-8 enrollment for 2019-20 is about 345. The last time our K-8 enrollment was around this level was 2009-10. There have been many changes since then. Below is a summary of some of the more significant ones:
  - a. Academic:
    - i. Multi-Tiered Systems of Support and Early Literacy Implementation:
      - a. Reading and math screenings three times per year
      - b. Reading services for those not at benchmark
        - a. K-2 WIN time also started
      - c. 2009-10 was the first year we had a full-time interventionist. We now have about 2.25 FTE on our own budget, and a 0.9 FTE reading interventionist, after school lower grade tutoring, and limited math services during the day funded through Title I
      - d. The use of student assessment data to guide decision-making has correspondingly increased as well
    - ii. More intentional analysis of instructional time, particularly in ELA and math
    - iii. Focus on growth mindset and student engagement
    - iv. Summer programming, including Leaps & Bounds, Math Boot Camp, and Kindergarten Jump Start but the elimination of summer childcare
    - v. English as Second Language: home language surveys, screening, services, annual testing, staff training.
    - vi. Title I, IIA, III, and IV funding
    - vii. Dual enrollment of students with IEPs with the DCSD
    - viii. Iowa Core: ELA, Math, Social Studies, Science, and 21<sup>st</sup> Century Skills and subsequent changes/re-adoption and training to go along with them
    - ix. Various evolutions of foreign language exploratory with Spanish
    - x. Keyboarding instruction moved to 3<sup>rd</sup>-5<sup>th</sup> rather than 6<sup>th</sup>-8<sup>th</sup>
    - xi. More STEM activities, particularly in 5<sup>th</sup>-8<sup>th</sup> grades
    - xii. Kindergarten:
      - a. Standards based report card for K
      - b. Formalization of kindergarten expectations
    - xiii. Preschool:
      - a. SWVPP-4 with the DCSD was in its infancy in 2009-10
      - b. GOLD, early reading, and math assessments for four year olds
      - c. Multiple schedule options for three year olds
  - b. Social-Emotional-Behavioral development and social-emotional learning
    - i. Multi-Tiered Systems of Support for SEB, including screening and Tier I, II, and III interventions
    - ii. State required initiatives and training
    - iii. School based therapy services
    - iv. Career and Academic Planning for 8<sup>th</sup> – 12<sup>th</sup> graders and Career Fair
    - v. Programming for parents in Scott County Catholic schools
  - c. Technology:
    - i. Huge growth
    - ii. Technology coordinator position started and then became full time
    - iii. One to one in 5<sup>th</sup>-8<sup>th</sup> grades
    - iv. Networks and machines all replaced and upgraded at least once

- v. No more overhead projectors. Everything is with projected and used with interactive white boards
- vi. Nearly all “high stakes” assessments have a technology component to them
- vii. Social media: the good, the bad, and the ugly
- d. Licensure and reporting:
  - i. More annual reporting to the Department of Education, much of which is done through making sure data is correctly loaded in other systems
  - ii. Daycare, aftercare, before school care, and 3 year old PS were transferred from oversight by the Department of Education to the Department of Human Services
    - a. Nearly 40% of the staff has to meet requirements of both the DE and DHS
  - iii. Annual training has increased for the DE, DHS, and National School Lunch Program/Child Nutrition Program (NSLP/CNP)
  - iv. Greater accountability for NSLP/CNP
- e. Office functions:
  - i. More direct role in Gala
  - ii. More marketing functions
  - iii. Tuition contracts and tuition income accounting transferred from parish office to school office
- f. Safety concerns
  - i. Facilities and procedures
  - ii. Protecting God’s Children
  - iii. Safety planning
- g. Many facility improvements, including, but not limited to:
  - i. 2011 building additions
  - ii. New roofs
  - iii. Creation of office spaces
  - iv. Limited A/C to the point where about 50% of the building has A/C using five different methods
  - v. Boiler and other heating work
  - vi. Safety related
- h. Other influences from beyond JFK’s walls
  - i. Two significant bell time changes with the DCSD
  - ii. Strategic planning for Catholic school education in the diocese
  - iii. Scott County Strategic planning
  - iv. OLV strategic planning/facilities review

These changes were reflected in our budgeted expenses in the following ways:

- Overall expenses increased by 45%
  - Total School Administration Expenses (non-salary): increased by 2%
  - Total Instructional Expenses: decreased by 10%
  - Plant Operations Expenses: increased by 74%
  - Total Salaries and Benefits Expenses: increased by 51%
    - Added 1.25 FTE or more interventionists (and several PT Title I funded positions both during the day and outside the day who are not on our budget)
    - Technology coordinator hired and became full time
    - Additional licensed PS teachers hired for SWVPP-4 yr olds
    - Assistant Principal/Director of Special Programs position started
    - Part time office support position was just being added and became FT (at least 1,500 hrs per year)
    - Constant adjustments of other hourly positions, especially instructional aides

Since the 2009-10 school year, budgeted revenue increased in the following ways:

- Overall revenue: increased by 45%
  - K-8 tuition: increased by 59%
    - Bad Debt percentage increased from 0.75% to 1.5%
  - Preschool: increased by 19%
  - Parish subsidy: increased by 38%
- ECLC/Daycare: increased by 7%
  - Significantly impacted by enrollment fluctuations
- Gala: decreased by 2%
- After school care: increased by 82%

2. The 2019-20 draft budget was updated and is distributed separately. I am requesting the following order of activities in relation to the budget:
  - a. Open session:
    - i. Highlights of the draft budget and questions
    - ii. Highlights of the state funded 4 year old preschool aspect of the budget
  - b. Closed session to discuss staffing options
    - i. Given the size of the staff, it may be too easy to determine which particular staff members would be affected when discussing the options for reducing staff. At the March meeting, the board cannot take action regarding specific staff members.
  - c. Open session: Action of the board for reduction in force (RIF) by quantity of FTEs (no names or particular positions, if possible)
  - d. Future:
    - i. By March 13<sup>th</sup>: Particular BOEE licensed staff members informed of RIF by principal. Conversations with at will employees and several other licensed staff members.
    - ii. April board meeting: Recommendation to board of particular BOEE licensed staff members RIFed/non-renewal. Opportunity for their appeal.
3. Missed school time updated as of March 1, 2019:
  - a. JFK calendar 1, 174:35 hrs scheduled, according to DE formula
  - b. State required minimum 1,080 hrs
  - c. Missed school time due to weather:
    - i. Full days: 7 days = 46 hrs
      - a. Mon, Nov 26 (6:50 hrs)
      - b. Wed, Jan 23 (5:55 hrs) State requires some
      - c. Fri, Jan 25 (6:50 hrs) for lunch and travel time
      - d. Tues, Jan 29 (6:50 hrs)
      - e. Wed, Jan 30 (5:55 hrs)
      - f. Thurs, Jan 31 (6:50 hrs)
      - g. Thurs, Feb 7 (6:50 hrs)
    - ii. 2 Hr early dismissals: 2 = 4 hrs
      - a. Tues, Jan 22
      - b. Tues, Feb 5
    - iii. 2 Hr late starts: 2 = 7 hrs
      - a. Mon, Jan 28
      - b. Fri, Feb 1
      - c. Tues, Feb 12
      - d. Wed, Feb 13
      - a. No 1 hr early dismissal
    - iv. Conferences: = 2.5 hrs (are considered instructional hrs)
    - v. Total = 59.5 hrs
  - d. Instructional time made up at JFK:
    - i. 10 minutes each day for 60 days 10 hrs
    - ii. 13 Wednesdays of 1 additional hour 13 hrs
    - iii. Conferences 2.5 hrs
    - iv. June 6 (with 2 hr early dismissal) 5 hrs
    - v. Total 30.5 hrs
  - e. Uses of the extra time:
    - i. Five minutes were added to each of the last two periods of the days on MTThF.
      - a. The last period of the day is already shorter than the other periods by five minutes.
      - b. The last two periods were missed due to early dismissals.
    - ii. A special schedule was created for the 70 minute addition to Wednesdays that attempted to add greater balance to what had been missed during the first two periods on Mondays, Tuesdays, and Fridays, particularly in the 6<sup>th</sup>-8<sup>th</sup> grades. K-5, being mostly "self-contained" is better able to balance time without needing a building-wide special schedule.
    - iii. Teachers' contractual days will mostly be made up in the following ways:
      - a. Teachers will extend their Wednesdays until 4:00

- b. Teachers will extend their days on Mondays, Tuesdays, and Thursdays until 3:30
  - c. Teachers will have an in-service day on June 7
  - d. Teachers will have one “flex” work day to complete by July 31<sup>st</sup>, the end of the contract
- 5. The lunch program site visit is Tuesday and Wednesday.
- 6. Options for a spring SCRA grant application:
  - a. Art:
    - i. More art room renovations such as ceiling tiles, adjustable lighting, venting, additional storage, furnishings, and presentation/display boards/areas.
    - ii. We would use the approximately \$17,000 donation for art room renovations (kiln, flooring, storage) as our “seed” money.
  - b. Safety:
    - i. “Ballistic” film for several windows/doors, additional two-way radios, rekeying exterior doors, and adding an electronic lock and reader.
    - ii. We would use some budgeted funds and some gala funds as “seed” money for our share of the project.

#### Leadership in Diocesan/Parish Context:

- 1. I attended pastoral administrative staff meetings, as scheduled, and parish council and finance council meetings.
  - a. Parish Council:
    - i. Stewardship recommended a re-distribution of the parish tithing (3/4 of 1% -- .0075) to be 30% for Humility Homes & Services, 30% to River Bend Foodbank, and 40% to Catholic Relief Services (CRS). The big change was with Humility replacing CareLINK, which had dissolved.
    - ii. A representative from the newly formed Social Action committee shared its mission, goals, and objectives.
    - iii. Questions arose regarding the following:
      - 1. Where are we with parish planning and the facilities review?
        - o Waiting to see what the Meitler report says
        - o Campus facilities review will continue after Lent. A budding draft had been shared with the council in May but was set aside to deal with the water and parish center kitchen issues
      - 2. Are we working on a plan in case the DCSD drops busing for our students?
        - o Not directly as we cannot do it alone (another reason for some centralized services among Scott County Catholic schools)
        - o Andy Craig and I have multiple options that can be examined, and we should be able to move “quickly,” if need be
      - 3. Will we do the rosary garden stones as a fund-raiser like Holy Family did?
        - o There is currently no plan for it
        - o My preferred option would be to redo the memorial stones around the flag pole. We thought we had a quarterback for that project last year but it fell through.
  - a. Finance Council:
    - i. The parish center kitchen renovation and water mitigation project financial report was discussed. With insurance paying about \$130,000 and donations covering about \$60,000, only about \$16,000 was needed from the parish investment account.
    - ii. The parish’s “Investment Policy Statement” was revised. Language was updated in regards to following the USCCB’s guidelines for social responsibility and for planned and unplanned expenditures. The ranges for asset classes were also adjusted to reflect a change from Moderate growth to Moderately Aggressive growth. The ranges for Moderately Aggressive growth are the following: 50%-80% equities, 20%-50% fixed income instruments, and 0%-15% cash equivalents. There is currently \$101,000 in the parish’s investment account.
    - iii. The parish’s long-term debt is \$373,000 with payments of \$54,000 needed annually.
    - iv. Kwik-Star donating two parcels of land to OLV is on hold indefinitely. We are waiting for Kwik-Star’s action.

- v. When considering the last two years' Annual Diocesan Appeals, the parish will have met the goals. We were over the goal last year and under this year by about the same amounts.
  - vi. Initial drafts of the parish and school budgets were discussed. Relevant discussion regarding the school:
    - 1. A contingency for low enrollment was not included at this point in time of the budgeting process any other year, and the school has historically not gone over budget. It may not really be needed this year.
    - 2. The council could consider allowing the school to use any school budget surplus this year for next year. However, such a move does not impact the budgeting process now.
    - 3. The council approved a parish subsidy transfer of \$600,000, which is a \$5,000 increase from the current year. This figure is what has been used in the budgeting process since the fall.
2. Scott County Catholic Schools' Strategic Planning:
- a. Principals met with Meitler on February 20<sup>th</sup>, and the planning/steering committee met with Meitler later that evening. The strategic plan will likely contain areas like the following (and not necessarily in this order):
    - i. Assumptions of the plan
    - ii. Rationale for the plan
      - 1. Strengths upon which the plan is built
      - 2. Challenges the plan responds to
      - 3. Potential impact of centralizing services
    - iii. Models and degrees of centralizing services
    - iv. Structure and governance needed for centralizing even some services
    - v. Facility needs at each site and some possible options for various sites
    - vi. A call for strategic planning for each site that reflects site needs and some centralization of services
    - vii. Possible enhancements for middle school programming (without the polarization of a middle school)
    - viii. Financial viability
    - ix. Foundation for Scott County Catholic schools
  - b. Once a plan is available for public input, the process will be to share it with progressively larger groups. For example, it would likely start with the planning group, the bishop, pastors, and principals. Then, it'd progress to boards and finance councils. Then, it would go to staff and parents. This process, as well as implementation, will likely need a project leader/manager, which could perhaps start as a volunteer role but would eventually need to be a paid role.

Board saw draft assumption and rationale in Feb

Additional Documents/Files to be Sent:

2019-20 Draft budget  
 2019-20 Draft analysis of SWVPP-4 and ECLC  
 Rosary garden proposal

**b. Faith Formation-Religious Education Director (Jennifer)**

I participated in pastoral staff during the month of February.  
 I attended the February Board of Education meetings.  
 I attended the February MORE (Ministers of Religious Education) meeting held at St. Anthony's.  
 I continue to write weekly bulletin articles.  
 I continue to update and track the Faith Formation budget.

I am working with 2 students this year to help prepare them for full initiation or make a profession of faith.

I continue to participate in the Confirmation visioning meetings.

I have been helping to transcribe the video sessions the youth took part in as part of the Growing Young research.

All Faith Formation catechists have completed the *Virtus Touching Safety* program with their students. I recorded the training on the *Virtus* website as required by the diocese.

The First Communion parent and student meeting was held Sunday February 24. 35 families were in attendance. Six families were unable to attend the meeting for a variety of reason, illness being the main reason. A make-up meeting has been scheduled for Monday March 18 at 6:00pm in the JFK cafeteria.

First Communion is April 28 at 1:30pm.

The middle school Bible Study *Encounter* has finally begun!! Our first session was February 14 so our last session will now be April 11. Seven students are participating in this experience.

The adult Bible study *Fulfilled: Uncovering the Biblical Foundations of Catholicism*; has also finally begun. 17 people are currently participating in this study. The second part of this series will be offered to the current participants and begin the second half of April.

Dates for Vacation Bible School still need to be set.

### **c. Youth Ministry (Evan)**

The Diocese has begun re-visioning its Catholics in Action service retreat, and I am part of the team participating in the process. We did not meet in December or January, and the Diocesan Youth Minister's gathering was minimally attended and cut short due to the weather.

**Generations of Faith:** We have finished developing focus group questions and permission forms. We conducted our first two focus group studies in December and January, with high school and college aged cohorts. We are now in the process of transcribing those sessions, and will arrange for a third focus group session with young adults in the near future.

Luke Ebener, Tommy Fallon, and I are working on a common system for developing individualized spiritual plans. That system has now been incorporated into our small group guides for small group leaders, and training for how to use it has begun. We have 11 small group leaders signed up at this time, with possibly more to come, and have completed training for 8 of them. Our main focus this year for youth ministry will be using Formed.org's YDisciple platform to build small group ministry to teens to better meet their pastoral needs and connect with their parents. We have one group starting up in the next couple weeks, and a couple more forming.

Our middle school youth night for February 1<sup>st</sup> was smaller than usual – with only a few participating adults we had to do signups for the event for teens to make sure we didn't have unsafe ratios. Combined with women's CEW, that resulted in a lower turnout, which is

relatively normal for the February MSYN. We did a combined movie/bible study event focusing on the events of Exodus and God's call along with our identity. Our next middle school youth night was on the calendar for March 1<sup>st</sup>, but with my wedding the following day, we're going to move that to March 8<sup>th</sup>. Planning for that scheduled for February 22<sup>nd</sup>.

High school youth nights in January were focused on formation – including understanding and living the Creed, Catholic apologetics, and Scripture study and reading. However due to the weather conditions throughout the last couple weeks, we missed two of those sessions. We will go into those materials in February instead.

Fr. Jake has successfully joined our small group in place of Fr. Ross Epping. We met once in January and talked about vocation and relationships. We weren't able to meet a second time due to the weather, but we did meet in February, and have a date set for March as well.

Sweetheart Dinner is finished! We raised about \$2,500 for youth ministry trips like NCYC, and also had a higher rate of teen and adult participation this year, with 60 people involved – including teens leading as head servers at the dinner. The goal will be to bring teens into leadership roles at every level of this event in the future, and ultimately into more leadership in general.

NCYC deposits are past due, right now we have over 30 teens and adults who've expressed interest in attending. Our initial estimates were for 50 people, so I expect a few more to come in over the next couple weeks as schedules get back to normal.

Rebuilding Together Quad Cities (RTQC) no longer exists as of the end of January. Beginning February 4<sup>th</sup>, RTQC has combined with Habitat for Humanity. Together they will still offer the same sorts of home repair projects, but with increased levels of efficiency and training for volunteers. I met with Deacon Steve Barton on Friday, February 22<sup>nd</sup> to look at planning this year's summer mission.

#### Confirmation Coordinator's Report:

The visioning process for Confirmation is used by the Center for Ministry Development (CMD), and training in it was part of my certification process for youth ministry. Our first re-visioning meeting was October 18<sup>th</sup>, from 4-6pm. We met November 27<sup>th</sup> from 5-7pm as well. Catechists, teachers, members of pastoral staff, and some parents and teens were invited to be part of this process. Our meeting January 29<sup>th</sup> was cancelled, so our next meeting will be February 11<sup>th</sup>, and potentially February 21<sup>st</sup> to make up our missed gathering. We had to cancel the February 11<sup>th</sup> meeting as well, so we met February 21<sup>st</sup>. We discerned the following core values for the Confirmation preparation ministry at OLV: Love of the faith, transformational relationship with God, developing faith-filled relationships, and sharing God's gifts through service. We are now working on discerning the ministry's core purpose. Following this visioning process, we will then utilize vision to action tools from the CMD to begin planning for upcoming years, and looking at adjustments to the program over time to reach our identified goals.

The biggest change in how we will approach Confirmation preparation this year was with the replacement of the 7<sup>th</sup> grade NET retreat with the Holy Fire Chicago conference.



We're also looking at expanding the utilization of the Gifts and Talents inventory which was implemented last year with JFK 8<sup>th</sup> graders as part of the school's strategic plan to 8<sup>th</sup> graders in FF as well as potentially 7<sup>th</sup> graders as well as part of Confirmation preparation. We discussed this option and several others at our last Confirmation revisioning session.

Other upcoming events and opportunities for Confirmation prep include Chase the Chill which is now accepting donations of scarves and fleece. Every 8<sup>th</sup> grader had the opportunity to make scarves, and some helped us with tagging them as well. Unfortunately on the date of Chase the Chill, we had only one family participate – and due to a train situation we didn't put all the scarves out. Instead, we put out about 1/3 of them, and brought the rest to King's Harvest and Humility of Mary. I was then invited to Living Local on Channel 4 to talk about the project and other service projects we're doing at OLV/JFK. Most of those remaining were brought back in on Thursday, 2/14, though a few are still out in LeClaire park due to being frozen to the ground, etc.

Our Confirmation Sponsor Service day went well with approximately 70 teens and sponsors/parents present. We made dog treats and cat toys for King's Harvest Pet Shelter, scarves for Chase the Chill, blankets for Humility of Mary, and cards for first responders. The blankets and pet supplies have already been delivered to their locations.

I met with Deacon Agnoli on Tuesday, February 19<sup>th</sup>, to plan the Confirmation liturgy for this year.

Photo packets for TSS photography went home this past month for Confirmation group and individual photos.

Major dates at this time:

April 11, 2019: Confirmation practice at 6pm

April 13, 2019: Confirmation mass at 1:30pm

**4. PASTOR'S NOTES (Fr. Jake G.)**

a. n/a

**5. COMMITTEE REPORTS AND COMMUNICATIONS**

a. Generations of Faith Committee (Pat, Julaine, John)

i. n/a

b. Finance Committee (Chad, Joe, Peter, Pat, Lisa, Luke)

i. n/a

c. Nominating Committee (All board members)

i. n/a

d. Policy Committee (Chad, Luke, Tom)

i. n/a

e. Strategic Planning Committee (Chad, Chris, Sara)

i. n/a

f. School Improvement Advisory Committee (Chad, Lisa, John)

i. Included in Principals Report

g. Market/Public Relations Committee (Chad, Sara, Julaine, Tom)

i. n/a

h. Grant Writing Committee (Chad, Chris)

i. Included in Principals Report

- i. Parish Council (rotating per schedule) 4<sup>th</sup> Tuesday of each month 7:00 pm
  - i. Caught up on the past couple months that were missed. Nothing to update BOE at this time.

August 28 – Tom	February 26 – Peter
September 25 – Julaine	March 26 – Chris
October 23 – Pat	April 23 – Sara
November 27 – Lisa	May 28 – John
January 22 – Luke	June 25 – Sara
- j. Finance Council Rep (Peter)
  - i. Motion to set the School transfer to 600,000
  - ii. Approved a new investment policy
- k. Home & School Association
  - i. Staff Luncheon, March 5
  - ii. Next Meeting, March 7 (Board positions for next year are available)
- l. Band Boosters
  - i. Eventual will change name to Music Booster to incorporate choir.
  - ii. Cupcake sales finished
  - iii. Trivia night is 3-22
- m. Assumption High School Rep. (Matt Henning)
  - i. The stadium project next step (2) was approved
- n. Scott County Catholic School Advisory Board Rep, 2nd Monday every other month (September 10, November 12, January 14, March 11, May 13)  
@ St. Vincent (Chad, Pat)
  - i. Meet Monday 3/11
- o. Ad Hoc Committees
  - i. HVAC Funding Committee-Suspended for now
- 6. UNFINISHED BUSINESS
  - a. n/a
- 7. NEW BUSINESS
- 8. ITEMS FOR BOARD ACTION
  - a. Rosary garden
    - a. Approve the rosary area as presented
      - i. Motioned, 2<sup>nd</sup> and approved
  - b. SCRA grant application
    - a. Motion to Accept the Art option to be submitted. (included in Principals Report)
      - i. Motioned, 2<sup>nd</sup>, approved
  - c. FTE BOEE licensed/contractual staff reductions for 2019-20
    - a. Eliminate 0.10 FTE , hourly positions, as needed
      - i. Motioned, 2<sup>nd</sup>, Approved
- 9. COMMENTS FROM AUDIENCE and OPEN FORUM
- 10. CLOSED SESSION: Staff Reductions
- 11. CLOSING PRAYER

Next Regular Meeting: Tuesday, April 2, 2019 at 6:30 pm

BOE's March Rep to Parish Council: Chris

BOE Meeting Schedule: 1<sup>st</sup> Tuesday of each month at 6:30 pm (except as noted)

August 7

February 5

September 4

March 5 (6:00 pm)

October 2

April 2

November 6

May 7

December 4 (7:00 pm)

June 4

January 3 (Thursday)

July no meeting