

Our Lady of Victory
Pastoral Council Agenda

April 28, 2026 – 7:00 PM

I. Call to Order and Opening Prayer (Jenny) 7:00-7:05

II. Roll Call and Introductions

III. Approve Agenda and Committee Updates 7:05-7:10

A. Questions

IV. Review/approve last meeting's minutes: March 24, 2026

V. Reading of the Mission Statement and Vision Statements

Parish Mission Statement: Our Lady of Victory is a community that lives and shares the preaching, teaching, and healing of Christ.

Our Vision: To become the most vibrant and welcoming faith community in the Diocese.

VI. Old Business 7:10-7:35

A. Fall Fest (Jenny)

a. Save the Date: Saturday, August 29

b. First committee meeting: Tuesday, May 12 at 7pm

B. Committee for the Director of Parish Operations & Engagement position (Father Patrick/Jenny)

C. Board Member Recruitment (Jenny)

a. Schedule for speaking at Masses and bulletin announcement

VII. New Business 7:35-7:50

A. Strategic Plan Goals for Each Part of Plan: Short-term (this year) and long-term (next year)

1. Communication & Connection (Jenny)

2. Welcoming & Hospitality (Cathy)

3. Volunteerism, Leadership, & Accountability (Erin)

4. Youth & Family Engagement (Jeremy)

5. Parish-School Relationship (Chris)

6. Faith Formation & Evangelization (Barb)

7. Outreach & Service to the Community (Lorrie)

8. Campus, Facilities & Safety (Rick) - no report this meeting

9. Pastoral, Staff & Operations Support (Dave and Rick)

B. Youth Representative on Parish Council (Jenny)

VIII. Guest Comments

IX. Pastor's Comments (Fr. Patrick)

X. May School Board Meeting (Jeremy)

XI. Next meeting Tuesday, May 25, 2026, at 7:00 pm in the Gathering Space Meeting Room.

XII. Adjournment and Closing Prayer (Lorrie)

Our Lady of Victory

Pastoral Council

March 24, 2026 Minutes

The meeting was called to order at **7:00 PM** by Lorrie. Opening prayer was led by Lorrie.

Roll Call

Roll call was taken and a quorum was established. Attendees include Fr. Patrick Hilgendorf, Fr. Manu John, Jenny Parvin, Jeremy Siebler, Cathy Anderson, Barb Gaylord, Lorrie Graves, Erin Hagerman, Bernie Mack, Molly Crosby, Maureen Mosse, Marc Mosse, Jen Wemhoff, Judy Johnson, Deanne Mainey, Joe Masterson

Approval of Agenda

The agenda was reviewed and accepted.

Approval of Previous Minutes

The **January 27, 2026** meeting minutes were reviewed and approved.

Mission and Vision Statements

The Parish Mission and Vision Statements were read aloud:

- **Mission:** *Our Lady of Victory is a community that lives and shares the preaching, teaching, and healing of Christ.*
 - **Vision:** *To become the most vibrant and welcoming faith community in the Diocese.*
-

Old Business

Strategic Plan Announcement to Parish – Jenny

Jenny reported that the Strategic Plan has been announced to the parish.

Parish Appreciation Event – Jenny

- The Parish Appreciation Event is currently scheduled for **May 16**.

- Discussion centered on transitioning the event into a larger parish-wide celebration.
- Bernie will bring a request to the Finance Council to move funding to the next fiscal year.
- The possibility of involving the school to broaden participation was discussed.
- Considerations included snowbirds, daylight hours, and ensuring no parish groups feel excluded.
- Council discussed highlighting parish ministries at the event to promote awareness and engagement.
- Jenny will review what Lourdes Parish does for a similar event and report back with next steps.

Committee for Director of Parish Operations & Engagement – Fr. Patrick / Chris

- There was no update; the committee remains in a holding pattern.
 - Molly shared that funding may be set aside for strategic planning purposes.
 - Jenny will follow up with Father, Dave, Rick, and Chris and work to include HR representation on the committee.
 - A meeting will be scheduled.
-

New Business

Strategic Plan Updates & Goals

Council discussed using a template approach for tracking progress toward strategic goals, focusing on specific action items.

Communication & Connection – Jenny

- Jenny has been in conversation with Lisa Willows.
- Discussion included creating a shared Google Drive for parish communications.
- Initial discussion on forming a parish marketing committee to focus on engagement and social media.

Welcoming & Hospitality – Cathy

- No report this meeting.

Volunteerism, Leadership & Accountability – Erin

- No report this meeting.

Youth & Family Engagement – Jeremy

- Focus on hospitality efforts to engage youth and families.
- Lorrie will follow up with the Hospitality Committee regarding needs.

Parish–School Relationship – Chris

- No report this meeting.

Faith Formation & Evangelization – Barb

- Discussion of a proposed **Christopher West missionary-style event** in November.
- The event would be ticketed and may include collaboration with other parishes.

Outreach & Service to the Community – Lorrie

- No additional updates.

Campus, Facilities & Safety – Rick

- No report this meeting.

Pastoral, Staff & Operations Support – Dave and Rick

- No report this meeting.

Parish Council Member Recruitment – Jenny

- Kathy, Chris, Rick, and Jenny are all eligible as non-returning members.

Ladies' Council Leadership Update & Funeral Luncheon Kitchen Help – Maureen

- Stewardship speakers have addressed the importance of funeral luncheons.
- Helen White was recognized for **10 years** of service; Maureen has served **2 years** and will be transitioning leadership.
- The Ladies' Council continues to keep the kitchen stocked.
- Facilities concerns (including holes in placed in the walls, no previous permission)

Guest Comments

None.

Pastor's Comments

Father Patrick offered brief remarks.

Next Meeting

The next meeting will be held **Tuesday, April 28, 2026 at 7:00 PM** in the Gathering Space Meeting Room.

Adjournment

The meeting was adjourned followed by a closing prayer led by Jenny.

FINANCE COUNCIL MINUTES

Our Lady of Victory Church, Davenport, IA
Meeting held on March 23, 2026 in the GSMR

Members present: Fr. Patrick Hilgendorf, Fr. Manu John, Hollie Matthys, Randy Peterson, Molly Crosby, Mike Strajack, Bernie Mack.

Excused: Dave Hinchman & Shannon Milton & Chad Steimle

Staff present: Ann Lotspeich

Meeting opened with prayer. **Agenda** for the meeting was approved as submitted.

Items Distributed Prior to the Meeting:

- March 23, 2026 Meeting Agenda
- February 23, 2026 Meeting Minutes
- February 2026 Edward Jones Statements (2)
- Earmarked Savings Spreadsheet (Acct 10312ES)
- FY 2026 Envelopes & Offertory Summary
- February 2026 Financial Reports

Approval of Minutes as submitted – Motion by Mike Strajack, 2nd by Hollie Matthys.

Financials

Questions about particular line items were addressed at the meeting. Matters noted:

- Ann noted the loan has been paid off from check and in March will see transfer from Edward Jones savings account to general checking.
- Noted two sizable donations that we received in Feb
- Line 10505 (PPD Expenses) - \$1000 for Parish Mission paid per discussion in February and discussion regarding communication devices for school. Project to be completed in phases and won't be done in this budget year.
- QCBT updating systems in April – could see delays in financial reports.
- QuickBooks annual renewal – push to move to online version. Phasing out desktop and less expensive.
- Line 20211 (Cafeteria Plan) – Hollie asked when this will be closed out and also asked Father Patrick about UTR & ADA funds due to us from last year from the Diocese. Fr. Patrick will follow up on this noting we generally have a plan for spending those \$\$ at time of request.
- Line 51114 (Employee Insurance) – Randy noted 28% higher from previous year. Ann noted this was due to new employee added on to our insurance plan.

Motion to approve financials were positive and motion made to approve as is by Bernie Mack with 2nd from Randy Peterson.

Investment Policy Statement (IPS)

Dan Laubenthal was unable to attend this month – will confirm next meeting he is able to attend.

REPORTS

1. Past Due Tuition:

Initial amount	212,887.15
Adjustments/payments	<u>(59,354.82)</u>
Balance—1/30/2026	153,532.33

- Continue to receive payments towards Past Due Tuition. 1 Family paid in full. Payments received from both L&M and parishioners directly as noted above.
- **Upon this Rock as of March 18, 2026**
 - 86.97% of pledges have been paid (~13% outstanding)
 - Total of \$34,912.72 available to be requested from diocese
- **ADA GOAL as of March 19, 2026** – Fr Patrick noted we will have until August to pay off.

○ Goal Total	Total Pledged	Total Received
○ \$154,982.00	\$172,879.59	\$142,157.12

2. Reports from Other Committees/Organizations:

- Chad unable to attend tonight's meeting. No updates from JFK.
- SCCS – Discussion among council with what to do with surplus funds from SCCS?
 - Motion made by Mike Strajack to request \$123,475 for JFK Capital Improvement funds at February mtg and still have not received or heard back on that. Discussion around where to itemize this and what to call it “SCCS Student Rebate” was a thought.
- Budget – Mike Strajack discussed goal to have FY27 budget done prior to end of FY26.
 - Emails to various committees and organizations to go out in April. Will meet with Ann & Father Patrick to ensure proper contacts are made. Plan to present preliminary budget to Finance Council in May to make any updates and adjustments. Plan to have budget complete for June meeting.
 - Hollie Matthys asked about Strategic Planning and the proposed new paid positions. How should we budget for this? Randy noted that we should have a Strategic Planning Budget Item. Bernie proposed 2 lines; 1 for staffing (ongoing) and 1 for facilities (Capital, one time expenditures). More to come.
 - Randy noted we need to track this for Annual Report to communicate what we have done with funds.
 - Discussion surrounding how to budget; i.e.: flat to actual or a % base. Budget committee can look at trends.
 - Discussion about School “wish list” for projects. Discussion about where and how to put that line item into budget. More to come.

. Pastor:

- Edward Jones – Molly will contact Dan to see if available for April mtg.
- Posting for Choir Director – still in search of.

4. Discussion

- Discussion surrounding investing of savings – follow up at April meeting.

With no further business to come before the Council, meeting adjourned after final prayer. The next regularly scheduled meeting is Monday, April 27, 2026 at 5:30 PM in the GSMR.

Submitted by Molly Crosby

OLV Faith Formation Committee
March 17, 2026 Minutes - Approved

1. Meeting was called to order at 6:35 by Lynn Frank
2. Lynn led the Opening Prayer
3. Roll call was taken and a quorum was established. 6 of 8 members were present.
[Quorum is a simple majority. Bylaws require 2/3 of members]
4. Present:
 - a. Board members: Dawn Henning, Matt Riesburg, Christine Sigwarth, Lynn Frank, Kari Lystiuk, Vern Vondera,
 - b. PC/Staff: Jennifer Wemhoff, Barb Gaylord, Jammie Jamieson
5. Absent:
 - a. Voting FF members: Ellen Thomas, Stefanie Carlson
 - b. PC/Staff: Thomas Day, Chad Steimle, Fr Patrick, Fr Manu John
6. Agenda was reviewed and accepted.
7. Christine made motion to accept February minutes as corrected. Vern seconded the motion. Motion passed unanimously.
8. Staff Reports were accepted as submitted: reports can be found at end of report.
 - a. K-8 Faith Formation/Sacraments submitted by Jammie Jamieson;
 - b. Youth/High School Ministry no report was submitted
 - c. Adult Faith Formation was submitted by Jennifer Wemhoff
9. Updates on Y&FE, SHE, TMIY, or CEW
 - a. Y&FE: no report available
 - b. SHE has averaged 25-30 attendees last month
 - c. TMIY no update given
 - d. CEW men's team had approximately 11 candidates this year
10. The finance council approved the plan to bring a mission to OLV in the fall. Made for More, a mission by Christopher West and Mike Mangione has been scheduled for Thursday November 12. Jennifer will be reaching out to other parishes to see if they are interested in being promotional partners. Early bird tickets are \$30 and \$35 at the door the day of the

event; all ticket sales will be online—no paper tickets will be sold. OLV is contracted to sell 600 tickets

11. Lynn presented information on the Christ Our Life conference which will be held September 2026 in Des Moines. The committee asked Lynn to request marketing materials and that we will help market to the event. Several members are interested in attending.

12. Discussed the roles and responsibilities of president, vice-president and secretary. Need to recruit 4 new members for fiscal year.

13. Budget is tabled to next month.

14. Faith Formation representation at Parish Council Meeting rotations:

- a. 2/24 meeting cancelled;
- b. 3/24 Vern Vondera;
- c. 4/28 Dawn Henning;
- d. 5/26 Kari Lystiuk,
- e. 6/23 open

15. Next meeting is scheduled for April 21st at 6:30 in the PC.

16. Closing Prayer led by Vern.

17. Meeting was adjourned at 7:31

Staff reports can be found on the following pages
Future Meetings 2025/26 – April 21, May 19, June 16

Staff Reports

Faith Formation Committee Report K-8 Religious Ed

Jammie Jamieson

March 2026

We completed our 2nd Unit of the year with our presentation of 'Shadow Stations.' Our group of 60+ students in Kindergarten - Confirmation class worked together with our Catechists to study the Stations and prepare to present to their families. With such a broad range in age, ability and spiritual maturity, I am beyond impressed with how beautifully this came together with the support of our wonderful catechists and families and appreciate the trust to try something new!

This was initiated by our Catechists asking for a focus on The Stations of the Cross at our end of year meeting last year and we now plan to present Shadow Stations each year. Our 3rd and final Unit of the year begins on March 25th with our last 6-week block of classroom learning.

Thomas and I worked together to organize a group of 8 Confirmation students to lead the Stations of the Cross on Friday, March 6th. We had 4 student lectors and 4 students as Cross/torch/banner bearers leading apx 60 people who attended. They all did a fantastic job and we talked about Altar server training and Lector training. Thomas and I would like to continue to work together to have our parish youth/teens lead stations a couple of times each Lent on Friday nights. It was a very positive experience and there were a lot of compliments afterwards. The students all voiced that they enjoyed leading and all said they would be interested in doing it again. Committing to specific Friday nights during Lent every year would be helpful, ie. Youth/Teens will lead the 1st and 3rd Friday of Lent or whatever works best to keep it consistent.

I continue participation in our OLV staff meetings and regular Diocese Office of Faith Formation Committee for Catechism meetings, as well as contributing to bulletins and Victory Voice with a main focus on domestic church support.

Youth Ministry Committee Update

Reporting Period:

Prepared by: Tom Day

Adult Faith Formation report to the Faith Formation Committee Submitted by Jennifer Wemhoff

Adult Faith Formation report to the Faith Formation Committee (March 2026)

Submitted by Jennifer Wemhoff

Foundations of Faith: A Journey through the Catechism of the Catholic Church a 20-week study began on September 25th and continues to meet on Thursday evenings.

100 copies of Crux a Lenten reflection book by Ascension Press were ordered. Books were sold for \$2 after all the masses the weekend of March 31 & Feb. 1. All the books were sold by the end of 11:00 mass.

The Lenten mission—Hungry for Heaven was held Monday March 9, 2026. About 40 people were in attendance and about 20 of those partook of the simple soup supper.

Made for More, a mission by Christopher West and Mike Mangione is scheduled for Thursday November 12 at Our Lady of Victory. I will be reaching out to other parishes to see if they are interested in being promotional partners. Early bird tickets are \$30 and \$35 at the door the day of the event; all ticket sales will be online—no paper tickets will be sold. We are contracted to sell 600 tickets.

I participate in the Faith Formation Committee meetings as scheduled

I participate in pastoral staff meetings as scheduled.

I write bulletin and Victory Voice articles as needed.



MADE FOR MORE

Visions of The Promised Land

Where do we come from, and where are we going? These are the decisive questions that shape what it means to be human and determine how we find authentic fulfillment. Join Christopher West and Mike Mangione as they creatively weave together dynamic presentations with live music, movie clips, and sacred art for an evening of beauty and reflection on the meaning of life, love, and human destiny. You will come away with a faith-filled vision of hope that instills the sheer wonder and joy of being alive.

Made for More Outline

Through live music, sacred and secular art, and dynamic presentation, the Made for More event unfolds key themes of St. John Paul II's teaching on the human person and human sexuality ("Theology of the Body") to illuminate the "sacramentality of the world" – which is to say, how this physical world reveals the spiritual and divine mysteries that correspond to the deepest questions and longings of the human heart.

(1) They Look But Do Not See

- *The deepest desire of the heart is to “love and be loved” / to “see and be seen”...*
- *The difference between “looking” and “seeing”...*
- *Learning to see: “the body reveals the person”; human identity is rooted in the body and in its God-given sex (“male and female he created them”)...*
- *The modern crisis of love is rooted in a crisis of the person, which is rooted in a crisis of the body; we treat the body as some-thing dispensable, replaceable, and repeatable rather than as some-one indispensable, irreplaceable, and unrepeatable...*
- *We are made for so much more than what the world is holding out to us – we are made to be seen and known and loved...*

(2) Come and Become One Who Sees

- *John Paul II’s thesis: The body, and only the body, is capable of making visible what is invisible, the spiritual and the divine...*
- *A tour of the biblical story from Genesis to Revelation: God wants to “marry” us (covenant) and this eternal “marital plan” is revealed through our bodies...*
- *God gave us the desire for love and union (eros) to launch us to an Infinite Love and Union, but our “rocket engines” have become inverted through original sin...*
- *Christ comes into the world not to condemn those with inverted rocket engines, but to redirect our rocket engines to the stars...*
- *Understanding mercy as misericordia – “a heart that gives itself to those in misery...”*

(3) Where We Come from and Where We’re Going

- *Where do we come from? Where are we going? Answering these two questions is essential for understanding who we are and how we are to live our lives ...*
- *When we truly see our bodies, we discover the answers to these questions...*
- *We come from the union of our parents and we are destined for the Marriage of the Lamb; the union of man and woman is a “great mystery” that foreshadows the eternal union of Christ and the Church (Eph 5:31-32)...*

· *The source and summit of everything we long for is the Eucharist ... and the Eucharist, as St. John Paul II reveals, is “the sacrament of the Bridegroom and of the Bride” ...*

Liturgy Meeting

Easter services, attendance was a little off from the previous year. Holy Thursday was well attended with 280.

The Pilgrimage at OLV was well attended.

Two crucifixes were broken Good Friday. Tom Gleich will repair them.

Alter server training is May 30th 9:30- 11:00 in the church. Maureen Koepke is now trained and will be serving at mass.

Hospitality ministers are scheduled 3 months out.

Children's liturgy attendance 5&6 kids in 2011. This year attendance has been as high as 19.

Youth Hospitality will soft launch April 24. The program will focus on 2nd grade thru high school. They will be door greeters, gift bearers and pass out bulletins after Mass. Plus assist in tidying up the pews after Mass.

There are now 150 children's missals in the pews

THE diocese will be checking to see if it's churches and schools are complaint with Stone Ridge Protecting God's Children.

Next meeting Aug 11

Minutes of Stewardship Committee Meeting
Our Lady of Victory Church, Davenport, IA
Meeting held on April 13, 2026 in the GSMR

Members present: Monica Flathman, Larry Flathman, Peg Macek, Judy Johnson, Deanne Mainey.
Opening prayer was led by Monica.

1. REVIEW 2026 TREASURE RENEWAL

Brief discussion about the format of this year's campaign. Key elements are captured in the Project Report below.

Purpose

- A means to embrace and promote stewardship as a way of life.
- A mechanism to encourage regular, intentional financial support from parish members.
- An opportunity for those new to the parish to participate in financial support.
- A way to promote electronic giving.

Date: Weekend of February 28-March 1, 2026

Overview

In pew presentation at all Masses with lay witness speaker. Presentation given from Gospel ambo during the usual homily time, after introduction by Fr. Patrick. Completion of an Intention Card is voluntary. Stewardship display in the Gathering Space has Intention Cards, response envelopes, electronic giving information and miscellaneous materials. Supported with messages in Pastor Column (March 1), weekly email news blast, and social media.

- Speakers: Jim & Kathy DeMong, Prince of Peace, Clinton, Iowa
- "Living Stewardship" banner is displayed above credence table in church proper.
- Parish Stewardship Prayer is read by Committee members after Holy Communion as a thanksgiving moment.
- Thank You postcard is mailed to all who complete an Intention Card.
- Prayer Intentions mentioned on the Cards are written into parish Book of Prayers (at church) so that the entire community is engaged in praying.

Cost:	Intention Cards	31.84
	Thank You Postcards	57.69
	Postage: mail postcards	16.66
	Speaker Arrangements	
	Dinner	126.62
	Overnight accommodations	110.88
	Social Sunday (7:00 AM Mass)	<u>31.97</u>
		375.66

Notes: Text to Give is not functional but discussed in the E-Giving brochure as an option for contributions. 34 Thank You post cards were mailed to respondents. Requests for prayers were submitted but not entered into the Book of Prayers as planned.

2. KEEPING STEWARDSHIP ALIVE

Judy Johnson is stepping away from the Committee. An inventory of stewardship supplies, plus hard copy and electronic files of key brochures and materials, were handed over to the Committee. Further discussion is expected regarding components that will continue and those that might end.

No meeting in May. Next meeting will be Monday, June 8, 2026 at 7 PM in the GSMR.