

OUR LADY OF VICTORY BOARD OF EDUCATION MEETING
6:30 P.M. Tuesday, November 6, 2018 @ Gathering Space Meeting Room

AGENDA OF REGULAR MEETING

1. CALL TO ORDER
 - a. OPENING PRAYER
 - b. ROLL CALL
 - i. Fr Jake, Chad Steimle, Jen Wemhoff, Evan Brankin, Pat Archer, Julaine Edwards, Chris Fox, Tom Poston, Lucas Roth, Peter Schuster, Lisa Snider, John Stachula, Sara Langrehr
 - ii. Parish Council Rep: n/a
 - iii. Visitor: n/a
 - iv. Assumption rep: Matt Henning
 - c. ACCEPTANCE OF AGENDA
2. READING AND APPROVAL OF MINUTES OF October meeting
3. ADMINISTRATIVE REPORTS (Written reports pre-submitted)

a. Principal of JFK (Chad)

Facilitator of Faith Community:

1. The “What is Ministry” catechetical training has been scheduled for November 12th. This six hour training is the first section of the knowledge module for new basic catechetical certification.
2. Holy Fire for 7th grades and a NET retreat for 8th graders took place in October. The 7th graders’ participation in Holy Fire in Chicago seemed well received by students. Continued participation in these types of events would be good for our youth.
3. I attended Evan’s Confirmation visioning meeting in October.
4. Our annual Parade of Saints was held after the All Saints’ Day Mass.
5. See below regarding the JFK service day and Catholic identity.
6. We will be teaming with OLV’s Christian Service Committee for a Lenten project to create blessing bags. The blessing bags are backpacks/sport bags filled with toiletries, socks, hand warmers, gloves, flashlights, etc. that the homeless can receive. Christian Service would also like to make some available for parishioners to have in their cars should they encounter someone in need on a street corner.
7. Jennifer Wemhoff is putting together an eight week after school Bible study/encounter for 6th-8th graders.

Ethical Leadership:

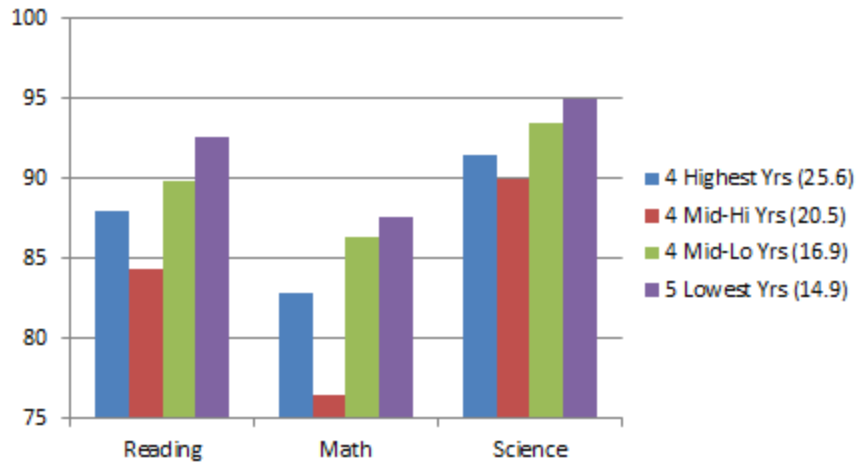
1. ****update Unapproved October minutes**The October report indicated that we “have fifteen students with IEPs at JFK this fall. Last year we had 17.” This figure is actually the number of students with 504 plans. The IEP figure of eight also reported in the October report is correct.
2. Social-emotional-behavioral screening has taken place for second, fourth, and seventh graders, although the participation rate from parents was only about 1/3 to 1/2. The percentage of 7th graders that could possibly use some extra attention in the SEB area was high at 21%. About 16% of fourth graders and 5% of second graders were also identified as possibly needing extra attention. The next step after screening is for the school counselor to talk with the students, parents, and possibly teachers to determine if some sort of SEB support plan is warranted and what it would look like.
3. There was one in-school suspension in the first quarter due to accumulated level II detentions.
4. I reached out to an attorney who had given a presentation regarding schools and child custody issues. She was able to provide me with the detailed notes from her presentation, and she discussed with us, for no charge, a particularly difficult situation regarding one of our students. This situation has involved both parents, several relatives, DHS, and the police. The attorney and I also discussed rates for a professional as-needed relationship with the firm, which is in Cedar Rapids and has several attorneys that work with a variety of school districts. I may also seek information about a more local firm.

Leadership of School Culture and Instruction:

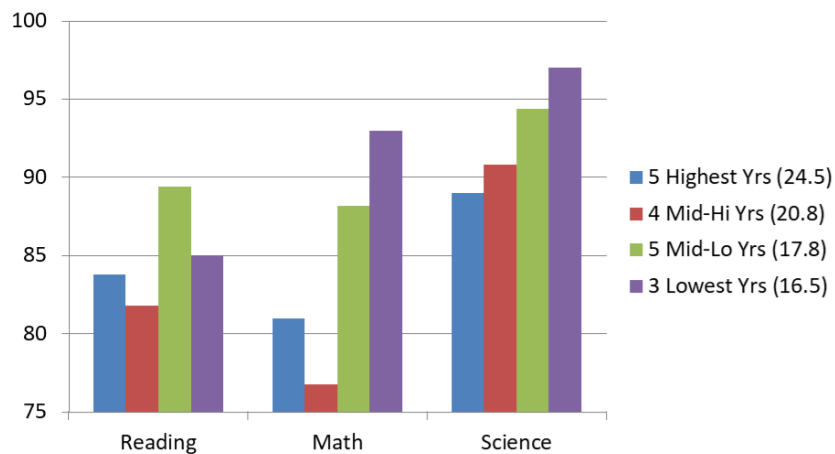
1. Professional Development:

- a. The Professional Development/Leadership Team (PDT) meets every Monday. This year's PDT is the following: Kitty Temming, Melissa Zeimet (PS), Caitlin Putnam (representing K-2) Linda Vogel (3-5), Rachael Whelchel (6-8), Laura Burke and Kayelyn Geurink (representing reading interventionists), Ethan Connors (representing specials), and me.
 - b. PD time in October was used for the following:
 - i. Review of student achievement data
 - ii. PLCs
 - iii. K-2 WIN PD with Claudia Reyes-Fry
 - iv. Interventionist PD with Claudia Reyes-Fry
 - v. Advanced Learner Guide discussion
 - vi. K-8 science with textbook representative
 - vii. Work with new fine arts and PE standards
 - viii. Preschool program portfolios
 - ix. JFK service day: Prayer wall in the cafeteria will go up before Catholic Schools Week and the JFK service day of creating and distributing "goody bags" to "community helpers" will also be aligned with Catholic Schools Week.
 - x. Catholic Identity follow up:
 1. Ethan Connors and Jenn VanSpeybroeck will share relevant information with staff members regarding how to use "Sing to the Lord" to guide our school liturgies.
 2. A committee is preparing recommendations regarding classroom "prayer corners" and sacramentals.
 3. We are obtaining quotes for displaying our mission and vision statements and slogans at the main entrance and for dressing up the south school entrance to make it more obvious that one is entering a Catholic school.
 - xi. Upper grade math resource
 - c. PD time in November is being used for the following:
 - i. PLCs
 - ii. K-2 WIN PD with Claudia Reyes-Fry
 - iii. Interventionist PD with Claudia Reyes-Fry
 - iv. What is Ministry catechetical training with Rosina Hendrickson
 - v. Moby Max
 - vi. Work with new fine arts and PE standards
2. Using 17 years of 4th and 8th grade ITBS/IA Assessment percent proficient results, we are able to look at the relationship of class size and percent proficient. It does not take into account how we have had classes together for part of the day and separate for other parts of the day or the utilization of aides over the years, however. Other commonly controlled for factors in studies regarding class size, such as socio-economic status, race and ethnicity, and educational levels of students' parents, were not considered.
- d. In general, class size and percent proficient are inversely related, particularly at the extremes:
 - i. Ex: The percent proficient in the smallest classes (average of 15) is greater than the percent proficient in the largest class sizes (average of 26)
 - e. However, once the smallest classes are excluded, the data is less conclusive:
 - i. Ex: The percent proficient in class sizes that average 21 is not necessarily greater than the percent proficient in class sizes that average 26
 - f. The following graph for 4th grade illustrates this relationship at JFK. A graph for 8th grade follows.

4th Grade Class Size & Proficiency



8th Grade Class Size & Proficiency



3. We finally received all of the “roll-over” editions of our K-7 social studies materials and even received 8th grade materials as well, which was not part of the order. Social studies materials are all, thus, copyright 2018 or 2019.
4. Teachers will receive training on MobyMax, an online tool that they can have students use for math, on November 14th. ELA, science, and social studies were also included in the software license. Teachers will also have the PD time on November 28th to explore the software themselves. It is unlikely that teachers will really open it up for student use until after that date.
5. We continue to make advancements with converting our incident reporting and disciplinary system to electronic means. The AEA is custom building the system and has far more features than anything that we

have seen commercially available. One of the latest advancements has been to take “the folder” in grades 5-8 online. We are also looking at how a similar software system might work for morning lunch counts and attendance.

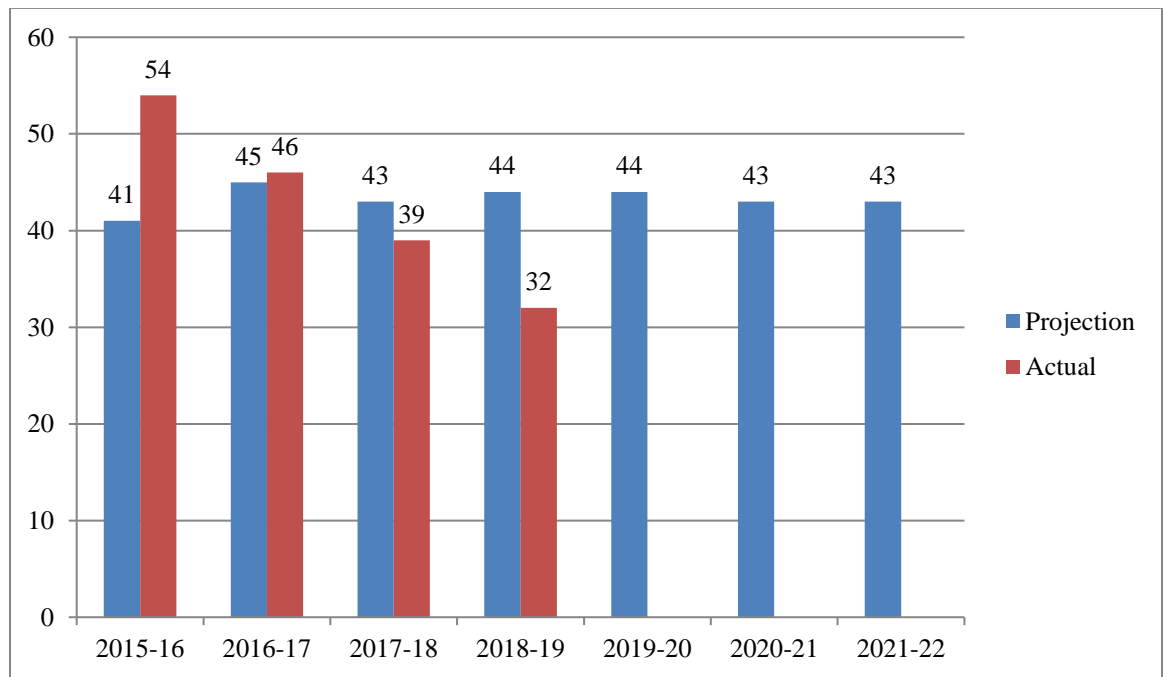
6. Twenty-eight students in grades 3-8 (11.4%) were identified for advanced reader pull out services and invited to participate. The parents of four children (14% of the identified students) decided to not have their children participate. We also had conversations with a couple of families regarding why their children were not identified.
7. Our two Mock Trial teams will compete on November 17th. Coaches are Mike Motto (attorney and magistrate), Trish Rolfstad (attorney), and Paul Macek (attorney and retired judge).

Managerial Leadership:

1. As budgeting work begins, the hardest thing to predict is a kindergarten number. One of the challenges is that the time periods for measurement do not match. Most data sources use calendar year while schools use cut-offs of Sept 15th to be enrolled and Oct 15th as the official enrollment count date. Another challenge is that the models use small numbers; any slight variation, such as more parents one year deciding to have their five year olds do an additional year of preschool, can have a large impact. Differences of 12-18 students between projections and actuals, however, can also equate to the salary of a teacher.

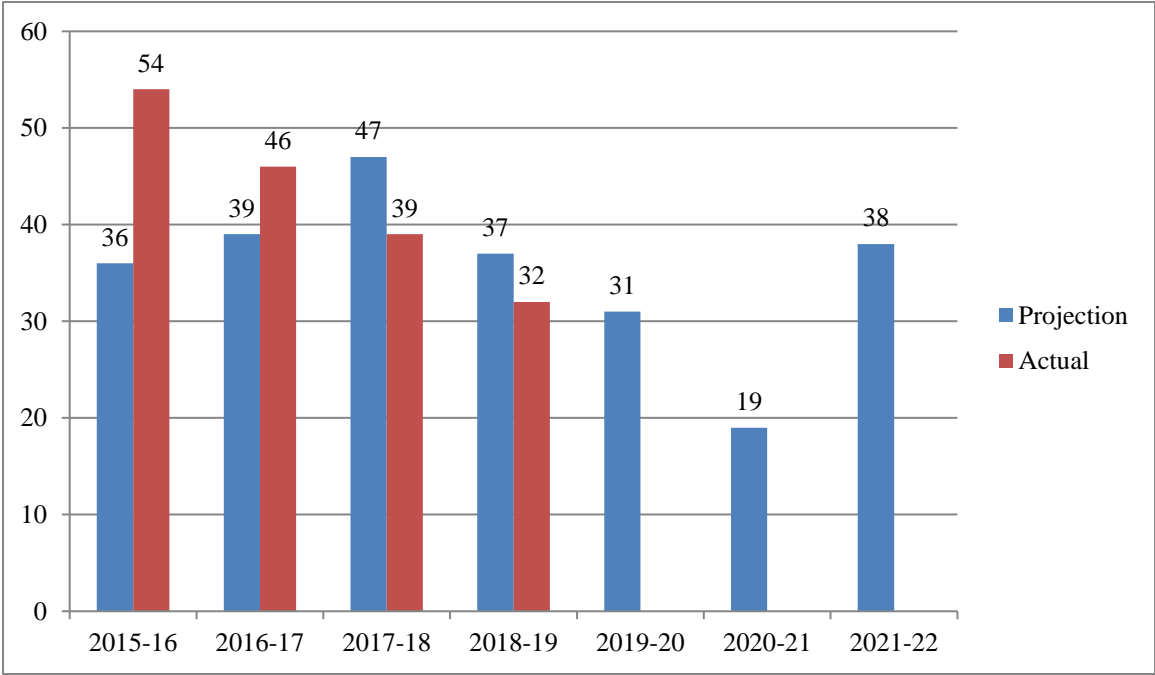
Unfortunately, as can be seen below, we have not found a good model that has a strong correlation with a single factor and kindergarten class size.

- a. One common model is to use birth rates for the county. It does not account for where people actually live within the county, however. Birth rates by city can also be problematic as it is often unclear if the city recorded is the city of residence or the city within which the hospital was located. Below is a comparison of projections and actuals using the county birth rate model. Even accounting for the measurement time period discrepancies, the difference between some of the projections and actuals is tremendous for us. The last time the projections were calculated using this method was before the 2015-16 school year so we can actually compare past projections with actual enrollment. Projections for 2019-20 and beyond use an additional calculation to try to accommodate for the difference between projected and actual.



- b. Another model uses the number of baptisms under the age of one within the parish. Along with the challenges mentioned above regarding low numbers yielding wide swings, the age of baptism seems to be changing at OLV. While the total number of baptisms has not changed much, the

number of baptisms for those under the age of one has declined and has even been less than half of all baptisms in a couple of recent years. Below are the projections and actuals using baptism rates:



- c. The latest model to try looks at the number of Catholic 4/5 year olds in comparison to the number of kindergartners and is based upon the following percentages. Using these figures, the 2019-20 projected kindergarten enrollment would be 28:

| | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------------------------------|---------|---------|---------|---------|
| K-8, Percent Catholic | 88% | 88% | 88% | 87% |
| 4/5 yr old PS, Percent Catholic | 45% | 55% | 57% | 61% |

- d. If we drill down even further and look at the number of OLV kindergarten eligible children in our preschool, we find 18 (of the 43 total kindergarten eligible children at OLV). There are also five five-year olds in our preschool who are OLV parishioners. If we were to assume that all of these children would come to JFK (and we should not make that assumption), we'd have a starting figure of 23 kindergartners before adding non-Catholics and Catholics of other parishes.

3. More detailed, yet still preliminary, budget work for 2019-20 has begun:

| | | | | |
|----------------|---|-------------|-------------|-------------|
| Revenue | | | | |
| | K-8 Tuition, based upon a 4.5% increase and 337 K-8 students (using 32 for K). Avg student tuition in this model is about \$3,321 | \$1,119,100 | | |
| | SWVPP and paying PS (65 4 yr olds, 1% allowable growth, fewer paying 5 yr olds) | \$262,000 | | |
| | Parish Transfer (approx. 1% inc) | \$600,000 | | |
| | ECLC (20 students, 4.5% inc in rate) | \$150,600 | | |
| | After school care | \$63,000 | | |
| | Gala (school portion) and 8 th grade field trip fundraising | \$33,000 | | |
| | Registration, technology (inc of \$5), band fees | \$75,200 | | |
| | Other | \$50,220 | | |
| Total Revenue | | | | \$2,358,590 |
| Expenses | | | | |
| | Sal Increase at 2% (Starting point given by Finance Council). COLA is 2.8%. CPI (inflation) for the last 12 months is 2.3% and on an increasing trend | \$2,050,820 | | |
| | Health Ins Increase at 13% | \$79,000 | | |
| | Total Sals & Benefits | | \$2,129,820 | |
| | Technology (Lowered expenses due to catching up on replacing Windows 7 machines and lower enrollment offset by server replacement in 2019-2020) | \$58,110 | | |
| | Property/workers' compensation insurance (7% inc est) | \$33,500 | | |
| | Other (Where expenses could be decreased due to lower enrollment, they seem offset by inflation) | \$41,800 | | |
| | Total Administration Expenses | | \$133,410 | |
| | Textbooks (No new series but pays for the other ½ of science materials purchased in 2018-19. In 2019-20, an additional \$20,000-\$30,000 will be needed as math subscription must be renewed) | \$17,300 | | |
| | Paper and consumable teaching supplies | \$13,700 | | |
| | PS snacks and ECLC food | \$21,400 | | |
| | Other | \$27,380 | | |
| | Total Instructional Expenses | | \$79,200 | |
| | Utilities | \$40,000 | | |
| | Contracted services | \$20,600 | | |
| | Custodial supplies | \$13,800 | | |
| | Maintenance and improvement projects | \$26,900 | | |
| | Other | \$3,910 | | |
| | Total Plant Operation Expense | | \$105,210 | |
| Total Expenses | | | | \$2,447,640 |
| Net | | | | -\$89,050 |

Without an increase in revenue, the following, in no particular order, are brainstormed ideas on how to reduce expenses. All of them involve reducing staff FTE:

| Adjustment | Estimated Savings |
|---|--------------------------|
| Restructure ECLC and 3 year old PS | \$19,600 |
| Reduce instructional aides | \$20,000 |
| Reduce BOEE licensed teaching and administration positions by more than 2.0 FTE | \$93,600 |
| Reduce hourly positions, not including instructional aides | \$2,000 |
| | |
| Total | \$135,200 |

4. By the second week of October, 28 families were behind by a total of \$25,160 in tuition. Dave Mattke and Dawn Henning were working together to reduce the delinquency.
5. Since Oct 1st, K-8 enrollment has dropped by five students and 4 year old preschool by one. We are currently working with one family on a tuition plan that will work.
6. Below is the beginning of a hot weather policy:
 - d. If the heat index is X or higher and students are going outdoors, then strenuous activity is limited to no more than 20 consecutive minutes without a break that includes access to water
 - e. If the heat index is Y or higher and students are not going outdoors, then strenuous activity is limited to no more than 20 consecutive minutes without a break that includes access to water
7. Meredith Ash, Dawn Henning, and I are meeting weekly to prepare for the lunch program's every three year site visit. Our site visit is in February and will also have a procurement review. The first deadline for submission of documents is in early January. We will likely need a revision to the unpaid lunch balance policy to meet the newest guidelines passed by the Iowa legislators this spring.
8. We had a building walk-through with a representative from Catholic Mutual, the diocese's new insurance company. No actions were required.
9. October was used to catch up on several required renewal trainings for staff, including me.
10. Drew Schmitt has agreed to quarterback any work we do with landscaping in the back beyond seeding.

Public Relations Leadership:

1. Angie Hillebrand and I have been working on a new marketing video that we can have on our website.
2. The Annual Progress Report to the Community for 2017-18 was printed and distributed to current families. It is also used for several of our other marketing efforts.
3. Mailing lists/contact information was updated for parishioners with children who are kindergarten eligible this fall, "recent" alumni of JFK, and alumni of AHS who are JFK alumni as well.
4. Additional targeted marketing information/communications for preschool families are being developed.
5. We also have contact information for 5th graders in our FF program. In the past, we did targeted marketing to families with the push that because students have to switch schools anyway for 6th grade, they should consider JFK. Of these particular eight FF 5th graders, I doubt that more than three might even consider JFK.

Leadership in Diocesan/Parish Context:

1. I attended the Scott County Catholic schools strategic planning steering committee meeting. We were presented with some initial findings and were able to discuss the data, trends, and the context. Our guiding document had the following segments, which will be the same for the November 19th meeting:
 - a. Mission and Catholic Identity
 - b. Academics and Educational Program
 - c. Community Demographics
 - i. Scott County
 - ii. City of Davenport
 - iii. City of Bettendorf

- d. Enrollment
- e. Facilities
- f. School Finances
- g. Organization and Leadership

The key findings will be presented and discussed again at 6:30 p.m. on November 19th at Assumption. Pastors and board members are encouraged to attend. The steering committee will meet on November 20th to review the notes of the November 19th meeting. Meitler is also looking to see if they can meet with each individual board in January or February.

2. I attended the regular October and special meeting of the Finance Council. Topics included the following:
 - a. JFK Security report update – parking lot: About everything is done. A few more signs are still being installed. All follow up work for the \$21,700 SCRA grant has been completed. Cost so far: approx. \$33,600 of the initial \$45,000 approved
 - b. KwikTrip update: We have provided them with what they requested, but a transfer of property has not yet occurred
 - c. Parish Center kitchen update
 - i. Carpeted side has been restored
 - ii. Initial insurance claim was denied after what seemed as if we had been “strung along” for several months. The denial is being appealed, but the process may take quite some time.
 - iii. Finance Council examined several options for restoration and improvements and discussed funding mechanisms. A special meeting regarding the kitchen was also held when more information and bids became available. A special meeting of parish council is being planned.
 - d. Parish Center water mitigation project update: With some additional dirt along the building where things were settling, it is believed the drainage system is resolving the problems. Another grading will be done in the spring after the ground settles over the winter.
 - e. ADA Campaign: about \$50,000+ to go
 - f. Projected salary increase for next year discussion: 2% is the starting point. Every 1% is about \$20,000 for JFK.
 - g. Review of Molyneaux’s property insurance limits: Working with the Molyneaux and the new insurance company to make sure our property is valued correctly for insurance purposes.
3. I attended the October parish council meeting.

b. Faith Formation-Religious Education Director (Jennifer)

Faith Formation report to Parish Council

Submitted by Jennifer Wemhoff

I participated in pastoral staff during the month of October.

I attended the October Board of Education meeting.

I participated in the Generations of Faith committee meeting in October.

I participated in the confirmation meeting that Evan held in October.

I hosted the October MORE (Ministers of Religious Education) meeting at Our Lady of Victory on October 16. I appreciate the parish office staff’s help in finding us a location to meet on very short notice when our original location for the meeting became unavailable.

I continue to write weekly bulletin articles.

I continue to register families for Faith Formation we’ve had 2 families register within the last month.

The First Reconciliation parent/child meeting was held October 4 at 6PM. All families were present at this meeting. This is the first time in over 10 years that a make-up meeting didn’t have to be scheduled.

October 10, we prayed the Luminous Mysteries of the Rosary in the gym with our Faith Formation students. Families were invited to participate with us.



7th & 8th graders and their families participated in family meal night on October 24. Students and their families had the opportunity to eat together and participate in various activities and discussion during this time.

Trunk or treat was held in conjunction with Family Fall Fest on October 27. Trunk or treat ran from 5:40 until 6:15 in the parking lot. There were more kids participating in Trunk or Treat this year however there were not anymore cars that were decorated or adults handing out treats to the kids than in past years. See pictures of the 1st, 2nd, and 3rd place vehicles below:



I am working with 4-6 students this year to help prepare them for full initiation or make a profession of faith.

An eight week study on prayer called *Oremus* by Fr. Mark Toups has concluded. The study was held on Sunday's from 4-6pm, 22 people participated in the study. Thank you to Fr. Jake for providing the sacrament of reconciliation to our participants the second to last week of the study. For Advent ***Rejoice! Advent Meditations with Mary*** will be offered beginning Sunday November 25 from 4:00-5:30pm in the Gathering Space Meeting Room. It will be held for 4 Sundays prior to Christmas, Nov. 25, Dec. 2, Dec. 9, and Dec. 12. Cost for the journal will be \$5, registration has begun and I currently have over 25 people requesting books. Even if you are not able to participate in the Sunday meetings and would like to purchase a book for personal reflections during Advent you are encouraged to do so.

Beginning in January I will be hosting a Bible study for JFK 6th -8th graders as an extra-curricular activity after school from 2:45-4:00. We will be using the program ***Encounter*** from Ascension Press. This is an eight week study that will include a 25-30 minute DVD presentation with Mark Hart followed by discussion. There will be a cost of \$13 to participate in the study for the workbook however no student will be turned away because of inability to pay. **In *Encounter* Your Students Will:**

- Be drawn into the amazing story that ties all of Scripture together.

- Experience God’s love for them in a profound way, and see him as a part of their daily lives.
- Discover the meaning of their faith, and the purpose God has for them.
- Learn how the Old Testament prefigures, prepares for, and prophesies the coming of the Messiah.
- See Jesus as the awaited Messiah who established the Catholic Church to continue his saving mission on earth.
- Witness the power of the Sacraments and the Mass as real encounters with God.
- ...and much more!

For a preview of the study visit: <https://shop.ascensionpress.com/collections/encounter-a-middle-school-bible-study>

After the Advent study, the next adult Bible study will be *Fulfilled: Uncovering the Biblical Foundations of Catholicism*, this study will begin in mid-to-late January.

c. Youth Ministry (Evan)

The Diocese continues its re-visioning process as it sorts through and analyzes the results of the surveys it has received. I also attended the Pornography Awareness workshop hosted by the diocese on October 22nd. It focused on building awareness of the problems associated with pornography, and contained tools and information which should be valuable in assisting families who may need help combating this addiction.

Generations of Faith and members of parish staff met to continue working on initial planning for Growing Young. We have begun developing focus group research, and hope to begin our first group study this month. Fr. Jake and I also attended Kara Powell’s talk at the Vermeer Institute on Growing Young on October 23rd.

Our middle school night set for November 2nd, was cancelled due to low adult commitment. We need to look at redoing how we do middle school ministry in order to better meet middle school students where they are in terms of their pastoral and faith formation needs. By pastoral needs I refer to their ability to be transparent and honest, to believe they are understood, to belong to a group of peers, to receive adult guidance and mentorship as they grow up, and to ask and answer the critical questions of faith. Currently we have been running middle school youth ministry on the bare minimum – the fewest possible adult chaperones, signed up for individual events, from parents of particular grades, and have been unable to develop a committed team of leaders. Even asking for such a small commitment, we’ve struggled to have sufficient numbers of chaperones to ensure a safe environment, and with the spatial restrictions the parish is currently undergoing, this is an even bigger challenge. This results in greater burnout risk for myself as I struggle to do all the planning for middle school events, run around panicking trying to find chaperones, and then don’t have sufficient time to prepare leaders, so I do most of the work at the event as well. It also increases burnout risk for those adults who I have to keep asking to participate. We have to ask ourselves, is gathering up to 80 kids from 3 different grades, with an age range from 11-

14, in one space for a big event, once a month really going to effectively minister to the needs listed above? Teachers know how hard it is to teach a group of 25 kids. Imagine one of 65 kids, with that large a spread in ages, maturities, and spiritual development as well, and you'll see what we're up against. The current model just doesn't work for that, so while I'm sorrowful at having had to cancel, I also believe that this is a real breaking point – ie it's a point at which we can identify what needs fixing and get to work on it.

Tommy Fallon and I are also working on a Winter Retreat for New Year's Eve and New Year's Day this year.

**Notes from BOE conversation

Conversation during BOE meeting revealed that emails may not be getting to everyone. Looking into that. Finding other potential source of volunteers.

Confirmation Coordinator's Report:

The visioning process for Confirmation is used by the Center for Ministry Development (CMD), and training in it was part of my certification process for youth ministry.

The only anticipated change in how we will approach Confirmation preparation this year is with the replacement of the 7th grade NET retreat with the Holy Fire Chicago conference. JFK is treating the trip as the 7th grade field trip, so we will be sending them up on Friday, October 26th, for the whole day. Ultimately we had 53/55 kids and 15 adults attend Holy Fire. The feedback I've received so far has all been positive

Major dates at this time:

November 7, 2018: 8th grade sacramental forms due

January 13, 2019: 8th grade coffee and donuts with sponsors event

April 11, 2019: Confirmation practice at 6pm

April 13, 2019: Confirmation at 1:30pm

4. PASTOR'S NOTES (Fr. Jake G.)

Nothing at this time

5. COMMITTEE REPORTS AND COMMUNICATIONS

- a. Generations of Faith Committee (Pat, Julaine, John) – **n/a**
- b. Finance Committee (Chad, Joe, Peter, Pat, Lisa, Luke) – **n/a**
- c. Nominating Committee (All board members) – **n/a**
- d. Policy Committee (Chad, Luke, Tom) – **n/a**
- e. Strategic Planning Committee (Chad, Chris, Sara) – **n/a**
- f. School Improvement Advisory Committee (Chad, Lisa, John) – **n/a**
- g. Market/Public Relations Committee (Chad, Sara, Julaine, Tom) – IN Prin report
- h. Grant Writing Committee (Chad, Chris) – **n/a**
- i. Parish Council (rotating per schedule) 4th Tuesday of each month 7:00 pm
 - i. Parsish appreciation committee 11-12
 - ii. Celebration of Stewardship 11- 11

- iii. Bazaar setup
- iv. Social Saturday every Saturday
- v. Coordinattion to potencially get a member on Dav BOE

| | |
|------------------------|---------------------|
| August 28 – Tom | February 26 – Peter |
| September 25 – Julaine | March 26 – Chris |
| October 23 – Pat | April 23 – Sara |
| November 27 – Lisa | May 28 – John |
| January 22 – Luke | June 25 – Sara |

- j. Finance Council Rep (Peter)
 - i. 2 meetings since last BOE
 - ii. Parish center close to having bids approved
 - iii. Working out details of funding this project

- k. Home & School Association
 - i. Fall Festival
 - ii. 11-17 meeting
 - iii. Spaghetti Supper
 - iv. Magazine orders ready for pickup

- l. Band Boosters
 - i. Butter Braid Fundraising done
 - ii. Would like to expand to all music not just band

- m. Assumption High School Rep. (Matt Henning)
 - i. Enrollment handout
 - ii. Stadium Phase II approved. Working out final cost

- n. Scott County Catholic School Advisory Board Rep
 - 2nd Monday every other month (September 10, November 12, January 14, March 11, May 13) @ St. Vincent (Chad, Pat) – Meet next Monday (11-12)
- o. Ad Hoc Committees
 - i. HVAC Funding Committee-Suspended for now
- 6. UNFINISHED BUSINESS
- 7. NEW BUSINESS
- 8. COMMENTS FROM AUDIENCE and OPEN FORUM
- 9. CLOSING PRAYER

Next Regular Meeting: Tuesday, December 4, 2018 at 6:30 pm

BOE's November Rep to Parish Council: Lisa

BOE Meeting Schedule: 1st Tuesday of each month at 6:30 pm

| | |
|-------------|------------|
| August 7 | February 5 |
| September 4 | March 5 |
| October 2 | April 2 |

November 6
December 4
January 8 (2nd Tuesday)

May 7
June 4
July no meeting