

1. Jake opened the meeting at 7:00 with a prayer. Roll call was taken. Those in attendance are noted below.

Status	Name	Ministry/Committee Assignment
X	Fr. Patrick Hilgendorf	Pastor
	Fr. Andrew Rauenbuehler	Parochial Vicar
X	Steve Frank	President / Buildings and Grounds
X	Mike VanSpeybroeck	Vice President/ Church Life
X	Jennifer Stratman	Secretary
X	Rick Willows	Stewardship
X	Jacob Hines	Finance Council Rep
X	Kryslynn Schroeder	Wellness
X	Cathy Anderson	Liturgy
X	Chris Boyd	Knights of Columbus
X	Jenny Parvin	Faith Formation/ Social Action
	John Wagner	Ex- Officio (Deacon)
X	Bernie Mack	Ex-Officio (Lay Director)
X	Molly Crosby	Ex-Officio (Lay Director)
X	Chad Steimle	Ex-Officio (JFK Principal)
	Helen White	Ladies Council
X	Marc Mosse	Parishioner
X	Maureen Mosse	Parishioner
	Molly McCarty	Board of Education Rep

(X = Present)

2. A motion was made to approve the November meeting minutes. It was seconded and approved by the council.

A motion was made to approve the Agenda. It was seconded and approved by the council.

3. The mission and vision statements were read.
4. Old Business

Strategic Planning Committee: Rick Willows let us know that Jackie Staron is now on the committee and their first meeting will be in March. Steve said he is working with Jake Pries and Scott Sweeney on the Parish Security Plan.

Parish Appreciation Dinner: Parish Council members received a lot of positive comments regarding the evening. Maureen did mention that she was disappointed that she was not told personally of the decision to switch to a caterer after the council voted

on her to provide the food for the party. Steve put together a "Lessons Learned" document for the council to consult next year when planning the event.

5. New Business

Future Parish Council Candidates: Steve reminded us that we will need 3 new Parish Council Reps and one Alternate for the upcoming term starting in June 2024. Steve Frank, Jennifer Stratman and Mike VanSpeybroeck have terms ending and they are not eligible to renew for another term. Members are encouraged to start talking with potential candidates to secure names for the June selection. Mike will be in charge of getting information regarding the selection into the bulletin.

6. Ministry Reports.

- Social Action/Christian Service – No Report
- Church Life – Report Attached.
- Stewardship – Report Attached.
- Ladies Council – Maureen Mosse gave the report in Helen's absence. St. Anne's Circle will be holding a Trivia Night in March. Maureen brought up how busy the parish is in February and early March and asked Chad if funeral luncheons could be held in the JFK cafeteria in the event the Parish Center was not available. It was also noted that funeral luncheons could be held at the Knight's of Columbus as well. Ladies Council will be hosting a Wine, Cheese and Chocolate event for all of the women in the parish sometime in April. More details to come!
- Wellness – No Report
- Faith Formation – Jenny said the committee has been focusing on the content structure of the Faith Formation portion of the OLV website. They are working with Lisa Willows and hope to have the new information up on the website sometime in March.
- JFK/Board of Education – Catholic Schools Week is the week of Jan 29th.
- Family Life- No Report
- Finance & Administration –The VRF systems (HVAC) has not been working properly in the school. It is under warranty but we will be responsible for any labor charges incurred. The cost of the repairs is not yet known. Governor Reynolds has proposed legislation requiring the starting rate for all first year teachers be at least \$50,000. Some discussion was had on how that could be accomplished if the legislation passes.

7. Standing Committee Reports

- Knights of Columbus – The Knight's distributed 20 winter coats to the needy. They are holding a Trivia Night on February 3rd for Café on the Vine. The New Years Eve party was a success but they do not yet know how much money the event made.

- Building and Grounds- Report Attached
- Liturgy –Report Attached.

8. Board of Education representation assignments:

February – Jenny Parvin
March – Cathy Anderson
April – Rick Willows

As a reminder, the Board of Education meetings are the first Tuesday of the month at 6:30.

9. Parishioners Comments:

Maureen noted what a great job Father Patrick does greeting parishioners both before and after masses. He truly is helping make Our Lady of Victory the most vibrant and welcoming faith community in the Diocese!

10. Pastor's Comments: None

11. Our next meeting will be February 27,2024 at 7:00pm in the Parish Center.

12. Meeting adjourned with closing prayer by Krysllynn

Respectfully submitted,
Jennifer Stratman
Secretary

From: lbcgerlach3 <lbcgerlach3@gmail.com>
Sent: Thursday, January 18, 2024 8:11 AM
To: Steve Frank <cyclonesteve@hotmail.com>
Subject: Re: Old Food Pantry removal

Hi Steve,

I believe many of the items on Verns PowerPoint have been addressed. Specifically, items pertaining to the sacristy room and server room in church, the door issues, some HVAC issues. One thing not yet addressed to my knowledge is leaking soffits on west side of the church. However there may be some connection to pending roof repair (warranty?) work. I'm sorry but I could not find a list of all the issues he pointed out.

I did some price research on possible shelving solutions for the lower church entry area to help alleviate the clutter and disorganization concerns. A 4'w x 2'd x 6't shelving unit to replace the wooden desk in the basement level will cost under \$200. If the council would also like to install a shelving rack along the wall near the elevator, a 6'w x 2'd x 6't heavy duty unit will cost around \$300. See attached photo as an example. I am ready to move forward with any directive the council would provide.

I don't have any other projects on an agenda for Building and Grounds. Will need to get the binder from you so I can review Verns notes on the Baldoccino and see what the next step would be on that.

If the council or office staff have any maintenance needs or concerns please direct them my way and I can look into them. I've only had brief conversation with Scott Sweeney when I tore down the old blessing box and he hasn't requested my help with anything.

Best regards,

Chuck

Church Life Jan 2024

2023 OLOV Parish at a Glance: 74 Baptisms; 43 First Communions; 59 Confirmations; 11 Marriages; 48 Funerals; 60 Newly registered households.

The Victory 4 Life ministry announced a program honoring new parents of our OLV parish with a gift basket of new baby items. The ministry meets at 6:00 pm on the first Tuesday of the month in the Parish Center or Gathering Space Meeting Room.

Singles Ministry

January 7th - Singles movie night 4 pm. GSMR bring snacks NEED IDEAS FOR 2 movies.

January 11th - Game night PC-T 5:30 PM pizza

January 14th - OLV Luncheon, 1:30 PM Red Robin - 3903 E 53rd ST

January 21st - Singles movie night 4 pm GSMR BRING SNACKS need ideas for 2 movies.

January 25th - Game night PC-T, 5:30 PM pizza will be served.

Youth Ministry

Middle Schoolers (6-8 grade) youth night.

When: Monday, January 8th

Where: OLV Youth Room

Time: 6:00pm

Bible Study for adults with special needs, 6-7:30pm, January 15, 2024.

That Man Is You at Our Lady of Victory Spring 2024! Topics include: The Strength to Serve; Initiators of Love; To Be A Man; A Limitless Love; The Wild Goose and more!
Starts January 20th Speakers Include: Jason Evert; Steve Bollman; John Pridmore; Fr. Dave Pivonka, and more!

Parish Appreciation Party Saturday, January 20th in the Parish Center

An annual event to thank all who serve our church, school and the wider community in any way. Doors open at 5:30 PM. Food is served at 6 PM.

JFK Home & School Family Fun Night To Kick off Catholic Schools Week

When: Saturday, January 27th following 4:30pm

Mass Where: JFK School

Details: Join us for dinner and tons of fun at JFK Fun Night. Dinner available for purchase from 5:30pm-6:30pm in the cafeteria.

Mark Your Calendars!

Eucharistic Revival with Anthony Digmann at OLOV on Sunday Feb 11, 2024 from 2-5pm.

Sweethearts Dinner in support of Youth Ministry on February 10, 2024.

The Search video series guides viewers through an arc of seven episodes, examining the great big story of everything—life and death, sorrow and happiness, science and faith—as astrophysicists, psychologists, astronauts, neuroscientists, professors, athletes, artists, and the beauty of the cosmos all point to one big (and perhaps surprising) conclusion: that Jesus Christ and the Catholic Church have the best and most satisfying answers to every one of the questions and desires of the human heart. Thursday's in the Gathering Space Meeting Room from 6:30-8:00pm to embark on the adventure of The Search: February 1, 8, 15, 22, and 29, March 7 and 21.

Grief Share

GriefShare, OLV's grief support group is starting their next session on SUNDAY, February 4th from 12:30-2:30pm in the Gathering Space Meeting Room. Watch future bulletins for more information. If you suffered a loss or multiple losses, we can help you through your grief and make it more manageable.

CEW

Women, February 16-18; Men, March 1-3

Liturgy Report

January 2024

Daily mass has a brother/sister team who show up a couple times a week to be altar servers.

The Christmas tree in the gathering space was donated by Walmart.

It was brought up that all the doors around the church need to have the snow removed by them. For the safety of our parishioners in case of fire or a shooter.

Ash Wednesday is Feb 14th. Mass times are 7:00 am, 8:15am, 12:00pm and 6:00pm.

Stations of the Cross will be held Fridays at 6:00pm.

Maureen mentioned she has two ladies who she will be mentoring on church decorating. This process will take about 3 years.

It was brought up that All Souls mass was too long and what possible ways it could be sped up.

Discussion was held on why some people's names were called that were called the previous year.

Parish Appreciation Dinner

2024

Lessons Learned/Advice

We had initially planned to have a “family style” dinner, but after discussing with Rick Willows and Maureen Mosse, that idea was scrapped. Bridges Catering was hired to do the OLV Foundation Dinner in October. Kathy Peterson, coordinator of that event, raved about them, so that’s who I decided to hire. The cost was \$2,550 @ 125 persons – roughly \$20/person. From the perspective of a person that has helped on multiple dinners previously, it is a lot less work to set-up and take down using a caterer. Since the “purpose” of the dinner is to thank those who have volunteered, using a caterer does not require the need for more volunteers (those who we’re thanking). Also, Council persons were able to eat and mingle a little. Recommend a budget amount of \$20 - \$25/person in the future.

Overall feedback was positive as I mingled. Of course, people probably aren’t going to say anything negative while they’re eating a free meal.

Publicity. Get information into the bulletin, and on-line in November. As we changed from family-style to a catered event, I didn’t get info to Lisa Willows in the Parish Office until mid-December, which means there was only 3 weeks to RSVP, which probably wasn’t enough time. However, people still won’t commit to the event until the last minute and there will still be people wanting to participate that failed to RSVP anyway. I don’t know what to do about that. In the caterer’s contract it says they require 2 weeks before the event to “lock in” the number of persons. As a result, RSVPs were officially “closed” on January 8th. Then, the caterer backed off and allowed us to wait until January 15 to “lock in” the final amount. The Parish Office set up a spreadsheet that tracked people as they signed up. I was given access and as a result, I didn’t have to call the office every day for a count as I knew the “count” in real time. This feature was very helpful. There were roughly 20 “no-shows”, but there were between 5 and 10 people that were admitted even though they didn’t RSVP.

Liquor/Drinks. 20 bottles of wine were too much for 125 people and 1 case of beer was too little. I’m not good at estimating other than looking at the list of attendees and trying to determine who will drink wine and who will drink beer.

Music. Speakers were great, especially for the pre-dinner announcements. Conversation drowned out the music most of the night. I was ok with that as the purpose of the event was fellowship.

Food. As the “chairman” of the event, I picked the food. The Bridges menu features 2 entrees and 6 sides, plus a roll. I substituted one of the sides for a dessert. Plus, the ice cream and toppings were a major hit. Maybe allow anyone willing from the parish to bring in homemade pies, cakes, etc.? Just a thought. The caterer will allow gluten free and vegetarian meals to be served. Because of the lateness of me getting the reservation made and getting the publicity issued, I didn’t do offer the vegetarian/gluten free option, but it may be a way to increase participation. The caterer needs to know the quantity of each beforehand. People desiring these alternatives would have to request it when they RSVP.

Decorations. The centerpieces used were what we had in the storage closets. They could probably be upgraded/improved. Cathy Anderson put a thank you note and psalm on each table, which was a great idea and a nice personal touch. I know there are some ministry banners in storage that are used for ministry fairs. These could be hung in the room as a decoration and reminder of all the ministries in our parish.

There was no childcare this year as there were only 3 children of the 125 people. The “policy” set by the Council was to invite adults only and an “adult” was defined as anyone over 13 years old. I’m sure that this policy will be discussed every year. I’m in favor of making the dinner as inclusive as possible and I’m reasonably sure that not inviting children kept some families away. Further, it is getting more and more difficult to find childcare volunteers.

Steve Frank
Parish Council President

2024 Parish Appreciation Dinner Coordinator

Minutes of Stewardship Committee Meeting
Our Lady of Victory Church, Davenport, IA
Meeting held on January 8, 2024 in GSMR

Members present: Judy Johnson, Peg Macek, Chuck Gerlach, Deanna Mainey, Fr. Patrick Hilgendorf.
Meeting opened with prayer led by Judy.

1. Review of parish tithes. Fr. Patrick had printed information from St. Vincent Mission, David, KY as a possible organization to support with parish outreach dollars; or as an entity for OLV to partner with on a continuing basis (in place of a new sister-parish relationship). The Diocese of Davenport has a history of youth mission trips to David, KY—a poor, rural coal town in the Appalachian Mountains. More information can be found at: www.stvincentmission.org. This organization is devoted to helping people bring themselves out of poverty.

Further discussion deferred to the next meeting. For next time: members asked to review the St. Vincent website.

2. Sister Parish relationship—deferred until next meeting.

3. 2024 Treasure Renewal

Purpose:

- Mechanism to encourage annual growth in envelope income.
- Promote electronic giving options.
- Present opportunity for those new to the parish to participate in financial support.

Timeline: February 18, 2024—March 17, 2024.

Announce from pulpit February 17-18. Mailing to the post office.

3-weeks for returns—Feb. 25, March 3, March 10. Announce results March 17. Concludes before Palm Sunday.

Overview: 1-letter campaign with pastor's message, intention card, and response envelope. Letters sent bulk mail by February 21. Thank you post card sent to all who respond. Supported by occasional pulpit announcements, bulletin & Constant Contact info. All costs funded by stewardship budget. Total cost estimated to be less than \$1,000.

- Fr. Patrick will prepare the cover letter.
- Judy will obtain supplies—intention cards, return envelopes, thank you postcards.
- Monica will manage the process to honor prayer intentions received.

4. Meeting schedule

No meeting February 12, due to the parish mission.

Next meeting will be Monday, March 11, 2024 at 7:00 PM in the GSMR. Agenda:

- Treasure Renewal report
- Parish tithes
- Sister parish preferences

Submitted by Judy Johnson, Secretary