

**OUR LADY OF VICTORY BOARD OF EDUCATION MEETING
7:00 P.M. Tuesday, June 7, 2016 @ Gathering Space Meeting Room**

AGENDA OF REGULAR MEETING

1. OPENING PRAYER: Pat Archer
2. ROLL CALL: Pat Archer, Heather Egger, Brock Harris, Korby Jackson, Zeke Mientkiewicz, Luke Roth, Peter Schuster, Lisa Snider, Lisa Stachula, Chad Steimle, Jennifer Wemhoff
JFK Reps = N/A
3. ACCEPTANCE OF AGENDA: approved
4. READING AND APPROVAL OF MINUTES OF May 3, 2016
5. COMMENTS FROM AUDIENCE and OPEN FORUM
6. UNFINISHED BUSINESS:
 - a. Jennifer Wemhoff's evaluation
 - b. Administrator search updates: Interviews scheduled for Youth Ministry Director.
 - c. Discussion and vote on:
 - i. JFK 2016-17 budget: Motion made by Heather Egger to approve the proposed JFK 2016-2017 budget. Motion seconded by Peter Schuster. Motion unanimously approved by the Board.
 - ii. Faith Formation 2016-17 budget: Motion made by Korby Jackson to approve the proposed JFK 2016-2017 budget. Motion seconded by Heather Egger. Motion unanimously approved by the Board.
 - iii. Bonuses for athletic director and assistant athletic director: Motion made by Lisa Stachula to approve the proposed JFK 2016-2017 budget. Motion seconded by Brock Harris. Motion unanimously approved by the Board.
 - d. HVAC presentation
7. ADMINISTRATIVE REPORTS (Written reports pre-submitted)
 - a. Principal of JFK (Chad)

Facilitator of Faith Community:

1. All school Masses take place each Friday. We had special Masses for graduation and Msgr's last all school Mass.
2. Religion textbooks were selected: Loyola Press' *Finding God* series. There's an additional Confirmation book as well. We may schedule an in-service with a company representative on using the new materials.

Ethical Leadership:

1. I analyzed the number of detentions in 5th-8th grades from the beginning of the year through May 14th. Typically, 8th graders receive the most detentions in total and more 8th graders receive detentions than students in other grade levels. The numbers then decrease as one looks at the grade levels down to 5th grade. (Fifth grade typically has the fewest number of detentions in total and the fewest number of 5th graders who actually receive detentions.) This year, even after doing all of the controls for the sizes of the grades, the progression was 8th, 6th, 7th, and 5th. Overall, however, the most interesting element was actually how evenly detentions were distributed across all grade levels; differences between grade levels were negligible.
2. I analyzed the use of "the folder" in one of our upper grades for about half of the month of May. In this particular grade, I found it interesting that the teacher who saw the students most often during the day was not the teacher who wrote students in the folder most often.
 - a. Doing these types of analyses helps to ensure that teachers maintain consistency. The data can also be used to support upper grade teachers who often find themselves being criticized when involved in disciplining students.
3. Jennifer Duncan of Compassion Therapy Services provided me with the following data for the school based therapy services we began this year.

Row	Description	Number
A	Total Initial Intake Evaluations for 2015-16	13
B	Total # of Students Having Received Individual Therapy During 2015-16	11

	1 not seen due to insurance issue and 1 moved before therapy began	
C	Students Discharged from Therapy During or at the End of 15-16 Due to Completion of Goals (Discharge is pending for several students)	0
D	Students Discharged from Therapy During 15-16 Due to Students Moving	1
E	Students Discharged from Therapy During 15-16 Due to Money/Insurance Issues	0
F	Students Receiving Weekly Therapy at End of the School Year and not yet Discharged	8
G	Students Receiving Bi-Weekly Therapy at End of the School Year and not yet Discharged	2

Leadership of School Culture and Instruction:

1. Professional Development:
 - a. Several teachers are attending training on the Next Generation Science Standards in June. All teachers of science at JFK will, then, have received the basic training this year.
 - b. Melanie Blocker in Ps should be finishing her MA this summer, and Kim Burken in the upper grades will be completing her TAG endorsement. Angie Anderson may complete her MA depending upon the summer availability of her needed courses.
 - c. Staff members continue their training for DHS childcare programs.
2. Positions:
 - a. Amy Rich has been hired for 5th grade. Ms. Rich grew up in Catholic schools and has taught 3rd grade in Catholic schools for about seven years in Missouri. She will be completing her master's degree in educational leadership this summer.
 - b. Julie Baker has accepted the library media associate position to replace Janet Thomas.
 - c. Still open:
 - i. Preschool aide, FT aide with primary duties in 1st grade, and PT 1st grade aide.
 - ii. Part-time English as a Second Language (ESL) teacher
 - iii. Part-time resource/interventionist and/or foreign language exploratory position. This position will be opposite an hourly interventionist position "employed" by the DCSD for us using Title I funds. We will hire the same person for both positions.
3. Kitty Temming and I have been putting together our plans for the utilization of Title I and Title IIA federal funds. Title I funds are generated by the free/reduced lunch population in Davenport schools. With a change in which Davenport public schools are Title I buildings, JFK's funding went from about \$5,000 in 2015-16 to over \$16,000 for 2016-17. Title I funds will be used for a free after school tutoring program and a 4.5 period per day Title I interventionist. Title IIA funds are for professional development that supplements, not supplants, our plans. We receive about \$2,400 per year in Title IIA funds. We will use Title IIA funds for a book study with the staff and NCEA attendance.
4. I have begun the analysis of Iowa Assessment data:

Area	Percent Proficient – Grades 1-8, 2015-16	Percent Proficient – Grades 1-8, 2014-15	Percent Proficient – Grades 1-8, 2013-14
Reading	86%	87%	89%
Math	80%	80%	85%
Science	83%	90%	94%

- a. This year is the first in 15 years that the percent of students proficient in science was not the highest of the three areas.
- b. Short term trend lines in the three areas are negative.
- c. As enrollment has grown, JFK's diversity in socio-economic status, race/ethnic composition, sensory/behavioral/processing issues, and academic skills has also grown.
 - i. In one grade level, for example, there is an eleven year discrepancy between the top and bottom performing students in reading comprehension. In another grade level, there is a ten year discrepancy in math. The gap widens from Kindergarten up through about 5th or 6th grades and then artificially starts to shrink because the top performing students have hit the top of the scale.

- ii. With enough students receiving free/reduced lunches and in racial/ethnic minority categories to adequately analyze our scores in those areas, we are starting to see similar “achievement gaps” that the DCSD sees.
- d. Responses:
- i. Looking again at the six building blocks for effective ELA programs and converting the blocks to also examine math. Time is the first, and most critical, block to be examined.
 - ii. Reconfiguring our PDT with even more focus on ELA and Math PK-8.
 - iii. Altering our assessment schedule so interventionists will spend less time assessing and more time helping students.
 - iv. Examining how we will utilize our aides:
 - a. One of our PT positions will move from an afternoon position to a morning position in order to be available for more ELA and math instructional time.
 - b. We will have aides involved in more instructional activities.
 - c. We will try to have as many aides as possible attend Teacher Talks on Wednesdays. Unfortunately, many of our aides are working in our after school childcare programs, often so that the teachers themselves can be free to attend PD on Wednesdays.
 - v. Adding an additional PT aide for 1st grade in the morning when ELA and math is taught.
 - vi. Doubling our ELA and Math Teacher Talks. This schedule will also help our interventionists meet more often with the teachers at all the grade levels.
 - vii. Introducing What I Need (WIN) time in grades K-2. By “flooding” a grade level with teachers and aides for 30 minutes on M, T, and Th, we can split the grade level into 4-7 groups and provide ELA instruction and activities at the level students really need. WIN time does not take the place of additional ELA time needed by students who are “at risk” or have a “substantial deficiency in reading.”
 - viii. Replacing sixth grade’s twice per week for a semester keyboarding exploratory opposite their foreign language exploratory with their foreign language exploratory once per week for the year and an additional period per week for an extra ELA/math focus. With keyboarding having shifted now to 3rd-5th grades, we no longer find it very beneficial in the upper grades.
 - ix. Advertising for a PT ESL endorsed teacher.
 - x. Hiring a PT additional reading interventionist/resource teacher.
 - xi. Utilizing the increase in Title I funds for both a free after school tutoring program for eligible students and an hourly paid Title I interventionist for about 4.5 periods per day for eligible students.
5. All four sessions of Leaps & Bounds will be offered. While we may not break even in one of the sessions, we should make up for it with the other three sessions. In at least two sessions, we will have a teacher and an aide.
6. Legislative update:
- a. The third grade retention and intensive summer reading program requirements of ELI have been delayed until May 2018.
 - b. Governor Branstad exercised a line item veto to eliminate the delay in the transition to a new statewide assessment. The law remains in effect July 1, 2017 so the first time the new test should be administered is spring 2018.

Managerial Leadership:

1. Multiple adjustments to the budget were made, and it is ready for final passage by the board. (See attached.) Below are highlights from changes made since the board’s last review of the proposed budget:
 - a. Revenue:
 - i. The budgeted K-8 enrollment was increased to 419 students. We currently have 417 tuition contracts returned.

- ii. The number of students in band was increased. Not only are we seeing longer term trends of more 5th graders starting band, but we are seeing higher retention rates through 8th grade. Interestingly, one of our more recent conversations was regarding the number of bands we should have. When our numbers rose several years ago, we went from 5th and 6th-8th grade bands to 5th, 6th, and 7th/8th grade bands. Now we might have to consider four bands as we are stretching the capacity for the band room.
 - iii. The “self-insured” computer fee for 6th-8th graders was added to revenue and evenly balanced with expenses.
 - iv. A \$16,000 transfer of funds from the lunch duty account was made to the general operating budget. The balance in the lunch duty account has grown over the last 15 years, and it has more recently been accelerating in growth as more and more people do not work their lunch duties, and we cannot find people to “sub” for them either. As a corollary, fifteen years ago there were two lunch duty employees. Today, we have five.
 - v. We did not receive an SCRA grant.
 - vi. Before and after school revenue was much better than it had been originally projected. It seems to have an every other year increase or decrease.
- b. Expenses:
- i. There was considerable savings with Janet’s retirement. The library media associate position was also changed from salary to hourly as will likely be required if/when the proposed changes to the Fair Labor Standards Act’s minimum wage and overtime requirements are enacted. These changes will take the current minimum salary requirement for exemptions to FLSA from \$23,660 per year to \$50,440. (Our technology coordinator position will also be changed from salary to hourly beginning in August.) Teachers are exempt from FLSA by definition regardless of wage level.
 - ii. The PT interventionist was added.
 - iii. Furnishings were increased to include refurbishing science tables, outfitting an additional work space for an interventionist, accommodating larger numbers in ECLC, and switching kindergarteners from tables to desks. (With the numbers we are having in kindergarten, tables are too limiting in how we can configure the classroom so students can see the boards.) Details are on the spreadsheet.
 - iv. Technology expenses:
 - a. The network project was reduced from about \$22,000, which was a high end estimate used for writing the SCRA grant, to \$9,000 after thoroughly vetting the different options and going through the federal bidding process required for e-rate funding. The \$9,000 does not yet include any reduction due to e-rate funding.
 - b. Increases:
 - a. More iPads in K-2 consistent with our technology plan.
 - b. More replacement machines for the used machines we purchased from AHS three years ago. Replaced machines will be kept for parts or redeployed to 3rd/4th grade rooms.
 - c. Student repairs in 6th-8th grades offset by the “self-insurance” fee.
 - d. Website development increased.
 - e. An additional staff machine for a new interventionist and one for permanent hook-up in the band/music room.
 - f. Interactive whiteboard for ECLC, where we will now also be teaching 3 year old preschool.
 - g. Programming to allow registration forms to be completed online by parents. By piggy-backing off the work for which AHS paid, we should be able to accomplish this project for half or less than what AHS paid.
 - h. Two cordless microphones to replace the ones that fail now.

- i. Details are on the spreadsheet.
 - v. Educational materials (textbooks)
 - a. Decreases:
 - a. Softcover religion textbooks are \$17-\$20 per student. Typically, a hardcover textbook series is closer to \$75 per student.
 - b. Smarter Balanced Assessments would first be used in spring 2018, not spring 2017.
 - b. Increases:
 - a. Consumables and textbooks to get the right numbers for the size of each grade. We were able to reduce this area last year as most consumables and textbooks are in ELA, which was a whole new series last year.
 - b. We are able to add supplemental materials that teachers would like, but we rarely can afford.
 - c. Details are on the spreadsheet.
 - c. Yet for 2015-16: We are purchasing about \$14,000-\$16,000 worth of materials/supplies for preschool so we have as little carryover of SWVPP funds as possible. These funds are "use it or lose it" with the DCSD and state.
 - vi. ECLC expenses: On days when school is not in session, Hy-Vee is now charging us \$5 per meal, a \$2.20 increase. We will likely move to employing our own lunch program staff on these days to make ECLC lunches, but our costs need to be determined before we make the switch.
 - vii. Instructional Supplies: We are able to add supplemental materials that teachers would like, but we rarely can afford. There are many science materials in this area.
 - viii. Extraordinary repairs also includes summer projects:
 - a. Putting a window in a storage room door so the room can be used for a workspace.
 - b. Flooring for seven rooms.
 - c. Sand, repair, paint, and finish the gym floor. Athletic Club will pay \$1,600-\$2,500 toward this \$8,000 project.
 - d. Cafeteria floor repair when the divider is removed.
 - e. Paint the gym.
 - f. Additional "soundproofing" in the band room.
 - g. Details are on the spreadsheet.
 - h. From the lunch program budget: replace the cafeteria/gym divider at a cost of about \$25,510. Scott Sweeney and I visited the Wilton School District, SAU, the AEA, and Wood to look at various dividers. (Hopefully before the 2015-16 fiscal year ends, we will also purchase a new upright freezer and replace three smaller, older freezers.)
 - ix. Associated organizations:
 - a. As per diocesan directive, the associated organizations/accounts related to the school (like Home & School and Drama) are now on the school budget rather than just the parish budget.
 - b. Six of the nine associated orgs/accounts will have deficit budgets next year and make up the difference by reducing their savings.
2. The insurance company did not find the school liable for a student injury in April but did agree to pay the family's out of pocket medical expenses. In simplistic terms, due to the amount of time students spend in schools, schools are not liable for students' injuries unless there is negligence. When students might be on campus for 8-10 hours of their 12-13 waking hours, it is more than likely a student would be injured at school than in another setting. Similar reasoning is used for adults and work, which is why laws were then enacted regarding workers' compensation insurance. As an aside, the manner of this student's particular injury should be remedied when changes are made to the cafeteria floor when the divider is replaced.

3. The ad hoc HVAC committee met twice since the last board meeting. The committee has moved from considering nine options to three, although none of the nine options as written purely unto themselves were considered acceptable due to current building design, current progress already made to HVAC, or cost. Unless the hot water pipes throughout the building are not in good shape, all three options, which will be modified from the original proposals, include the same basic heating work: replace the boiler with two smaller boilers and replace all valves and controls throughout the 1963 and 1987 parts of the building. Significantly more investigation is needed regarding the three air conditioning options, and ventilation may need to be engineered separately. The committee is hopeful that all of the HVAC needs can be met in a 2-3 phase project. The committee is still hesitant to put dollar figures on the project, but a ballpark figure of about \$667,000 was determined with a range, however, of possibly \$500,000 - \$1,000,000. (See separate document.)
4. We are reducing storage again to convert storage space to work/office space for an interventionist.
5. Each spring, the athletic director checking account is reviewed to determine a bonus for the athletic director and assistant athletic director. Revenue in this account comes from the gate and concessions. Expenses are referees, concessions, some PE/recess equipment, and bonuses. We have enough funds to continue with past precedent and award an \$800 bonus to the athletic director and \$200 to the assistant athletic director.

Public Relations Leadership:

1. Home & School cancelled its outdoor movie and game night due to lack of advanced registrations. The recipe collection for a cookbook is very slow. Steps are being taken for Athletic Club to likely be absorbed into Home & School. Nearly all officer positions are, thus, also in a state of flux.
2. The redesign of our website is underway.

- b. Faith Formation-Religious Education Director (Jennifer)

Directing and supervising K-8 sacramental preparation: Reconciliation, Eucharist, and Confirmation in collaboration with Coordinator.

- a) Confirmation is scheduled for Saturday April 22, 2017 at 1:30PM. Practice is on Thursday April 20 at 6PM
- b) First Communion is scheduled for Sunday April 23, 2017 at 1:30PM. Practice is on Wednesday April 19 at 6PM

Recruiting, enabling, and supervising catechists and other volunteer personnel for Faith Formation. K- 8

- c) The recruiting process for next year's catechists has begun. All (with the exception of a high school student that graduated and is attending college out of town) of the 2015-2016 catechists and support helpers are returning for the 2016-2017 school year.
- d) We also have 2-5 additional catechists/support helpers that have expressed interest in helping with the program.

Insuring the implementation of policies in all areas of Faith Formation. Policies include those enacted for the parish by the Pastoral Council, Board of Education and Diocesan Office for Faith Formation.

- e) Participated in the May MORE (Ministers of Religious Education) meeting.
- f) Participating in interviews for the PAFF position
- g) Participating in interviews for the YM position

Maintaining or improving the existing educational programs

- i) The decision has been made to purchase books from Loyola Press choosing the *Finding God* series for grades 1-8, *God Loves Us* for Kindergarten, and using the one year confirmation text *Confirmed in the Spirit* for the 8th grade.
- h) I have been in contact with Doug Brummel's (Lighten Up! Ministries) manager about the possibility of doing a series of missions throughout the diocese in the fall of 2017. I brought this information to our MORE group and several DRE's are going to take the information back to their parishes and see if they are interested.
 - i) The MORE group has decided not to pursue bringing Doug Brummel to the area.

Pastoral Associate for Faith Formation: Trish Gallagher June 2016 Report

Position Purpose: Oversees life- long learning curriculum plan for Parish- wide Faith Formation efforts, and assists Pastor specifically in the following areas:

FAITH FORMATION Five Year GOALS: Submitted by Trish Gallagher Administrator

1. To promote knowledge of the Faith
 - Enhance Parish understanding of Life Long learning: Plan and continue outreach to all ages
The value of a planned approach still needs to be Promoted and articulated by each BOE and by the Community. The tendency is to do the "bright idea," not an integrated plan to support the whole.
 - Increase evangelization efforts within and outside of parish
This is the heart of parish FF efforts, not single programs but how we do everything: communications, learning opportunities, and outreach. We have made initial efforts with the bulletin revision, need more focus and pro-active follow-ups.
 - Continue leadership training, recruitment, support of qualified staff and catechists
Encourage, support and mentor MFP and certification of candidates for leadership roles and Deacon Training: the Vocations Committee is vital in this effort. Personal invitation is uppermost.
 - Provide quality in-service opportunities for JFK staff and catechists
Excellent annual efforts and certification opportunities are currently practiced, these should continue.
Texts collaboratively selected with JFK are built on the Faith Formation areas: provide at least one in-service on use of texts/year. This is important for new texts, especially.
2. To provide liturgical education and promote participation including an RCIA focus
RCIA focus highlights scripture, discipleship, liturgy (how what we learn supports how we worship), and liturgical year joint efforts to model total parish unity.
 - Continue Family education and support linked with sacramental preparation
Expand current practices, especially to brainstorm Strong Catholic Family Approach
 - Provide "family events" with liturgical seasonal focus: Advent, Lent, and /or Holy week-
Continue to collaborate with JFK principal for annual plan
 - Continue to support Parish Liturgical Ministry formation workshops/re OLV policy 2010 :
Encourage support of annual workshops, the understanding that good liturgy is good evangelization
 - Attention to age related materials prepared and distributed highlighting family participation issues
Identify new ways to publish these to the community; online sites.
3. To encourage moral formation
 - Continue class room / program service projects identify new ways to promote ongoing projects
Emphasizing the new understandings of confirmation discipleship training over hoops to jump through.
 - Continue support of Human Relations material: provide user friendly ways to encourage

- “family-time talk” on issues of Catholic Moral teachings: meet the challenge of preparing our parents and youth adequately for the challenges of HS/young adult issues
- Increase Pro-life/ Pro-Family, Catholic teachings on Human sexuality to all ages
 - Pro Life Committee needs to be supported Full calendar was prepared at Pro-life meeting this spring -----Working with Marianne Agnoli for new Diocesan Family efforts
 - Advent or Lenten service projects foster social action outreach
Publicize results of seasonal outreach
 - To teach to pray
 - Identify retreat/ mission opportunities in line with current plan for year
To implement, invite former CEW adults and young adults to include all ages
 - Provide training on Catholic treasury of prayer
Continue support through existing programs
Continue/ work with distribute prayer cards for Post-Baptismal families.
4. To educate for community life (parish and local)
- Continue Student visit from priests, support of vocations projects
Collaboration with JFK, see Vocations as part of stewardship education
– revitalize vocations projects (supply new crosses, prayer cards) These are in PAFF office
 - Community parish activities are advertised and encouraged
School/FF communications could include/ tips for parish life activities
 - To proclaim the Kingdom through word and deed
 - Activities in texts are encouraged to demonstrate faith in Action.
devote in-service time to exploring text recommendations yearly (JFK/FF)
5. Continue to provide at least 3 Generations of Faith “projects”
e.g. Living rosary, Trunk or treat/ Family scavenger hunt. The best community projects 2016 were Bunco nights for the women, which also provided an intergenerational community building
6. Engage all ages in faith learning activities, initiate parish wide social media effort within 5 years.
7. To foster an awareness of special needs and multicultural diversity in Catechesis
- Current individualized plans for education are formulated for special need children (currently 2) in FF programs.
-Continue special needs plan at OLV , especially ways to identify parishioners who would benefit
Provide training for hospitality and EMHC ministers
-support Diocese initiatives
 - Multicultural diversity is supported and promoted through texts used
inclusive activities recommended for classroom/ or seasonal enhancement.
Include opportunities for valuing heritage of parishioners: eg Pentecost Mass; perhaps have Potluck

Report Respectfully submitted by Lisa Willows

Catechetical Ministry

- Updated budget for May
- Emailed information out for Jr High Youth Night
- Attend MORE meeting
- Taking class through University of Dayton to receive Special Needs Ministry Certification
- Assisted with Trish’s reception
- Participated in YM interviews for new YM
- Collected and sent Circle of Grace materials to the Diocese
- Sent out reminders for registration for FF 2016-2017

Confirmation Coordinator

- Handed out Confirmation Pictures
- Received and scheduled Confirmation for April 22, 2016 @ 1:30 PM
- Working on Group service project date with Humility of Mary for November and Toys for Tots in December.
- Updated Confirmation material

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- c. Youth Ministry (Zeke)
1. High School Youth Ministry
 - a. Over the past four weeks our youth nights have involved discussion on the virtues of perseverance and hope. During this last evening, one of our seniors spoke on her faith journey and experiences.
 - b. In addition, we spent one evening watching a movie for fun, and closed out the year with an end of the year party at West Lake.
 - c. We averaged ten kids per night.
 - d. One freshman has signed up for Catholics in Action (the diocesan service program) in Ft. Madison this summer.
 - e. We have three seniors' pictures and information for the senior salute, with several more interested.
 2. Middle School Youth Ministry
 - a. Our Junior High Youth Night on May 6th was a spring party. We played several games of Capture the Flag and closed out the evening with adoration. Special thanks to Deacon John Wagner for helping us expose the Blessed Sacrament.
 - b. Twenty three kids attended
 3. Development and Miscellaneous
 - a. On Monday, May 30th we participated in the Davenport Optimists Club Avenue of Flags fundraiser. After taking over the JFK Home and School route on Marquette Street we placed 173 flags.
 - b. I have recruited seven volunteers to help out with the lemonade stand at the parish picnic.
 - c. I completed the online course: "Relational Ministry with Youth" hosted through the University of Dayton's Virtual Learning Community for Faith Formation.
 - d. I attended the monthly Diocesan Youth Minister's Gathering and the MORE meeting for the month of May.

8. COMMITTEE REPORTS AND COMMUNICATIONS

- a. Generations of Faith Committee (Trish, Todd, Lisa): no report
- b. Finance Committee (Chad, Joe, Jen, Pat): no report
- c. Nominating Committee (Brock, Korby, all board members):
- d. Policy Committee (Chad, Patrick, Jen, Peter): no report
- e. Strategic Planning Committee (Chad, Joe, Lisa, Mike, Korby): no report
- f. School Improvement Advisory Committee (Chad, Heather, Brock): no report
- g. Market/Public Relations Committee (Chad, Heather, Mike): no report
- h. Grant Writing Committee (Chad, Rena Harris, Todd, Peter): no report
- i. Parish Council (rotating per schedule) 4th Tuesday of each month 7:00 pm
 - August – Pat
 - September – Lisa
 - October – Todd
 - November – Mike
 - January – Peter
 - February – Brock
 - March – Jen
 - April – Heather
 - May – Peter
 - June – Korby
- j. Finance Council Rep. (Jen): reviewed Cuneen final report and budget
- k. Buildings & Grounds Rep. 2nd Thursday 7:30 pm (Brock, Todd, Lisa, Heather): no report
- l. Athletic Club – JFK Band Boosters – Home & School Rep: no report
- m. Assumption High School Rep. (Matt Henning)
- n. Scott County Catholic School Advisory Board Rep. 2nd Monday every other month (September, November, January, March, May) @ St. Vincent (Chad, Pat, Lisa, Mike, Peter): discussion about participation of home schooled children in Catholic school activities and classes.

- o. Ad Hoc Committees:
 - i. JFK Fundraising Committee
- 9. NEW BUSINESS:
 - a. Seating of new board members and thanking outgoing board members
 - b. Resignation of board member and selection of replacement: Board accepts Jen Flynn's resignation from the Board. Motion made by Pat Archer to appoint Lisa Stachula as a replacement. Motion seconded by Lisa Snider. Motion unanimously approved by the Board.
 - c. Election of board officers: Motion made by Lisa Stachula to appoint Pat Archer as President of the Board. Motion seconded by Heather Egger. Motion unanimously approved by the Board. Motion made by Pat Archer to appoint Heather Egger as Vice President of the Board. Motion seconded by Peter Schuster. Motion unanimously approved by the Board. Motion made by Pat Archer to appoint Lisa Stachula as Secretary of the Board. Motion seconded by Peter Schuster. Motion unanimously approved by the Board.
 - d. Determination of need for July board meeting: no meeting planned at this time.
 - e. Scheduling of board orientation: Scheduled for Tuesday, August 2nd at 5:30.
- 10. PASTOR'S NOTES (Msgr. Jim P): no notes
- 11. CLOSING PRAYER

Next Regular Meeting: August 2, 2016
BOE's Rep to Parish Council in August, 2016