

**Our Lady of Victory**

**Pastoral Council Notes**

**September 23, 2025 – 7:00 PM**

1. Cathy opened the meeting at 7:00 with a prayer. Roll call was taken. Those in attendance are noted below.

Status	Name	Ministry/Committee Assignment
x	Fr. Patrick Hilgendorf	Pastor
x	Fr. Manu John	Vicar
x	Rick Thomas	President/Buildings and Grounds
	Jenny Parvin	Vice President/SP Liason
x	Jeremy Siebler	Secretary
x	Cathy Anderson	Liturgy
	Chris Boyd	Knights of Columbus
x	Dave Hinchman	Finance
x	Barb Gaylord	Faith Formation
x	Lorrie Graves	Social Action
x	Erin Hagerman	Health and Wellness
x	Bernie Mack	Ex-Officio (Lay Director)
x	Molly Crosby	Ex-Officio (Lay Director)
	Chad Steimle	Ex-Officio (JFK Principal)
x	Maureen Mosse	Ladies' Council
	John Wagner	Ex-Officio (Deacon)
	Marc Mosse	Parishioner
x	Elen Thomas	Faith Formation Representative
x	Jen Wemhoff	Faith Formation Representative
x	Lynn Franks	Faith Formation Representative
x	Jackie Staron	Strategic Planning

(X = Present)

2. August meeting minutes were seconded and approved by the Council.
3. Committee minutes were seconded and approved by the Council.
4. The mission and vision statements were read.
5. Old Business

**Parish Picnic**

Jeremy reported that the parish picnic was coming up this Saturday, and we would need as many people as possible to make it a success. Planning is all done and everything is booked.

There are still some groceries that need to be purchased this week. Jeremy noted that the RSVP's were about 65 families with 130 adults and 50 kids so a very good number.

## 6. New Business

### **Strategic Planning Update**

Jackie Staron shared with us the information provided by the committee from the focus groups

- 170 people attended 17 focus groups, 5% participation rate, much less from 2003
- Four groups that we could not get enough to attend
  - New parish members
  - Young families
  - JFK families with minimal participation
  - Inactive parish members
- Criteria for focus group was to have eight people in attendance, kudos to FP for promoting with enthusiasm from the pulpit
- 1247 Singles in the parish

Asked questions of PC, where is the accountability once they submit recommendations, here within the next 20 days. Wants for the report to go out to the parish community so that they can see that their voices have been heard.

Is there a process or procedure to where if something comes up in ministries, how will this be addressed?

Silos is a common term between ministries, and a big concern for the community

We are going to action some items as quick wins to show people that something is getting done.

Concern that twenty people contacted via phone, but did not return the calls

There are many people that are very enthusiastic and want to help.

Young kids are concerned to where they are going within the church.

New parishioners get a packet, many comments about a follow up mentor, there is nothing going forward, no personal contact person to be a familiar face. Parishioners sometimes feel like it is a one way street.

Hospitality and safety, protocol and drills for active shooter and fire drills

Leadership training and workshops for leaders in the parish.

Rick asked for anything that we as a group need to provide to Jackie. Jen mentioned that we try and find a home for any new items within a new committee. Also mentioned that we have a large TV and sound bar, so don't send a lot of focus to that point.

Final comment from Jackie that there will be a lot of work going forward for the near future.

## 7. Guest Comments:

Maureen Mosse mentioned that Ladies council has approved the purchase of a lighted sign, she will take to buildings and grounds. There is still a requirement of further discussions for it.

A tarp for the gym floor will be purchase.

Tilly Suvalla would like permission to start an afternoon seniors could come and play cards. Tilly would take responsibility for the process. She needs to propose in writing the days, times, what she wants and send to parish council to approve.

Bernie brought up the wood sign on the other side of the church, and is there a future need to revamp or refresh, nothing in the works, but may be worth a look.

8. Pastor's Comments:

None

9. Our next meeting will be Tuesday, October 28, 2025 at 7:00pm in the Gathering Space Meeting Room.

10. Meeting adjourned with closing prayer by Jeremy.

Respectfully submitted,  
Jeremy Siebler  
Secretary

## FINANCE COUNCIL MINUTES

Our Lady of Victory Church, Davenport, IA  
Meeting held on Sept 22, 2025 in the GSMR

**Members present:** Fr. Patrick Hilgendorf, Fr. Manu John, Molly Crosby, Bernie Mack, Hollie Matthys, Randy Peterson, Dave Hinchman, Mike Strajack **Excused:** Chad Steimle **Staff present:** Ann Lotspeich, Meeting opened with prayer led by Fr. John. **Agenda** for the meeting was approved as submitted.

**Minutes** from the Aug 25, 2025 meeting were approved as written Hollie with one correction noting that Judy Johnson is now retired from the finance council and should not have shown as absent at last meeting.

### Items Distributed Prior to the Meeting:

1. September 22, 2025 Meeting Agenda
2. August 25, 2025 Meeting Minutes
3. August 2025 Edward Jones Statements (2)
4. Earmarked Savings Spreadsheet (Acct 10312ES)
5. FY 2026 Envelopes & Offertory Summary
6. August 2025 Financial Reports
7. 2025 ADA Goal Statement

**Distributed at the Meeting:** None

### Financials

Questions about particular line items were addressed at the meeting. Matters noted:

- Dave mentioned contributions down month/month. Randy noted we aren't consistent and that August is historically low.
- Final Playground Project bill
  - Final payment submitted this week. Discussion of \$20k excess and how to handle that moving forward ie: zero out this column or multi-purpose and rename to "school projects"
- CD due end of September – Randy asked what plan was to renew and what to do with accrued interest? Will discuss at September.

Hollie made a motion to accept the financials as approved and Dave seconded it. Motion passed.

### Investment Policy Statement (IPS)

No updates per Bernie this month.

### Current IPS Guidelines

- **Equity Allocation:** 50–80% of total market value.
- **Equity Definition:** Includes common stock (domestic & foreign), convertible securities, preferred stock, and managed funds composed of these securities.
- **Risk Constraint:** Portfolio beta capped at 1.2 relative to the S&P 500.
- **Original Scope:** IPS applied to a single Edward Jones account that included both investments and savings.

Discussion regarding the policy as it relates to the Edward Jones investment and savings accounts followed. Bernie will make changes to the IPS and present it at the next meeting and bring the modified policy changes to a vote.

REPORTS

<b>1. 2024 Annual Diocesan Appeal:</b>	Goal	\$170,463
	Pledged	178,362
	Paid (as of 8/20/25)	167,624
<b>2. Past Due Tuition:</b> (Did receive money in September, will show up on from L&M)		
	Initial amount	212,887.15
	Adjustments/payments	<u>(55,114.82)</u>
	Balance—8/31/25	157,772.33

**3. Pastor:**

- Past Due Tuition did come in in September, will be reflected in next month's reports.
- Asbestos Abatement/Flooring @ JFK received and payment made.
- Automatic Door Opener at west Church entrance completed end of this week per Rick Thomas
- Gutters/Soffits project – Fr. Patrick confirming with Scott to make sure this is completed.

**Reports from Other Committees/Organizations:**

- Shannon Milton will be the new JFK representative to the council. No updates and Chad at SCCS mtg today.
- Annual Report Discussion. With Judy's retirement Randy asked the question who will assume these responsibilities? Hollie will do the Annual Report and Molly will assume meeting notes.
- Bernie requested that we analyze our current data regarding annual envelope giving. IE; Contributing members, Electronic Giving or one time Annual Donations. Look for trends etc.
- Hollie inquired about UTR funds with diocese asking to wrap up pledges. Father Patrick has done a good job providing receipts to dioceses for "reimbursement" to OLV. If no current projects Strategic Planning should be providing future projects for the parish to consider.

With no further business to come before the Council, meeting adjourned. Next meeting will be Monday, Oct 27, 2025 at 5:30 PM in the GSMR.

Submitted by Molly Crosby

Our Lady of Victory  
Pastoral Council Agenda

October 28, 2025 – 7:00 PM

I. Call to Order and **Opening Prayer** (Barb) 7:00-7:05

II. Roll Call and Introductions

III. Approve Agenda and Committee Updates 7:05-7:10

A. Questions

IV. Review/approve last meeting's minutes: September 23, 2025

V. Reading of the Mission Statement and Vision Statements

**Parish Mission Statement:** Our Lady of Victory is a community that lives and shares the preaching, teaching, and healing of Christ.

**Our Vision:** To become the most vibrant and welcoming faith community in the Diocese.

VI. Old Business NA

VII. New Business

A. Emergency Procedure Training – Rick - 2 volunteers + Fr. 7:10-7:15

B. Strategic Planning Committee update (Jackie & team) 7:15-8:45

X. Guest Comments

XI. Pastor's Comments (Fr. Patrick)

XIV. Next meeting Tuesday, November 25<sup>th</sup>, 2025, at 7:00 pm in the Gathering Space Meeting Room.

XV. Adjournment and Closing Prayer (Lorrie)

## Liturgy

Weekday masses now have 4 alter servers who come regularly. Skip trained 2 new servers Oct 18th.

Still no choir director. But the 4 ladies who are sharing the responsibilities are getting a stipend.

Mass of Remembrance paper invites went out Oct 1 and 2. Phone invites were to start in the middle of the month. Char will be reading the names of those who passed.

It was brought up about bringing back 'Epiphany Gifts.' Which is a wish list of needed items for church and school. People if they wish to donate money can ear mark where their money will go. (from the list) Father Patrick said we should talk to Judy Johnson first.

Decorating for Advent Nov 29 after 8:00 am Mass.

Minutes of Stewardship Committee Meeting  
Our Lady of Victory Church, Davenport, IA  
Meeting held on October 13, 2025 in the GSMR

**Members present:** Larry Flathman, Monica Flathman, Deanne Mainey, Chuck Gerlach, Judy Johnson, Peg Macek. Meeting opened with prayer led by Monica. Discussion focused on finalizing 2025 time & talent effort.

#### FALL TIME & TALENT CELEBRATION

**Purpose:**

- To raise awareness about the spirituality of stewardship as a life-long commitment to be Christ-centered individuals.
- To encourage OLV parishioners to share their gifts and serve others.
- To celebrate the gifts of time and talent that make our parish strong.

**Timeline:** October 25-26, 2025

**Particulars:**

- Did You Know? presentation from the pulpit by Stewardship Committee members (2-3 minutes).  
Monica will supply the script.
  - 4:30 Mass—Deanne Mainey
  - 7:00 Mass—Peg Macek
  - 9:00 Mass—Monica Flathman
  - 11:00 Mass—Judy Johnson
- *Living Generously* reply cards to identify outside organizations and activities where OLV parishioners serve with time and effort (both formal and informal). Draft card approved at the meeting. Judy will secure copies.
- Ministry banners on display in the church proper. Set up on Saturday, October 25 at 2:30 PM.
- Stewardship display in Gathering Space—Ministry Opportunities booklet, 2025 Annual Parish Report, Little Burgundy Books, stewardship sticky notes, Stewardship Prayer cards, *Living Generously* cards, Gold Bucket, treats for kids.
- Ask Hospitality Ministers to partner with hand out of *Living Generously* cards as people exit church.

Judy will submit bulletin and e-newsletter communications re: *Living Generously* cards, along with a suggested Prayer of the Faithful for Oct. 25-26 Masses.

Remainder of the meeting was spent with broad discussion reviewing the ways our efforts to foster stewardship as a way of life have impacted OLV/JFK since inception of the Committee in 2002. To be continued next month.

**Next meeting** will be Monday, November 10, 2025 at 7:00 PM in the GSMR. Agenda: review time/talent effort and Keeping Stewardship Alive.

Submitted by Judy Johnson, Secretary