

Our Lady of Victory

Pastoral Council

April 28, 2026 Minutes

The meeting was called to order at **7:00 PM** by Jenny. Opening prayer was led by Jenny.

Roll Call

Roll call was taken and a quorum was established. Attendees include Fr. Patrick Hilgendorf, Fr. Manu John, Jenny Parvin, Jeremy Siebler, Cathy Anderson, Chris Boyd, Dave Hinchman, Barb Gaylord, Lorrie Graves, Molly Crosby, Maureen Mosse, Jen Wemhoff, Deanne Mainey, Michael Strajack

Approval of Agenda

The agenda was reviewed and accepted.

Approval of Previous Minutes

The **March 24, 2026** meeting minutes were reviewed and approved.

Mission and Vision Statements

The Parish Mission and Vision Statements were read aloud:

- **Mission:** *Our Lady of Victory is a community that lives and shares the preaching, teaching, and healing of Christ.*
 - **Vision:** *To become the most vibrant and welcoming faith community in the Diocese.*
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Old Business

Fall Fest

- Date announced for Saturday, August 29, 2026
- In early stages of planning, first committee meeting May 12 at 7:00pm
- Outreach to school and Home & School, firming up schedules/contacts, inclusive programming for elderly, and kid-friendly "everyone wins" games.
- The Fall Fest date is on the calendar; Fr. Patrick asked for Lorrie to ask the office to block funerals that day.

Board Recruitment

- Recruitment will proceed for three open seats
- Mass announcements start this week, with a bulletin announcement planned
- Father and Jenny to coordinate speaking times at mass

Committee for Director of Parish Operations & Engagement

- Meeting planned for later this week to start discussing the position
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New Business

Strategic Plan Updates & Goals

Each lead was asked to bring short-term (this year) and long-term (next year) goals for each part of the plan

Communication & Connection – Jenny

Short-term

- Launch a Communications/Marketing Committee (recruit chair and members)
- Set up Google Drive folders for all committees and route minutes to the parish council email.
Reach out to Jeremy as support
- Schedule office staff in the gathering space after Masses once per quarter

Long-term

- Draft a communications policy (who shares what, and how)
- Define basic marketing metrics
- Strengthen the Victory Voice publication

Welcoming & Hospitality – Cathy

- Use a well-known opening song at each weekend Mass
- Reinstate congregational greeting (“I don’t think we’ve ever met” phrasing)
- Station parish leaders/greeters near doors before/after Mass (off to the side, low-pressure)

- Provide name tags for Eucharistic Ministers; have 1–2 greet after Mass
- Resume special recognitions for visiting groups (e.g., Scouts, sports teams)
- Evaluate hymn announcements possibly not announce hymns since they are on the boards
 - It was brought up that this may not be the best approach for new parishioners or visitors as even though there are the page numbers on the boards, sometimes the hymns are in multiple different books
- Explore feasibility of a screen/TV for songs, prayers, and announcements (check diocesan norms; resource needs)

Volunteerism, Leadership & Accountability – Erin

- Erin was absent

Youth & Family Engagement – Jeremy

- Explore adding a 4:30 PM Mass (assess volunteer capacity)
- Demonstrate and consider broader use of Jeremy’s volunteer scheduling app
- Continue/expand children’s hospitality roles (bulletins, name tags)
- Plan a full Children’s Mass (choir, readings)

Parish–School Relationship – Chris

- Educate parish families about ESA/tuition assistance; start with religious ed families; time efforts to enrollment
- Analyze data to identify parish families not at JFK and JFK families needing sacraments/registration
- Maintain/expand baptism bags and maternal support follow-ups (Victory for Life)
- Discuss strongly encouraging sacrament-prep service hours in parish roles (ushers, greeters, gifts)

Faith Formation & Evangelization – Barb

- Barb will reconnect with Lynn on strategic plan inputs after missing the last meeting due to a family medical emergency.
- Promote “We Are Made for More” mission: launch in 1.5–2 weeks
- Tickets \$30 online only
- Provide after-Mass help for purchasing; event features Mike Mangione
- Look at other parishes to promote and invite
- Scholarship type assistance is available

Outreach & Service to the Community – Lorrie

- No additional updates.

Campus, Facilities & Safety – Rick

- Rick was absent

Pastoral, Staff & Operations Support – Dave and Rick

- Committee meeting setup for further discussion
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Guest Comments

Maureen said that the Spring Fling was another success, there were a lot of good setups. Over \$1000 was raised to distribute between all of the groups that were in participation.

Pastor's Comments

Father Patrick offered brief remarks.

Next Meeting

The next meeting will be held **Tuesday, May 26, 2026 at 7:00 PM** in the Gathering Space Meeting Room.

Adjournment

The meeting was adjourned followed by a closing prayer led by Jenny.

Respectfully submitted,
Jeremy Siebler
Secretary

Our Lady of Victory
Pastoral Council Agenda

May 26, 2026 – 7:00 PM

I. Call to Order and **Opening Prayer** (Dave) 7:00-7:05

II. Roll Call and Introductions

III. Approve Agenda and Committee Updates 7:05-7:10

A. Questions

IV. Review/approve last meeting's minutes: April, 2026

V. Reading of the Mission Statement and Vision Statements

Parish Mission Statement: Our Lady of Victory is a community that lives and shares the preaching, teaching, and healing of Christ.

Our Vision: To become the most vibrant and welcoming faith community in the Diocese.

VI. Old Business

VII. New Business

A. Social Sunday 7:12 – 7:20

B. Fall Fest 7:20 – 7:30

C. Reimbursement Process and Amazon 7:30-7:40

D. Altar Servers 7:40-7:50

E. Parish Council member recruitment 7:50 – 7:55

F. JFK School & Parish Budgeting Plan for Capital Projects and Maintenance mid-June 7:55-7:57

G. Administrator meeting update 7:57-7:59

H. Remind Dave board of Ed for June 7:50-8:00

X. Guest Comments 8:00-8:05

XI. Pastor's Comments (Fr. Patrick) 8:05 - 8:15

XIV. Next meeting Tuesday, June 23rd, 2026, at 7:00 pm in the Gathering Space Meeting Room.

XV. Adjournment and Closing Prayer (Jeremy)