

OUR LADY OF VICTORY BOARD OF EDUCATION MEETING

7:00 P.M. Tuesday, August 2, 2016 @ Gathering Space Meeting Room

AGENDA OF REGULAR MEETING

1. OPENING PRAYER: led by Pat Archer
2. ROLL CALL: Pat Archer, Evan Brankin, Heather Egger, Fr. Jake, Korby Jackson, Todd Morris, Luke Roth, Peter Schuster, Lisa Snider, Lisa Stachula, Jennifer Wemhoff, John Wichelmann (Parish Council)

Teachers: Julie Bauer, Rachel Welchel
3. ACCEPTANCE OF AGENDA
4. READING AND APPROVAL OF MINUTES OF June 7, 2016
5. COMMENTS FROM AUDIENCE and OPEN FORUM
6. UNFINISHED BUSINESS

- a. **Hiring of Evan Brankin as Coordinator of Youth Ministry**

Fr. Jake made a motion to formally hire Evan Brankin as the Coordinator of Youth Ministry. Motion seconded by Peter Schuster. Motion unanimously approved by the Board.

- b. **Committee appointments and other representative appointments**

- c. School Improvement Advisory Committee (Chad, Heather)

- i. **Item for Board Action:**

1. Approve APR goals from SIAC recommendation

- **Reading** APR goal for 2016-17: To increase the percent of students who are proficient in reading in 5th grade (75%) in 2015-16 when they take the Iowa Assessments as 6th graders in 2016-17. This goal measures cohort growth.
- **Math** APR goal for 2016-17: To increase the percent of students who are proficient in math in 5th grade (73%) in 2015-16 when they take the Iowa Assessments as 6th graders in 2016-17. This goal measures cohort growth.
- **Science** APR goal for 2016-17: To increase the percent of students who are proficient in science in 1st grade (67%) in 2015-16 when they take the Iowa Assessments as 2nd graders in 2016-17. This goal measures cohort growth.
- **ELA** APR goal for 2016-17:
 - General: To increase the language ability of the 6th grade cohort in 2015-16 as they become 7th graders in 2016-17.
 - Specific: The percent of students in the 6th grade cohort in 2015-16 who are achieving at grade level (65% in 2015-16 achieving at 6.8 NGE) in ELA Total will increase when they take the test in 2016-17 as 7th graders.

Todd Morris made a motion to approve the APR goals from the SIAC recommendation. Motion seconded by Peter Schuster. Motion unanimously approved by the Board.

7. ADMINISTRATIVE REPORTS (Written reports pre-submitted)

- a. Principal of JFK (Chad)

Facilitator of Faith Community:

1. Weekly all school Masses have been moved to 8:00 a.m. on Wednesdays. (See below as well.)
2. Protocols for First Friday Adoration are being developed.

Leadership of School Culture and Instruction:

1. Professional Development:

- a. With a more specific focus on ELA and math, the following will be on next year's PDT/Leadership Team: Kitty Temming, Melissa Zeimet (PS ELA and math), Caitlin Putnam (representing K-2 ELA and math,) Linda Vogel (3-5 ELA and math), Julie Bauer (6-8 ELA), Rachael Whelchel (6-8 math), Laura Burke (representing reading interventionists), and Sara Tilkens (representing specials).

- i. The PDT will have a day-long retreat and planning session on August 8th.

- 1. The purpose is threefold:

- a. Develop PDT cohesiveness
- b. Develop PD for the rest of the staff
- c. Develop PDT members' leadership skills, particularly in relation to working with adults

- 2. The retreat will focus on four questions:

- a. What are we doing better, and upon what can we still improve? Information comes from "check out" conversations with all teachers at the end of the school year:

- i. What are we doing better?

- 1. Maintaining a growth mindset among staff that is leading to more openness/acceptance of change
- 2. Focusing on student learning and achievement
- 3. Assessing students and using data
 - a. to guide decisions and instruction,
 - b. to work with individual students, both high and low performing students, in classrooms and with interventionists/resource teachers, and
 - c. to monitor student growth
- 4. Engaging students in instruction, including through the use of TPTs (Total Participation Techniques)
- 5. Collaborating and improving school climate/morale overall
- 6. Using technology, including websites, email, Google Apps, and social media
- 7. Utilizing resources by providing:
 - a. more attention to the use of instructional time
 - b. more time for staff collaboration and PD
 - c. more interventionists/resource teachers and more time for resource
 - d. more classroom aides and attention to how we are utilizing them

- ii. Upon what can we still improve?

- 1. Differentiating instruction based upon student data
- 2. Finding time for i-Ready both at school and at home
- 3. Utilizing aides, including having them work with students at specials
- 4. Educating students in science and STEM
- 5. Keeping an eye on class sizes
- 6. Increasing time for collaboration, particularly across grade levels and across subjects

7. Communicating respectfully and with positive attitudes that lead to intentionally improved interpersonal relations
 - a. between staff members, especially between lower and upper grade teachers and core subject area teachers and specials
 - b. with students and parents
 - b. What does it mean to work at JFK? (See attachment)
 - c. What have we learned? Leading into this section of the retreat will be a review and discussion of the book, *Annual Growth for All Students, Catch-Up Growth for Those Who Are Behind*.
 - d. What will we do?
 - b. Two presentation proposals were submitted for the NCEA convention in St. Louis:
 - i. Time to Engage: Do you have enough time? Is it used for instructional purposes? Are students really engaged? In Time to Engage, attendees will learn how to analyze instructional time and implement simple strategies to engage all learners in the classroom. These commonsense strategies are featured in the 2011 work of Persida Himmele and William Himmele, ***Total Participation Techniques: Making Every Student an Active Learner*** (Association of Supervision and Curriculum Development) and highlighted with the authors' permission.
 - ii. Common Core Calisthenics with Sara Tilken as a co-presenter: In Common Core Calisthenics, the attendee will learn how the Common Core can be taught and supported through physical activity in the classroom. While research indicates that physical activity leads to enhanced learning, not just for kinesthetic learners, but for all learners, physical activity during the school day is being reduced. This workshop will show how to address the Common Core through physical activity in one's daily lesson plans.
 - iii. We will probably look to use Title IIA funds to help pay for 3-4 staff members to attend the convention.
2. Positions:
- a. New aides:
 - i. Donna Daniel: primarily in 1st grade. Donna is a former PS teacher at JFK. Donna's four oldest children are JFK graduates, and her youngest is in 8th grade.
 - ii. Vicki Saxton: 1st grade mornings. Vicki has three children at JFK. She is a former H & S officer and a regular lunch room volunteer.
 - iii. Julie Brownell: PS. Julie was a PS teacher in TX. The Brownells will have three children at JFK this year.
 - b. New EL teacher/consultant: Debi Goslin will be on an hourly basis at JFK, ASCS, and perhaps other school districts. She will meet about once per week with students and consult with staff.
 - c. Still open: Part-time resource/interventionist. One person is being sought to occupy two positions. One position is funded with Title I and is an hourly position employed by the DCSD. The other position is OLV/JFK funded. Unfortunately, because there are two employers, there are two PT positions. We have a verbal agreement with a candidate and are working on clearing up licensure issues. (When the person left a teaching position to stay home when her children were young, she let her regular license expire. When she began work as a substitute teacher, she obtained a substitute license rather than renew her regular license. Now, there may not be enough time to renew the regular license before school begins, and the DE's Board of Educational Examiners may need to be contacted for the issuance of a one year provisional license, which gives the candidate a year to complete the requirements to renew her regular license.)
3. The SIAC completed its annual work regarding student achievement data. On its behalf, I will make a presentation to the board and provide the SIAC's recommendations for the Annual Progress Report goals in reading, math, science, and ELA.

- a. Responses:
 - i. Looking again at the six building blocks for effective ELA programs and converting the blocks to also examine math. Time is the first, and most critical, block to be examined.
 - ii. Instructional time: While we will still be looking at our use of time, there are some changes that we know now will be taking place.
 - a. All school Masses will move from Fridays to Wednesdays at 8:00 a.m., and we will drop a period from the schedule, reducing the day from nine periods to eight without really reducing the length of the remaining eight periods.
 - a. All grades will benefit from the before Mass transition time being back to the homeroom time period.
 - b. Consistency will be improved with only two schedules: MTThF and Wed.
 - c. Seventh and 8th graders will gain the longer instructional time on Friday without recess.
 - d. Sixth grade will gain instructional time by switching to the same type of schedule as 7th and 8th grades without recess.
 - i. Julie Baker will teach a section of 6th grade religion, allowing Emily Thomas to teach the longer 6th grade ELA and math blocks.
 - e. First Friday Adoration will have more meaning when your religion class actually goes over to the church to participate in Adoration than when we stayed kneeling for an extra three minutes after a Friday all school Mass as in the past.
 - b. K-2 WIN ("What I Need") Time in ELA: By "flooding" a grade level with teachers and aides for 30 minutes on M, T, Th, and F, we can split the grade level into 4-7 groups and provide ELA instruction and activities at the level students really need. WIN time does not take the place of additional ELA time needed by students who are "at risk" or "persistently at risk" (replacing phrase "substantial deficiency in reading.")
 - c. Replacing sixth grade's twice per week for a semester keyboarding exploratory opposite their foreign language exploratory with their foreign language exploratory once per week for the year and an additional period per week for an extra ELA/math focus. With keyboarding having shifted now to 3rd-5th grades, we no longer find it very beneficial in the upper grades. Sixth grade could use the additional academically focused time.
 - d. Assessment Schedule: Continuing with the type of schedule used in the spring, we believe we can keep reduced the amount of time our interventionists spend assessing students rather than working with students.
 - iii. Collaboration:
 - a. PDT: It will have an even greater emphasis on ELA and math PK-8 with the following representatives: Melissa Zeimet (PS), Caitlin Putnam (K), Linda Vogel (3rd), Rachael Whelchel (7/8), Julie Bauer (8), Sara Tilkens (PE), Laura Burke (Resource/Interventionist), and Kitty Temming (Assistant Principal/Director of Special Programs)
 - b. Teacher Talk: The first and third Wednesdays of the month will be *both* ELA and math Teacher Talks. Aides will be included to the extent we are able to while still operating ECLC and after school care.
 - c. Utilization of Aides
 - a. One PT position will move from an afternoon position to a morning position in order to be available for more ELA and math instructional time.
 - b. We will have aides involved in more instructional activities.

- c. We will develop a more consistent aid schedule so aides work with fewer grades.
 - d. We are examining the possibility of aides attending Teacher Talks, but they may be needed to work in ECLC and after school care.
- iv. Personnel:
- a. Adding an additional PT aide for 1st grade in the morning when ELA and math is taught.
 - b. New resource position:
 - a. Adding an additional PT reading interventionist/resource teacher funded by JFK.
 - b. Shared positions with the DCSD:
 - i. Utilizes a nearly 200% increase in Title I (federal) funds
 - ii. Free after school tutoring program for eligible students
 - iii. Hourly paid Title I interventionist for about 4.5 periods per day for eligible students.
 - iv. PT JFK funded resource position and hourly Title I interventionist position should be filled by the same person. (See above.)
 - c. PT EL teacher/consultant: Debi Goslin will be working both with students and as a resource to staff. We have approximately two EL students. Debi's time on our campus will be limited as she is doing similar work with other schools.
4. The state is replacing the Comprehensive School Improvement Plan (CSIP) reporting requirements, which are tied to APR goals, with the Consolidated Accountability and Support Application (CASA). Fall reporting will focus on K-6 literacy and emphasize FAST results. While the report itself will be easier to complete than in the past, there is much less flexibility. The new reporting process will feature drop down options that will guide district/school responses and goal statements. More information will be learned on August 9th, with the DE going live with its data collection and questionnaire on August 15th with a due date of September 15th. With the tight turn around on a new system, there may not be an opportunity to solicit input from the SIAC or board, if such input is even needed for the reporting process.
5. All four sessions of Leaps & Bounds were offered with record enrollment of 37 students. While we did not break even in one of the sessions, we made up for it in the other sessions. In two sessions, we had a teacher and an aide.
- a. Estimated revenue: \$5,600 - \$6,100
 - b. Estimated expenses: \$4,250
6. Jump Start Kindergarten begins on August 1st.
7. A full week of meetings and in-services will take place August 16-22. (See attached)

Managerial Leadership:

1. Enrollment as of 7/28/15:

Grade	Contracts	"Probable"	"Possible"	Budgeted	Difference Contract vs. Budget	Official Enrollment Count Last Year
3 yr old PS (Total of TTh, MWF, and M-F)	16	18	20	24	-8	20
4 yr old PS	79	80	80	80	-1	80
ECLC	26	27	28	27	-1	24
K	48	48	48			
1	53	53	53			

2	44	44	44			
3	34	34	34			
4	53	54	55			
5	45	46	46			
6	47	48	49			
7	55	56	56			
8	34	34	35			
Total K-8	413	417	420	419	-6	418
Total PS-8	507	514	520	523		518

2. Summer spending was slowed due to summer cash flow (tuition payments don't start again until August) and enrollment projections. We have had at least four families decide not to attend JFK after registering: one decided to remain at their current Catholic school, two moved out of the area, and one decided that JFK was not affordable even after their FTP grant. Affected by the slow down are the following:
 - a. Delayed:
 - i. Website work delayed until late summer/fall \$10,610
 - ii. Switching kindergarten seating from tables to desks \$ 4,000
 - b. On hold and could be cut:
 - i. Replacing student computers \$ 5,600
 - ii. Replacing wireless microphones \$ 900
 - iii. Replacing student chairs \$ 1,260
 - iv. Miscellaneous and wishlist furnishings \$ 4,400
 - v. Sound absorption for band room \$ 1,000
 - vi. Wishlist items
 - a. Science related, about \$ 2,500
 - b. ELA resource materials, about \$ 1,500
 - c. Heart rate monitors, about \$ 2,000
 - d. Other, about \$ 1,500
 - vii. JFK's share of the new resource position, budgeted \$17,550
 - c. Already cut: JMC/registration forms conversion \$ 4,500
We thought we could piggyback off of work AHS had done, but cost would be nearly the same: \$8,000-\$9,000
 - d. Cost savings to be realized:
 - i. Religion books under budget \$ 1,260
 - ii. Consumables and enough books for the right numbers at the right grade levels, approx. \$11,000
(Most consumables are in ELA and they were covered in the subscription type textbook purchase last year)
 - iii. Caveat: Because we have so few textbooks to purchase, we will likely not be able to utilize the full \$8,100 of state textbook funds available to us. The balance should be rolled over into 17-18 and can be utilized when we purchase social studies or science textbooks.
3. We are reducing storage again to convert storage space to work/office space for an interventionist.
4. Flooring was replaced in seven classrooms.
5. The wireless network was replaced.
6. We are in the process of converting the Student Information Sheet to something that is verified each year rather than completely filled-in-from-scratch each year. It is a tedious process.
7. Dennis Uniform Company has been approved as another vendor for JFK school uniforms. This move will be particularly helpful with the plaid skirts and jumpers.

Public Relations Leadership:

1. A “meet and greet” for new families was held July 17th.
2. The redesign of our website is underway. Cost is estimated at \$10,600, with all labor being at an hourly rate.
3. Arrangements are being made for the roll out of the V.I.C Club (OLV Investing in Our Children) with membership at the \$250 and \$100 levels.

Leadership in Diocesan/Parish Context:

1. I attended the July Finance Council meeting.
 - a. I gave an HVAC presentation, similar to the one the board saw in June. Finance Council appreciated the efforts and encouraged the information gathering, cost estimating, etc. work to continue. There seemed to be resolution that HVAC work will happen in the future. Finance Council recognizes the shorter term aspects of this project (heat) and that a longer-term plan (3, 5, 10 year plan) for this project, as well as other campus projects, is necessary.
 - b. The overall OLV/JFK budget was passed.
 - c. Fr. Jake emphasized that money follows mission; mission does not follow money.
2. I attended the June Parish Council meeting:
 - a. Election of officers
 - b. Foundation’s endowment drive with goal of \$1,000,000 by 2020: Currently, the endowment is at about \$503,000, and its donation to OLV this year will be about \$22,000. Letters were mailed, and there will be phone calls and/or visits to some parishioners.
 - c. Review of the June picnic: The sale of tickets was about \$780, although it seemed as if fewer people actually attended.

Items Needing Specific Board Discussion, But Not Necessarily Board Action

None

Closed Session Needed?

No

Respectfully submitted by Chad C. Steimle

b. Faith Formation-Religious Education Director (Jennifer)

- 1) Providing faith formation, religious education and sacramental preparation for K-8 students and their parents. Preparing Generations of Faith events and communications for Family Faith Formation suitable for K-8.
 - a) Sacramental preparation meetings have been set for the 2016-2017 school year.
 - b) Family events have also been scheduled for next school year.
- 2) Directing and supervising K-8 sacramental preparation: Reconciliation, Eucharist, and Confirmation in collaboration with Coordinator.
 - a) Confirmation is scheduled for Saturday April 22, 2017 at 1:30PM
 - i) With practice on Thursday April 20 at 6PM
 - b) First Communion is scheduled for Sunday April 23, 2017 at 1:30PM
 - i) With practice on Wednesday April 19 at 6PM
 - c) **NET (National Evangelical Team) will be here on October 20 for the 7th and October 21 for the 8th grade Faith Formation & JFK students to provide them with a retreat opportunity.**
- 3) On-going support and collaboration with PAFF and Youth Minister for the development of the calendar and intergenerational events.
 - a) Participated in pastoral staff meetings
- 4) Recruiting, enabling, and supervising catechists and other volunteer personnel for Faith Formation. K-8

- a) **In-servicing for catechists and support helpers has been scheduled**
 - i) Wednesday August 17 we will be having a representative from Loyola Press provide us with an in-service for the new textbooks we purchased—*Finding God*.
 - ii) **Our second in-service will be Wednesday August 24 to help prepare our catechists and support helpers for the year.**
- 5) Insuring the implementation of policies in all areas of Faith Formation. Policies include those enacted for the parish by the Pastoral Council, Board of Education and Diocesan Office for Faith Formation.
 - a) Participated in interviews for the PAFF position
- 6) Assessing needs, and planning and evaluating programs implementing Diocesan curricula for K-8. Includes Human Relations Programming (Circle of Grace 2013).
 - a) **Will be attending a Circle of Grace training webinar on August 10.**
 - b) We will have our catechists teach the Circle of Grace curriculum in the month of January.
- 7) Acting as resource person for JFK catechists.
- 8) Maintaining or improving the existing educational programs
 - a) Attended the *Ministry in Motion* conference on July 30, at St. Ambrose University
- 9) Managing the Faith Formation office including supplies and necessary reports to Parish and Diocese.
 - a) Written reports to the BOE
 - b) Written reports to the Parish Council
 - c) **Prepared materials for Back to School weekend on July 31 and Aug. 1.**
 - d) Supplies for the 2016-2107 Faith Formation year have been purchased: pencils, glue, crayons, markers, folders, etc.
- 10) Participating with PAFF, YM and Catechetical Ministries Assistant to prepare budget for respective areas to review with the Parish Administrator and BOE Finance Committee.
 - a) Nothing new at this time.

Catechetical Ministry –

- 1. Completed 3rd Class of 5 for Special Needs Ministry Certification
- 2. **Continue to collect registration forms and fees for FF 2016-2017**
- 3. **Assisted Legion of Mary and Eucharistic Ministers to the Homebound in completing Background checks for Safe Environment requirements. Holding Safe Environment Training on August 9th in GSMR to complete the Safe Environment training. Make up training TBA as needed.**

Confirmation –

- 1. Secured NET Team for Confirmation Retreats for 7th and 8th Grade JFK/FF students. 7th Grade retreat – October 20th and 8th Grade retreat – October 21st.

Respectfully submitted by Lisa Willows

c. Youth Ministry (Evan)

The three goals for youth ministry as described by Renewing the Vision are:

Goal 1: To empower young people to live as disciples of Jesus Christ in our world today.

Goal 2: To draw young people to responsible participation in the life, mission, and work of the Catholic faith community.

Goal 3: To foster the total personal and spiritual growth of each young person.

We will accomplish these goals by focusing on discipleship which involves (communally and individually):

- 1. Introduction to Jesus through and in a personal relationship with Him
- 2. The deepening of total prayer life
- 3. Discernment of God's will and our spiritual gifts

4. The living out of that discernment through service as the mission of the Church
5. Gaining the ability to clearly explain and defend one's beliefs
6. Developing spiritual defenses

I have three initial priorities for this ministry. The first is to begin developing relationships with the youth, their families, and those in the parish who have worked with them the most.

- 1. I have met several dozen of our young people and their families at Mass or in the context of social events, school sporting events, etc.**
- 2. The beginning of the school year will result in many more opportunities to build these relationships and the trust that comes with them.**

My second priority in developing the youth ministry at Our Lady of Victory is building a prayer team to support all OLV teens in prayer.

1. To do that I have reached out to those who were already interested two years ago when Tommy began working on such a prayer group, to those attending daily Mass, and to those who attend weekly holy hour. We have at this time in excess of twenty-four volunteers committed to praying for our teens by first name every day, with more joining each day.
- 2. I have also compiled more complete lists of the teens in the parish than we previously had available, using confirmation rolls, class registrations, and event participation logs. By the end of this week I will have started distributing names to our volunteers so the prayer team can begin before the ministry officially kicks off for the year.**

My third priority is further developing a youth ministry core team.

1. The purpose of the core team is to further build up our relational ministry, to assist me in planning and execution of ministry programming, to empower the teens to become peer leaders, and to give teens and adults alike the opportunity for further discipleship and personal growth through formation opportunities.
2. I met in my first week with members of the current HS team, letting them update me on the ministry, listening to their concerns, and sharing with them some of my vision for youth ministry and for our new core team. Mickey Prosis, Hollie Mathys, and Julie Kilburg are currently on the HS core team, and Jen Speybroecks and Jodi Beltran are on the MS core team, and I will be meeting with them this week and next week.
3. I have adapted core team applications for teens and adults from my previous parish's core team documents for our particular needs, and have begun disseminating them via personal invitations to adults and teens (with parental consent, of course) who have been identified by the current core team as likely candidates. I am attaching copies to this report for your perusal.
4. At this time, I have firm commitments from four teens and two additional adult volunteers, and several others who are considering, or who I have yet to reach (many are on vacation).
5. I am looking at August 10th for our first core team meeting.

A crucial aspect to youth ministry is personal prayer and a healthy spiritual life, in addition to ongoing formational needs.

1. Since my arrival at Our Lady of Victory and the beginning of my work in ministry here on July 18th, 2016, I have consistently attended daily Mass, a weekly holy hour, and prayed the Liturgy of the Hours to foster my own personal and communal prayer life.
2. As I develop relationships with the teens and their families, I will build opportunities for them to come together and pray as I pray, and join them when they take such initiatives on their own, in addition to the normal Wednesday evening activities. I am trying to keep in mind the instructions of St. Paul, "Be imitators of me as I am of Christ." 1Corinthians 11:1.

3. I have registered for the Institute for Catholic Youth's training conference to be held in Atlanta, this September 19th through 22nd.
4. I am studying materials from Frank Mercadante, Paul Thigpen, Sherry Anne Wedell, and Christopher Wesley on youth ministry and discipleship to incorporate into our youth ministry.

No ministry can be successful without communication and collaboration. I have not yet had the opportunity to attend many of the diocesan or parish meetings yet, and this will be my first Board of Education meeting.

1. I will be attending my first Diocesan meeting for Youth Ministry on Tuesday, August 2nd, at 10:00AM.
2. The July pastoral council meeting was cancelled, but I will be in attendance in August.
3. I have attended one pastoral staff meeting and will have another, and have met regularly with the faith formation team in order to coordinate our efforts, particularly with this year's junior high school students.

I have taken up the communications apparatus of the youth ministry office, and I am leveraging it to develop our focus on the New Evangelization.

1. We have twitter and facebook accounts active from previous youth ministers. I'm employing them to do things like raise awareness of WYD, Catholic current events, and to reach out to teens and families.
2. I am using the Google Drive application through our Diocese of Davenport e-mail system to consolidate youth ministry plans, applications, and other important documents in one central digital space where core team will be able to access them, and also comment on them or make edits/suggestions when they can't make core team meetings.

Scheduling and small groups:

1. **Based on feedback from the current core team, Wednesday nights remain the optimal night of the week for large social events and activities – including family style dinners, parent retreats, . Wednesday, August 17th will be our first youth ministry event.**
2. **Based on feedback from many of the youth I have met, weeknights in general remain very difficult nights due to over scheduling of activities and time requirements for homework.**
3. **I am concerned that we are missing a lot of youth due to scheduling issues, and am considering taking a new approach to the ministry: large events on Wednesdays to build community, friendships, etc. with scattered, flexible small group meetings as necessary during the week for discipleship, formation, and service.**

Fundraising:

1. I've reviewed our current financials and deposited our most recent checks from Flag Day fundraising in July.
2. I've discussed with faith formation and with our core team the pros and cons of our current fundraising efforts.
3. Once our core team is established, we'll develop more of a student led approach to fundraising.

DCYC/NCYC:

1. This is a DCYC year, I don't have many details on it yet save that the diocese is asking us to be a host parish for traveling youth from around the diocese, and that it is the weekend of November 19-20.

8. COMMITTEE REPORTS AND COMMUNICATIONS

- a. Generations of Faith Committee (Todd, Lisa): no report
- b. Finance Committee (Chad, Joe, Jen, Pat): no report
- c. Nominating Committee (Brock, Korby, all board members):
- d. Policy Committee (Chad, Patrick, Peter): 360.65 = updated current Policies (highlighted in the Parent Handbook attachment): 360.65: updated times to reflect board's action when it approved the changes to PS times; 757.13: updated Friday lunch time for volunteers; 680: updated if PE and recess do not add up to 120 minutes in 6th-8th grades Lisa Stachula made a motion to approve the policy changes as written above. Heather Egger seconded the motion. Motion unanimously approved by the Board.
- e. Strategic Planning Committee (Chad, Joe, Lisa, Mike, Korby): no report
- f. School Improvement Advisory Committee (Chad, Heather): no report
- g. Market/Public Relations Committee (Chad, Heather, Mike): no report
- h. Grant Writing Committee (Chad, Rena Harris, Todd, Peter): no report
- i. Parish Council (rotating per schedule) 4th Tuesday of each month 7:00 pm
 - August – Pat
 - September – Heather
 - October – Lisa Stachula
 - November – Lisa Snider
 - January – Todd
 - February – Peter
 - March – Korby
 - April – Luke
 - May – Peter
 - June – Mike
- j. Finance Council Rep. (Jen): see notes in Principal's report
- k. Buildings & Grounds Rep. 2nd Thursday 7:30 pm (Todd, Lisa, Heather): no report
- l. Athletic Club – JFK Band Boosters – Home & School Rep: no report
- m. Assumption High School Rep. (Matt Henning)
- n. Scott County Catholic School Advisory Board Rep. 2nd Monday every other month (September, November, January, March, May) @ St. Vincent (Chad, Pat, Lisa, Mike, Peter): discussion about participation of home schooled children in Catholic school activities and classes.
- o. Ad Hoc Committees:
 - i. JFK Fundraising Committee

9. NEW BUSINESS:

10. PASTOR'S NOTES (Fr. Jake G.)

11. CLOSING PRAYER

Next Regular Meeting: September 6, 2016

BOE's Rep to Parish Council in August, 2016 (Pat Archer)