

1. Chris opened the meeting at 7:00 with a prayer. Roll call was taken. Those in attendance are noted below.

Status	Name	Ministry/Committee Assignment
X	Fr. Patrick Hilgendorf	Pastor
X	Fr. Andrew Rauenbuehler	Parochial Vicar
X	Steve Frank	President / Buildings and Grounds
X	Mike VanSpeybroeck	Vice President/ Church Life
X	Jennifer Stratman	Secretary
X	Rick Willows	Stewardship
X	Jacob Hines	Finance Council Rep
X	Kryslynn Schroeder	Wellness
X	Cathy Anderson	Liturgy
X	Chris Boyd	Knights of Columbus
X	Jenny Parvin	Faith Formation/ Social Action
X	Bernie Mack	Ex-Officio (Lay Director)
X	Molly Crosby	Ex-Officio (Lay Director)
X	Chad Steimle	Ex-Officio (JFK Principal)
	Helen White	Ladies Council
X	Marc Mosse	Ex-Officio (Deacon)
X	Maureen Mosse	Parishioner
	Jen Boyd	Board of Education Rep

(X = Present)

2. A motion was made to approve the October meeting minutes and the November 14th Special Session meeting minutes. It was seconded and approved by the council.

A motion was made to edit the agenda to add JFK Playground to New Business. It was seconded and approved by the council

3. The mission and vision statements were read.
4. Old Business

Strategic Planning Committee: Rick Willows currently has 4 members for the committee and has reached out to one more candidate and is waiting to hear back. Current members are: Rick, Father Patrick, Molly Crosby, Scott Bengfort and Chad Steimle. The group will focus on short term and long-term goals. Campus security will be on the short-term goals list. Rick reported that the last time we did a Strategic Plan was in 2003.

Pantry Box Update: No update at this time.

Parish Appreciation Dinner: Steve will be working with Maureen to finalize the food options and will also be in charge of setting up a work schedule for PC members and sending out reminders as we get closer to the date. All parish council members will be responsible for set up, serving and cleanup for the event. The event is for all parish members confirmation age and older. Babysitting will be provided for families who need it.

5. New Business

Welcome to our new P.C. member Kryslynn Schroeder: Kryslynn will be fulfilling the remainder of Vern Kuennen's term on the council.

Requirement for obtaining multiple bids on building projects: This was a question from a parishioner. Jake reported that if a project is over \$10,000 it is recommended that the parish obtain 3 bids for the work. Father Patrick noted however that often times it is extremely difficult to get 3 subcontractors to put in a bid for work. It is also not required that the parish take the lowest bid. Factors such as quality of work and timelines of when the project can be completed by the subcontractor are also taken into consideration.

JFK Playground Project: For insurance liability reasons, the JFK playground needs to be replaced sooner rather than later. Chad submitted a proposal to the council with cost estimates included (see attached). We currently have the funds to complete this project without fundraising required. Jake made a motion to allow Chad to move forward with the proposed playground plans. It was seconded by Rick Willows and approved by the council.

6. Ministry Reports.

- Social Action/Christian Service – No Report
- Church Life – Report Attached.
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- Stewardship – Report Attached.
- Ladies Council – Report Attached.
- Wellness – Report Attached
- Faith Formation – Jenny reported that the committee is currently putting together a survey on their website to hopefully identify groups being underserved in our parish. They are hoping the website will be updated by January or February of 2024.
- JFK/Board of Education – No Report
- Family Life- No Report
- Finance & Administration – Finance council is working on collecting past tuition from several JFK families. An “attempt to collect” letter will be sent out to each family asking if they will work out a payment plan to the school or face being turned into collections. Randy Peterson was brought on to Finance Council to replace Matt Osen who moved out of the area.

7. Standing Committee Reports

- Knights of Columbus – No Report.
- Building and Grounds- Chuck Gerlach will replace Vern Kuennen as the head of the committee. Steve will touch base with the committee members who agreed to make decisions regarding the Baldachinno and request that they touch base with the contractor to get the project back on track.
- Liturgy –Report Attached.

8. Board of Education representation assignments:

December: Mike VanSpeybroeck
January – Rick Willows
February – Jenny Parvin

As a reminder, the Board of Education meetings are the first Tuesday of the month at 6:30.

9. Parishioners Comments: None

10. Pastor's Comments: Father Andrew gave a brief update on OLV's plan to incorporate the Synod's goal of "Welcoming and Belonging" in our parish. He noted that committee members have attended webinars on the subject and the Faith Formation committee is incorporating the goal into their endeavors as well. More information to come in the following months.

11. Our next meeting will be January 23,2024 at 7:00pm in the Parish Center.

12. Meeting adjourned with closing prayer by Rick

Respectfully submitted,
Jennifer Stratman
Secretary

1. Steve opened the meeting at 7:00 with a prayer. Roll call was taken. Those in attendance are noted below.

Status	Name	Ministry/Committee Assignment
	Fr. Patrick Hilgendorf	Pastor
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X	Jennifer Stratman	Secretary
X	Rick Willows	Stewardship
X	Jacob Hines	Finance Council Rep
		Building and Grounds
	Cathy Anderson	Liturgy
X	Chris Boyd	Knights of Columbus
	Jenny Parvin	Faith Formation/ Social Action
X	Kryslynn Schroeder	Parish Member
	Bernie Mack	Ex-Officio (Lay Director)
	Molly Crosby	Ex-Officio (Lay Director)
	Chad Steimle	Ex-Officio (JFK Principal)
	Helen White	Ladies Council
	Marc Mosse	Ex-Officio (Deacon)
	Maureen Mosse	Parishioner

(X = Present)

2. New Business

Approval of New Council Member. The council discussed the nomination of Kryslynn Schroeder to fill the open council seat due to Vern Kuennen's decision to resign.

A motion was made to accept Kryslynn onto the council. It was seconded and approved. Kryslynn will fulfill the remainder of Vern's term (ending in June 2025) and will serve on the Wellness committee.

3. Our next meeting will be November 28th at 7:00pm in the Parish Center.
4. Meeting adjourned with closing prayer by Steve.

Respectfully submitted,
Jennifer Stratman
Secretary

Church Life November 2023

Adult Bible Study

What is it that is so special about the Eucharist?

Although the Eucharist appears to be simple bread and wine, it is actually the “source and summit” of the Christian life. Presence: The Mystery of the Eucharist explores the truth and beauty of Christ’s Real Presence in the Eucharist, from its origins in Sacred Scripture, to its profound role in the life of the Church and its members. We will be meeting Thursday evenings from 6:30-8:00pm the Gathering Space Meeting Room on November 2, 9, 16 and 30 to discuss The Presence.

Singles Ministry November Events

November 6th: Game Night - Parish Center 5:30 PM.

November 12th: OLV Luncheon 1PM Jersey Grill (5255 Jersey Ridge Rd.)

Grief Share, Surviving the Holidays. November 11, 8:30-10:30am

The free seminar features presentations on preparing for the holidays, dealing with the emotions people often face, and discovering hope for the future.

Wishing Well of Love

St. Elizabeth Seton Circle once again invites parishioners to help brighten Christmas for a nursing home resident in our area by participating in the Wishing Well of Love. Choose a gift tag from the wishing well in the Gathering Space. Each tag includes a

residents name and gift idea. Please return the wrapped gift(s) with the tag attached or a monetary gift to the Gathering Space by Sunday, November 12th. The residents have always been so very grateful for our generosity.

This year we will also offer a drive-up/drop off opportunity at the front entrance of the church on Sunday, November 12th from 12pm-2pm. We will have volunteers who will come to your car so you don't even need to get out.

Ignite Sundays. Program: Ever wonder how the Saints became Saints? Sunday on November 19. Mass at 4:30pm in the church with a meal to follow in the Parish Center at 5:20pm. Discussion of the topic at 6:10pm also in the Parish Center. There are groups for all ages including child care.

Hunger Ministry

The Hunger Ministry continues to serve hot meals every other month at Zion Lutheran Church. There is a sign-up sheet for donations in the Gathering Space. The Parish provides hot chicken. Please sign up to bring one of the following: potatoes, salad, vegetables, desserts, or bottled water. Please bring enough to serve 12-15 people in a disposable dish. There is a box of foil pans under the sign-up table for your use.

Participants are asked to bring donations to the Parish Center on Tuesday, November 28, 2023, between 3:15pm and 5:00pm.

Gathering in Gratitude: A Thanksgiving Feast

All are invited to join for a Thanksgiving meal: Turkey, potato, dressing, corn, green beans, salad, roll and dessert. There is no cost. Thursday, November 23rd, OLV Parish Center, served at 12pm.

Ribbon Tree

This week St. Gabriel's Circle started their annual Ribbon Tree project. Ribbons available in the Gathering Space as of November 9th. Donors invited to purchase a gift or gift card for a child, due Sunday, November 26th.

Also offered, a drive-up/drop-off event at the church entrance on Sunday, November 12th from 12pm to 2pm allowing participants to donate something for a child ranging in age from infant to 18 years of age.

OLOV's That Man is You TMYI: The Book of Signs – Dr. John Cavadini

The book of signs and 7 miracles

Understanding the eyes of Faith

Is the structure and outline of John's gospel

Miracles as signs of something deeper

Saturday November 18, 2023 OLV Parish Center

6:30 AM - Breakfast

7:00 AM - Video Presentation

7:30 AM - Group Discussion 8:00 AM - Depart/Announcing

Rejoice An Advent Pilgrimage into the Heart of Scripture

God wants to draw you closer to himself this Advent.

He wants to invite you away from the hustle and bustle to sit at His feet.

-and what better way to do that than through His Word?

This new installment of the Rejoice! series, will immerse you in the readings that anchor us during the Advent season—the Sunday Mass readings.

This year's Advent pilgrimage (for the busy Catholic) will bear fruit in your life as Jesus comes to live more fully in your heart, and you experience greater joy and peace throughout the Advent season and beyond.

You can pick up a journal to reflect with this Advent Season on your own, or join us for three weeks during Advent to discuss the reflections. We will meet December 6, 13, and 20 from 6:00-7:00pm in the Gathering Space Meeting Room to discuss our discoveries with the journal. The Rejoice! journal is available in the Parish Office for \$9 or contact Jennifer at davolvaff@diodav.org for more information

Singles Adult Ministry December Events

December 4th: Game night PC-T 5:30pm pizza.

December 14th: Game night PC-T 5:30 pizza.

New/Gently Used Holiday Sale

We are looking for new or gently used Christmas items/ decorations for donation to our Holiday Sale. Items can be

dropped off at the front entrance of the church and placed in the bins marked "Holiday Sale" now until December 7th. The Holiday Sale will be held on Saturday, December 9th from 8am to 6pm Sunday, December 10th from 7am to 1pm.

Faith Formation Opportunity	Purpose: Who and What	Contact Information
Baptism Class	Parents	
Faith Formation Classes	K-8th grade students	Jammie Jamieson davoldre@diodav.org
JFK Religion Classes	K-8th grade students	
Sacramental Prep Meetings	Students preparing for Sacraments and their parents/sponsors. Opportunities are provided for adults and students to learn, grow and discuss elements of the sacraments. Four meetings are held for students preparing for First Reconciliation and First Eucharist. Three meetings are held for 8th graders preparing for Confirmation. Two meetings are held for 7th graders preparing for Confirmation.	Kaye Meyers davolvcre@diodav.org Jammie Jamieson davoldre@diodav.org
VBS	K-5th grade students	Jammie Jamieson davoldre@diodav.org
NET Retreat	Our 7th and 8th grade students preparing for Confirmation are invited to attend the NET Retreat. A team of young adults from NET Ministries provides this on-campus retreat. Students build community, hear witness talks, and spend time encountering Jesus.	Kaye Meyers davolvcre@diodav.org Jammie Jamieson davoldre@diodav.org
Middle School Youth Ministry	All 6th-8th grade students are invited to middle school youth nights on Mondays once a month during the school year. The students will participate in group games, have dinner together, and will spend time in small groups learning, praying, and growing as disciples.	Abbey Heinrichs davolvym@diodav.org
High School Youth Ministry	All 9th-12th grade students are welcome to join us for high school youth nights two Wednesdays every month. Youth nights consist of various events such as Mass After Dark, dinners, bible studies, Stump the Priest, music, and more. All are welcome, whether you stop by for a single event or join us every time the youth room is open. If youth nights don't fit in your schedule or interest, reach out to join a small group to grow as a disciple with other students your age.	Abbey Heinrichs davolvym@diodav.org

NCYC	Our 9th-12th grade students are invited to join us for a Pilgrimage to Indianapolis for the National Catholic Youth Conference every other year. Students attending NCYC will grow in community with each other, hear from some of the biggest Catholic speakers, and be able to pray and worship with thousands of peers.	Abbey Heinrichs davolvym@diodav.org
Steubenville	9th-12th grade students	Abbey Heinrichs davolvym@diodav.org
SEEK	High School seniors and college students are invited to join for the SEEK conference in St. Louis each year. Join for a week full of incredible speakers, concerts, and fellowship with other young adults choosing to put God first in their lives. Meet thousands of peers from across the country claiming their faith as their own.	Abbey Heinrichs davolvym@diodav.org
Young Adult Ministry	Young Adults in the area are invited to join us for mass and fellowship the first Thursday of the month at Sacred Heart Cathedral. We have mass at 6:30, followed by good beer and good people. This mass is a great opportunity to meet young adults striving for a deeper relationship with Christ from all of the local parishes.	Abbey Heinrichs davolvym@diodav.org
Dream Team	The Dream Team is a bible study for adults with special needs. The Dream Team meets the third Monday of the month to discuss various aspects of our Catholic faith and grow in community with each other. Friends, parents, and caregivers are welcome to join.	Abbey Heinrichs davolvym@diodav.org
Adults with Disabilities Retreat		
IGNITE Sundays	All	Jennifer Wemhoff davolvaff@diodav.org Kaye Meyers davolvcre@diodav.org
Adult Bible Study		Jennifer Wemhoff davolvaff@diodav.org
The 99		Jennifer Wemhoff davolvaff@diodav.org
R/OCIA	High school students/adults wanting to receive Sacraments of Initiation.	Chris Wemhoff

R/OCIC	Children who did not receive sacraments at traditional ages.	Jammie Jamieson davolvcre@diodav.org
Lenten Mission	All	
CEW	18 and older	Jake Pries/ Anita Gorzney (Lay Directors) 2024
TMIY	Men 18 and older	Matt Riesberg
Sponsor Couples	Engaged Couples	
Marriage Encounter	Married Couples	

Principal's Report to Parish Council: November 2023

Based upon information from the Principal's Posts (also available online)

New Playground?

Beginning in March, detailed information has been provided to parish council, finance council, board of education, Home & School, and other community members regarding our main playground equipment behind the school.



This area has two types of play equipment. Both are past their life expectancies:

1. Wood timber play equipment: **This equipment is at least more than 30-40 years old. As it has worn out and become more dangerous, extensive repairs have been made, and various parts have been pulled out and/or cut off and disposed of.** Because much of it is made of wood, changing it over time has been relatively easy, but features keep getting removed. Two stand-alone pieces remain, although they may have been connected at one time. Below are pictures showing their wear:



2. Metal/plastic play equipment: **This equipment is more than 23 years old.** It is clearly worn in many areas, particularly on the rubberized surfaces. Some of the metal joints are growing weaker due to rust. **Repairs continue to be made, but repairing and finding parts for this age of equipment is a challenge.** One stand-alone three-in-one slide and a larger structure are in place. Below are three pictures showing the wear of the equipment:



While it is difficult to find a definitive life expectancy for playground equipment as so much depends upon use, climate, and maintenance/upkeep, **it is rare to find any projections beyond 20 years.** We, therefore, began in the spring to design a future new playground.

Insurance: In late spring, Catholic Mutual, our loss and liability insurance carrier, verbally stated that there could be many issues with our playground equipment, but they would not document them or require action as we were in the midst of developing a potential replacement.

Feedback regarding a new playground was received from students, parents, and staff. The following were the parameters:

- Rosary themed garden will be maintained.
- Drainage between the playground area and parish center will be maintained.
- Age range of 5-12 years old will be targeted. Playground equipment generally has a maximum age of 12 years old. At JFK, 3-5 year old children have a separate play area. Equipment for those older than 12 is primarily freestanding/stand-alone outdoor fitness or climbing equipment.
- Mulch (Engineered Wood Fiber/Certified Playground Mulch) Surfacing will be used for the majority of the area. For the size of the playground area at JFK, mulch is the most cost effective option. The cost of mulch is \$1.50-\$3.00 per square foot. Poured or other type of more solid surfacing is \$8-\$20 per square foot and often needs a substantial base under it as well. Solid surfacing in a play area of our current size at JFK could easily cost over \$100,000, as did a much smaller play area at All Saints this summer. Maintenance cost for mulch at JFK has been about \$2,500-\$3,500 per year.

- At least some equipment should be ADA compliant, including access to it. Access necessitates an ADA compliant/wheelchair accessible path from the school building to the playground equipment, and some solid rubber surfacing under some equipment or equipment access points.
- “Zip line”/Gliding type of equipment should be part of the play area as it is heavily used. JFK also has the land/space to make this type of equipment a real feature.
- Monkey bars and/or rings are a heavily used feature and should be included in new equipment.
- Gaga ball pit “flooring” is rebuilt, if the gaga ball pit is retained.
- No swings will be installed as they require large drop zones and are higher injury/liability equipment.
- One larger playground equipment piece and multiple stand-alone pieces may be preferred.
- Our playground should take advantage of our land. We are blessed with plenty of space. Aside from cost constraints and the desire to maintain space for the ball field, soccer areas, etc., there is no need to compact our playground area size.
- Room for expansion must be a possibility

Initial cost estimates, reported in March/April, were \$200,000-\$250,000. Using the parameters and working with Boland Recreation, a playground area was designed and quotes were received or cost estimates were determined for the equipment, installation, surfacing, demolition and site work. A couple of estimates were intentionally inflated as costs were being estimated at the same time as the design work was being done. The total projected costs also include adjustments for inflation and a healthy contingency factor as the project was more than a year away. After several revisions, a total project of just under \$200,000 was settled upon.

Can we fund it?

Yes, this project can be funded. In our schools and parishes, a project of this size is typically funded through a campaign. Because the likelihood of a campaign is not high, we looked to see if there are other avenues to fund this project, and we found them. Below is a summary of the costs and funding:

Costs		Sources of Funding		
Equipment, delivery, installation	\$125,051	Misc. Donations ¹	\$10,215	5%
Small rubberized area	\$14,380	OLV Foundation ²	\$29,250	15%
Mulch	\$9,010	Scott County Regional Authority Grant ³	\$54,547	28%
Demo/site work	\$18,969	Employee Retention Credit ⁴	\$104,254	53%
Paths, concrete/ asphalt, misc.	\$5,900			
Inflation adjustment	\$6,932			
Contingency (10%)	\$18,024			
Total	\$198,266	Total	\$198,266	

¹Already in hand or will be donated upon project approval

²OLV Foundation board indicated two projects to support: windows/doors at the church and playground

³SCRA grant awarded November 2023. Must be accepted or declined by Dec 31st

⁴Approximately \$174,460 was received by OLV based upon the number of employees working through COVID. About 5/6 of OLV’s employees were at the school. There is, therefore, logic that most of the money be spend on the school.

Action Needed

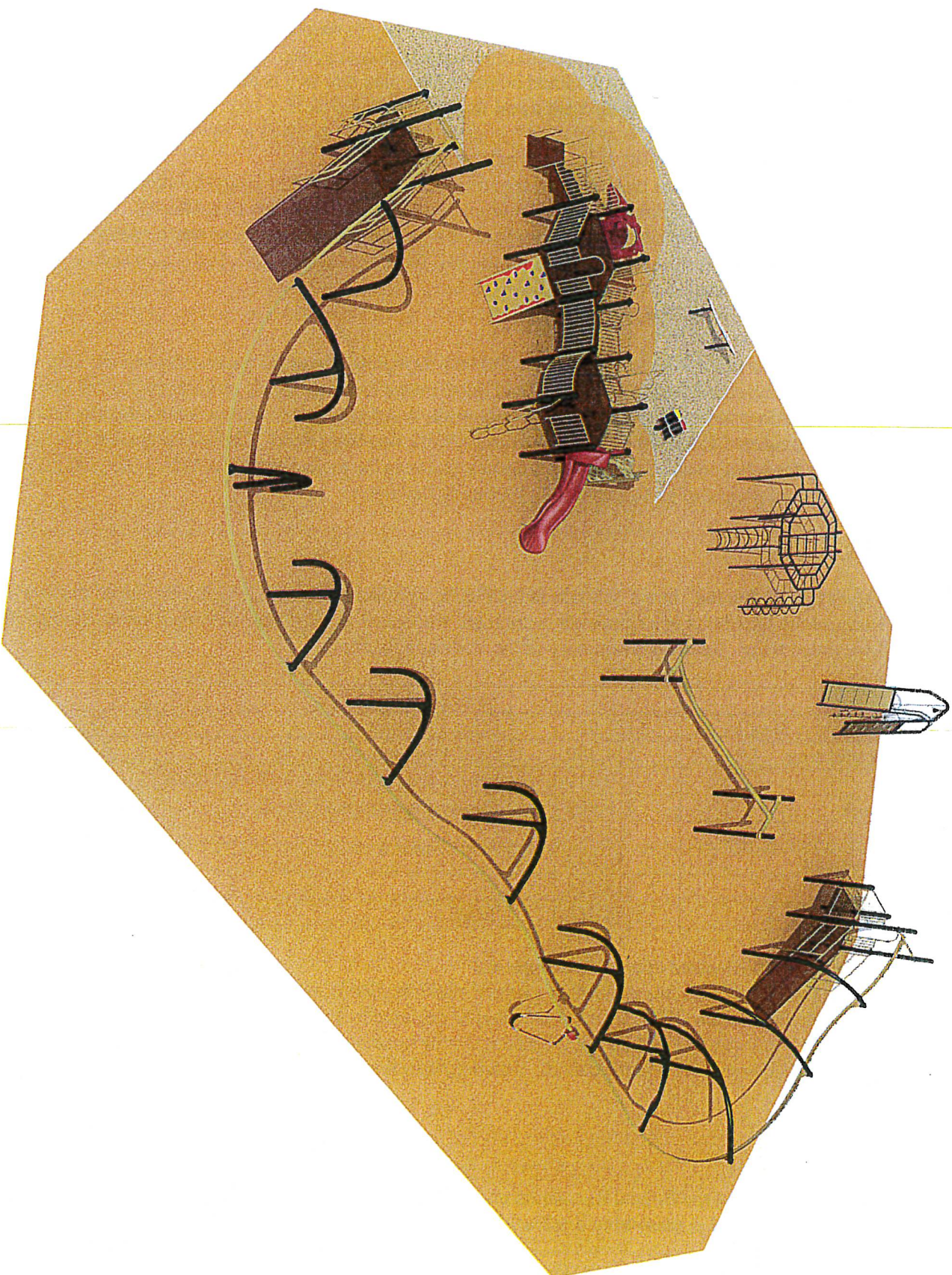
Finance Council has approved the Boland Recreation quote, the total project cost, and the funding mechanisms at its November 27th meeting and is submitting it to Parish Council with its recommendation for approval.

Parish Council should take action at its November meeting.

Neither finance nor parish council will meet in December.

The SCRA grant has to be accepted or declined by December 31st.

Lead time on the playground equipment is 30 weeks. If ordered December 4th, delivery would be about July 1st.



Mark Boland
Owner, Sales
Jordan Judkins
Sales, Iowa
Blake Judkins
Sales, Iowa



www.bolandrecreation.com

2347 Oak Park Road
Marshalltown, IA 50158
1-800-798-7589
641-752-7589

JFK Elementary
Davenport, Ia.
July 21, 2023

Kids Choice play unit and Gravity Rail \$ 93,256
*cost includes delivery and installation

Poured rubber safety surface, based on 719 sf, 4' fall height \$ 14,380
*cost includes supply, delivery and installation of rubber and
DOES NOT include 4" of concrete or 4" of compacted stone sub-base

Potential add-on items:

- | | |
|-------------------------------|----------|
| 1. 18' Overhead Dipped Glider | \$ 5,556 |
| 2. Tapered Tower | \$ 9,337 |
| 3. Tarantula Climber | \$ 5,696 |
| 4. Concerto 3 congas | \$ 3,660 |
| 5. Concerto vibes | \$ 7,546 |

*These costs include delivery and installation and are based on being ordered at the same time as the Play unit and gravity rail

Prepared by: Mark Boland

Customer signature: _____

date: _____

Prices shown above are good for 30 days, (after 30 days, the quote will have to be updated due to volatility in the prices)

Prices include delivery to your job site

*Prices **DO NOT** include sales tax, if applicable*

Payment for materials is due no later than 30 days after delivery.

Payment for installation services is due no later than 15 days after completion of work.

Boland Recreation reserves the right to charge a 1.5% fee on past due invoices.

Equipment lead times are approximately 30 weeks after the order has been placed. All orders are subject to delay, we appreciate your understanding.

NOTE: Boland Recreation, Inc. is NOT RESPONSIBLE for unloading of equipment, storage, permits, fees, ground preparation, installation (unless specifically stated above), pea gravel, borders, dumpster/disposal of trash, sales tax, or anything in addition to what is listed above.

Ladies Council November 2023 Report:

Bazaar totals are not in. We won't have those numbers until all the credit card totals and fees are received. Totals that we currently have are close to previous years. HUGE thank you to all our volunteers. Items (tables, peg boards, etc.) being brought up and over, for set up and teardown, went much smoother this year. We will have our follow up next Sunday, the 3rd of December. At this time, I haven't received any negative comments regarding the bazaar weekend. Many of the leftover food items were taken to Cafe on Vine.

The Ribbon Tree and Wishing Well have been successful this year. As Fr. Patrick noted in the bulletin, we are blessed to have generous parishioners.

Liturgy

November 2023

At the time and talent fair the Liturgy group picked up 1 lector and 1 hospitality minister.

Two new Eucharistic ministers and two lectors will be starting in the new year.

Sign up sheet for Advent wreath lighting will be in the back of church.

Anointing of the sick will be after all masses the first week of Advent.

Much discussion was held on how to possibly keep sign up sheets for ushers, Eucharistic ministers, gift bearers etc. from disappearing at the back of church.

Christmas services Dec 24 will be 4:00, 6:00 and 10:00pm. Dec 25th 7:00 and 9:00 am. There will be no 11:00 am mass for Sundays regular mass schedule. Just 7:00am and 9:00 am.

Solemnity of Mary is not a holy day this year. Mass schedule Dec 31 at 4:30 .Jan 1 7:00am and possibly 9:00 am.

The choir will be singing at the 4:30 mass on Jan 20th. This to encourage them to attend the parish appreciation dinner.

The ministers of hospitality absolutely do not want to have the responsibility for taking down all the donated items and placing them in the bins!! They believe that when people can see the bins it fosters more giving.

Cathy

OLV WELLNESS COMMITTEE
Meeting Agenda
November 16, 2023
Jan King's Home (820 West 59th St. Davenport, IA)
Meeting 5:30-7:00 pm

Our Mission: We, the people of the Wellness Committee of Our Lady of Victory Parish are continuing Jesus' mission of love and healing today. As provider, employee, advocate, parishioner – bringing together people of diverse faiths and backgrounds - our ministry is an enduring sign of health care rooted in our belief that every person is a treasure, every life a sacred gift, every human being is a unity of body, mind and spirit.

Present: Jan King, Char McGovern, Bonnie Beyhl, Maureen Mosse, Terry Houlihan, Kryslynn Schroeder, Lynn Frank

Meeting Called to Order at 5:43 PM

Opening Prayer: Joshua 24:15 (Char McGovern)

Welcome/Introductions: Terry Houlihan is welcomed as a new member of the committee and Kryslynn Schroeder as the new Parish Council representative.

Review and Approval of Minutes of August 17, 2023 - Approved

Treasurer's Report (Maureen Mosse): Current balance is \$1431.24

Jan then submitted \$100 collected from GriefShare participants for workbooks.

Char submitted a receipt for \$64 for hand sanitizer and chapstick for College Care packages.

Deposit and payment approved, leaving a balance of \$1467.24.

Treasurer's Report Accepted

Health Ministry Report (Char McGovern)

- Since the August meeting, the Health Ministry Team has had 126 contacts, including 15 hospital visits, 2 church visits, 32 home visits and 13 nursing home visits.
- Additionally, during that time were 18 contacts through Nourish over 3 months, 19 contacts through GriefShare, 22 volunteer hours for GriefShare, and 12 volunteer hours for blood pressure clinics. 35 blood pressures were taken in the blood pressure clinics.
- Better Choices, Better Health was scheduled with Sonata from Milestones, but only 3 people signed up, so had to cancel (needs a minimum of 8).
- We are hosting Stepping On in Feb/March 2024. This is similar to Matter of Balance but with fewer exercises and more intense. It will also include a pharmacist, public safety, information about curbs/steps. Anyone who has been to Matter of Balance can still come to this because they will learn more. Requires a minimum of 12 people.

Parish Council Report (Kryslynn Schroeder)– Kryslynn Schroeder is new Parish Council Member. She reported the Parish Council is developing a long range plan (more to come). The Parish Appreciation Dinner is January 20, 2024 at 5 PM.

Old Business

Program Updates: (Char McGovern)

- Nourish Program, ongoing caregiver support group 3rd Th of month. Today 2 women from Ridgecrest came to talk about caregivers taking care of yourself. They also have a new respite program where both spouses can go in (if your loved one is in the nursing care or assisted living, you can live with them in an apartment at a 50% discount). Memory unit \$6632/month assisted living but would be prorated for a per day rate. We are not promoting one facility, but any facility can come in and explain their programs.

Program Updates continued:

- Tai Chi – possibly during the spring at Zion Lutheran
- Trunk or Treat – we had 150 bags and ran out. Suggest 200 for next year. Recommend either use smaller bags or decrease the amount in each bag. Don't really need to put everything in every bag.

Time and Talent Event -Oct 14th – Follow-up; Jan thanked everyone who stepped up to cover that event. We did get one new member from that event (Terry Houlihan).

AED Electrode Pad Issue (Jan King): This issue started in 2021 and is now finally resolved. We had been notified in 2021 that the pads may be defective but would not be able to tell unless we opened them up to use them. As of this past week, all of the adult and pediatric pads (in church, school, and parish center) have been replaced with the new revised pads. The battery in the church AED is good until 2027; pads until 2025. The Parish Center battery needs to be replaced of June of 2024; pads are good until 2025. Maureen reported that Sacred Heart and Lourdes have had batteries stolen from their AEDs.

First aid kits (Jan King): Kits are being replaced but will be smaller. There is still a large first aid kit in the nurse's room. There is a blood pressure cuff & stethoscope kept next to the large First Aid kit in the nurse's room in case of need.

GriefShare Program – Current Fall Session (Jan King): Currently have 4 participants

Tuesdays Sept 5-Nov 28, 2023

Surviving the Holidays – Rescheduled for Tuesday Dec 5 at 1 pm (only 1 person had signed up for Sat Nov. 11). It is during Grief Share, but will also open program to anyone else from church. Consider booking now for the first Saturday in December next year.

New Business

GriefShare session in Spring 2024: Jan proposed February 4th to May 5th (before Mother's Day; skip Easter). Will check with the other presenters. If we do 12:30 – 2 would provide some type snack/light lunch. Jan will look into booking the room.

Scholarship Application: – Timetable. Application available 1/2/24, but would not get into the bulletin until the next weekend. Completed applications will be due to the Parish Office by Monday April 8. Will continue to provide the check directly to the scholarship recipient.

Educational Opportunities (Bonnie Beyhl, Char McGovern)

- **Repeat -CPR & Stop the Bleed, AED:** This is not a certification course, but is taught by EMTs. Anyone can take it for a refresher. Will consider a Saturday in March. The EMTs do not charge us for this so typically give them a gift card.
 - **Repeat -Life Planning Inventory:** will try to schedule for the end of January
- Other Topics:**
- will save donating money to community organizations for a future date.
 - The new Ministry Handbooks have been printed with our updated description. Due to space limitations, our submission was decreased in size. However, the key points are listed.

Miscellaneous: Assemble 60 College Care Packages after meeting

Future Meetings 2024: Continue Quarterly - Third Thursday 6:00-7:00 pm

February 15 – Parish Center - Carpet side

May 16 – Parish Center - Carpet side

August 15 - GSMR

November 21 - GSMR

Closing Prayer (Jan King): Thanksgiving Prayer

Adjournment at 6:43 PM

Project Report
Time & Talent Renewal
October 2023

Purpose:

- To celebrate the gifts of time and talent that make our parish strong.
- To give people an opportunity to become involved in a parish ministry.

Dates: October 14-15—Stewardship, College Care Packages, Wellness exhibits in Gathering Space
October 21-22—Stewardship, Foundation, Liturgy exhibits
Litany of Ministries at all Masses (Call to Stewardship)
Ministry banners displayed in church
October 28-29—Living Stewardship thru Community Service

Logistics: Stewardship provided card table for exhibitors, applicable ministry banner, plus all publicity. Exhibitors asked to supply table covering and handouts, plus staff the table following Masses.

Instead of hosting an exhibit, ministries may add their job openings to the **Service Opportunities Card** available each weekend. A written thank you was mailed to all who returned a card.

- Gently Used Holiday Sale--1
- Ladies' Council Bazaar--1
- Music ministries at Mass
- Help decorate church—Christmas/Easter
- St. Gabriel Circle
- Stewardship Committee
- Other (not listed but requested)--2

Back of the card contained **Living Stewardship thru Community Service** details. (List the organizations and activities NOT directly connected to OLV parish where you lend a hand with time and talent.)

- 25 returns naming 45+ organizations/activities (published as bulletin insert November 5, 2023)

Cost:

Handbooks (400) / Thank You cards (100)	630.67
Printing (contact sheets/Service Cards)	111.63
Give aways/promotional items	<u>81.27</u>
	823.57

Evaluation:

- All *Little Burgundy Books* were distributed.
- Positive response to the post-it notes, *Handbook of Ministries*, and children's items.
- Keep the shortened version of Litany of Ministries.
- Displays of ministry banners is impressive. Use them regularly.
- Some existing banners need repair and newly developed ministries are not represented. Corrective action is needed.
- Difficult to get people to visit the displays. Recruiting for available ministries takes a personal invitation.
- For broader distribution, make service opportunities available as a bulletin insert and attachment to weekly e-newsletter (Constant Contact)
- For Next Time: Consider witness talk at Mass to inspire the congregation.
- Follow-up as needed with brief promotions for new needs as they surface in a "Would You Consider" format.

Living Stewardship Thru Community Service

During our recent time and talent renewal we asked people to identify the organizations and activities NOT directly connected to Our Lady of Victory parish where they help out in any way. The results are impressive! Many of the formal organizations were named multiple times; and reaching out to family, friends, and neighbors emerged as an important way to live Christian stewardship. We are sincerely grateful to everyone who “shares the preaching, teaching, and healing of Christ” through service to the wider community. May God bless your good work.

Junior Achievement

Community Garden Ministry

CASI Hat Bash

One Eighty (Davenport)

Genesis East Gift Shop

Ridgecrest volunteer

Special Olympics

Tri-County Community Band

Maysville Volunteer Fire Dept.

Regular support for an elderly parent

Caring for an elderly friend

Blood Donor

McAnthony Window

Red Cross

Homebound Prayer Warrior

Davenport Northwest Little League

Ecumenical Prayer Group

Sew Comfort Care Bags for homeless

St. Vincent de Paul

Habitat for Humanity

Humility Homes & Services, Inc.

Festival of Trees

Women’s Choice Center

CASI Silver Linings Bell Choir

River Bend Food Bank

Café On Vine

Maysville Town Council

Scott County Master Gardner

Nu Zeta Sorority fundraising/charitable work

United Way Quad Cities

Weekly caregiving for special needs grandchild

Hope at the BRICK House

St. Patrick Society, Quad Cities

Write inspirational poetry

Davenport YMCA (North & West)

Quad City Alliance for Immigrants & Refugees

Sew Veterans quilts

Disabled American Veterans (DAV)

Special Activities Bus Driver for Assumption High School

Yard work, leaf mulching & snow removal for elderly neighbors

Share my *QC Times* & *Catholic Messenger* with other building residents

Log Village, Old Threshers Reunion, Mt. Pleasant

Portray Mrs. Claus at community events

Food 4 Kids

