

1. Chuck opened the meeting at 7:00 with a prayer. Roll call was taken. Those in attendance are noted below.

Status	Name	Ministry/Committee Assignment
X	Fr. Jake Greiner	Pastor
	Fr. Andrew Rauenbuehler	Parochial Vicar
		Seminarian Intern
X	Chuck Gerlach	President / Stewardship
X	Steve Frank	Wellness/ Family Life
X	Jennifer Stratman	Secretary
	Mike VanSpeybroeck	Vice President/ Church Life
	Chad Hagerman	Faith Formation Liaison
X	Jacob Hines	Finance Council Rep
X	Vern Kuennen	Odd Jobs
X	Jean Simpson	Social Action Christian Service
	Cheryl Wagner	Liturgy
X	Bernie Mack	Ex-Officio (Lay Director)
X	Judy Johnson	Ex-Officio (Lay Director)
X	Chad Steimle	Ex-Officio (JFK Principal)
	Helen White	Ladies Council
	Kaye Meyer	Ex-Officio (K-8 Faith Formation)
	Jennifer Wemhoff	Ex-Officio (Adult Education)
	Marc Mosse	Ex-Officio (Deacon)
X	Maureen Mosse	Ladies Council
	Abbey Heinrichs	Ex-Officio (Youth Ministry)
X	Julaine Edwards	Board of Education Rep

(X = Present)

2. A motion was made to approve the August meeting minutes. It was seconded and approved by the council.
3. The mission and vision statements were read.
4. Old Business

Vote to approve Faith Formation By-laws – The council reviewed and approved the new Faith Formation By-laws.

A new Parish Council photo was taken for the website.

Progress Report on Parish Website updates and changes. Lisa Willows has started uploading meeting minutes and reports to the OLV website. The Finance Council reports are up on the website now. The Board of Education and Parish Council minutes and committee reports will be up soon.

5. New Business

Gathering space furniture and displays discussion – 2 more chairs were added to the gathering space and overall council member agree these are a nice addition. We would like to see a better table utilized to hold bulletins when you walk into the gathering space. It was also noted that organizations who have displays in the gathering space should be given a time frame to have the display up so they are not up for extended periods of time.

Parish Appreciation Dinner – The event is scheduled for January 21st in the Parish Center. Maureen Mosse has agreed to prepare the food for the event with the help of volunteers. There will be individual servers at each station. As in past years, Parish Council members will serve as volunteers at this event.

Building the Synod – The Diocese has asked parish and school leadership to identify 3 themes from the Synod listening sessions we believe Our Lady of Victory should prioritize in this coming year. Council members will meet on October 20th at 6:30pm to provide input and opinion on the themes and come to a consensus.

6. Ministry Reports.

- Social Action/Christian Service – Report Attached.
 - Church Life – No Report.
 - Stewardship – Report Attached.
 - Ladies Council – They are currently working towards the annual Bazaar November 5-6th. There will also be a gently used Christmas sale in November as well.
 - Wellness –No Report.
 - Faith Formation – No Report.
 - JFK/Board of Education – Report Attached.
 - Family Life- No Report
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- Finance & Administration – No Report.

7. Standing Committee Reports

- Knights of Columbus – Report Attached.
- Assumption High School – No Report.

- Odd Jobs- Vern presented a slide show on some campus improvements he believes we should be addressing. He would like to have a discussion on possibly hiring a facilities manager for our campus. Father Jake made a note to bring this up at the next finance council meeting.
 - Liturgy – Report Attached. The 2022-2023 Liturgical calendar has been created.
8. Parish Council representation at the monthly Board of Education meeting is as follows:

October – Jacob Hines
November – Chad Hagerman
December – Chuck Gerlach
January – Mike VanSpeybroeck
February – Steve Frank

As a reminder, the Board of Education meetings are the first Tuesday of the month at 6:30.

9. Parishioners Comments –

The Harvest Day dinner will be held on October 23rd. If interested in attending, please call the Parish Office to RSVP.

10. Pastor's Comments: None.

11. Our next meeting will be October 27,2022 at 7:00pm in the Parish Center.

12. Meeting adjourned with closing prayer.

Respectfully submitted,
Jennifer Stratman
Secretary

Our Father

Parish Mission: Our Lady of Victory is a community that lives and shares the preaching, teaching and healing of Christ.

Parish Vision: To become the most vibrant and welcoming faith community in the Diocese.

Introductions: Rich Toohill, Denny Prior, Sharon Menke, Honore Johnston, Angie Fox, Deacon Frank Agnoli, Betsy K. , Kathleen Learn

- 1) Report on Grand Adventure & FFF Poster Board
- 2) Angie on Clothing Drive for McAnthony planning for October 23rd clothing drive.
- 3) Kathy UnderWear because we care is already connected with McAnthony. Rich-Food needs are being met for Hunger Ministry
- 4) SACS CARDS Rich Minute Maid Press - price quotes Sue gave a 10% discount.
- 5) Camille for photos will be there for clothing drive.

Next meeting 3rd Tuesday October 18th at 6:30 GSMR

Hail Mary

Minutes of Stewardship Committee Meeting
Our Lady of Victory Church, Davenport, IA
September 12, 2022

Members present: Monica Flathman, Chuck Gerlach, Judy Johnson, Deanne Mainey, Peg Macek. Meeting opened with spontaneous prayer led by Monica.

1. Stewardship Weekend Evaluation

Good promotion thru all parish communication methods, excellent homilies by Fr. Andrew & Fr. Jake, great support in the bulletin pastor column. Definitely made a statement. Few people visited the stewardship display. We attribute the hesitancy to fear that they would be asked to commit to a committee or project. Most of the *Little Burgundy Books* remain and they will be available at church over the coming weeks. The *Little Books* are immensely popular here. This edition according to Gospel of Luke has not previously been used in the parish. Hoping to keep the ministry banners in place through September 18. Chuck will secure consent.

2. Annual Diocesan Appeal

Launch at OLV on September 24-25. Flyers and pledge envelopes will be added to the weekly bulletin. Fr. Jake will speak at all Masses from his position as director for vocations and seminarians. A letter from Bishop Zinkula has been mailed. OLV goal is \$162,000—the #1 (highest) goal in Diocese. Payments received on the 2021 campaign were over assigned goal. A refund is coming.

3. Keeping Stewardship Alive

Discussion on our next efforts brought up suggestions about:

- **Children's Offertory**—has resumed at weekend Masses. Would be good to refresh thinking on this and bring new members into the know. Purpose is to acquaint children with sharing and caring. Envelopes for kids always available in the alcove left of Baptism Font, near children's books. Envelopes have space to write down how they have used time/talent to serve God. Monetary donation welcome but not required. Children are delighted to have a role in the Mass, and the assembly enjoys it whether or not the envelopes are used. Judy will submit a promotional piece and request that the special children's offertory basket be revived, as this has been a prominent symbol for youngsters.
- **Stewardship banner** (1 Peter 4:10—Serve one another with whatever gift you have)—find more occasions/ways to display it. Generously distribute the Stewardship Prayer Cards to keep message in the forefront.
- **Gifts Discernment**—a simple tool from Diocese of Atlanta helps people to recognize their giftedness and discover ways to utilize them within a parish community. Is there a way to implement this at OLV? In partnership with IGNITE was suggested.
- **Parishioners Helping Parishioners**—an abundance of workers typically turn out to help with projects, but sometimes few needs have been identified. Is there a way this committee can “get the word out” to folks who potentially might benefit from assistance? Chuck will connect with the PHP leader.

4. 2023 Treasure Renewal—preliminary discussions focused on timing and ways to modify the Intention Card. More discussion next time.

5. Committee Meetings—consensus agreement to implement an every-other-month meeting schedule. **Next meeting will be Monday, November 14, 2022 at 7 PM in GSMR.** (No October or December 2022 meeting)

Submitted by Judy Johnson, Secretary

Adult Faith Formation report to the Parish Council (September2022)

Submitted by Jennifer Wemhoff

IGNITE Sundays began again on September 11 with approximately 80 people in attendance. The next IGNITE Sunday is October 2 with the topic: **Exploring the Rosary**. Dates for the rest of the IGNITE Sundays are: October 16, November 13, December 11, February 12 & 26, March 19, April 2 & 16.

I participated in several webinars over the summer.

What We Believe: The Beauty of the Catholic Faith is a 10-week study that began September 15 from 6:30-8:00pm in the GSMR. 33 people are currently signed up to participate.

I will be facilitating a discussion of the book ***Seriously God*** by Michael White and Tom Corcoran once a month on Wednesday evenings from 6:00-7:00pm for those with students in Faith Formation classes. Currently 7 people have signed up to participate.

I participate in the Faith Formation Committee meetings as scheduled.

I participated in pastoral staff meetings during the months of August and September.

I write bulletin and Victory Voice articles as needed.

Principal's Report to Parish Council: September 2022

Based upon information from the Principal's Posts (also available online)

Masses and Theme for the School Year

School Masses have returned "back to normal" this fall. School Masses are open to parents, especially those whose children have "Mass parts." Late arrivals do need to be let in by a staff member as the church doors are locked once students are in the building.

It's always a good start to the day when Fr. Jake says, "Have a good day everyone," and 350 students and staff respond "You too, Father."

This year's JFK theme is "Come to the Table." The theme has a strong religious undertone and supports the Eucharistic revival supported by the Diocese of Davenport and the United States Conference of Catholic Bishops (USCCB). The theme also will also support parish efforts to increase Mass attendance.

Enrollment as of 9/1/22

	Contracts	Budgeted
K	35	
1	39	
2	35	
3	34	
4	32	
5	33	
6	37	
7	41	
8	44	
Totals	330	323
ECLC	14	19
3 yr old PS	25	28
4/5 yr old PS	46	49

Regionalization and Diocesan Initiatives

Movement toward a unified Scott County Catholic Schools (SCCS) system continues. The complete transition should be completed by July 1, 2023. Fr. Jake, as a SCCS trustee and on the SCCS board of directors, has the most up-to-date information.

If regionalization is not a big enough challenge, there are also other major diocesan initiatives at play:

- Parishes and schools are transitioning to a diocesan health insurance plan. Overall, with a larger pool of employees, rates will go down. For JFK, the health insurance cost rose substantially, however, as the new plan requires employers to pay 75% of an employee's plan, and we were only paying 60%. It also requires the employer to pay 50% of other plan options, and we were paying substantially less.
- A new payroll/human resources system went into effect July 1st. We're still working through the transition.
- The Diocese of Davenport has licensed a student information system (SIS), PowerSchool, for all schools in the diocese. This transition is also time-consuming, and many schools, including JFK, are currently operating our "old" SIS simultaneously with PowerSchool until things are up to speed.

Safety

Just as staff members go over many other procedures with students at the beginning of the school year, they will have discussions and review practices for fires, tornados/increment weather, and dangerous individuals, including active attackers/shooters. Whether we discuss Run-Hide-Fight or ALICE (Alert, Lockdown, Inform, Counter, Evacuate), how the topics and practices related to dangerous individuals are approached can vary greatly throughout the building as we have three year olds through 14 year olds at JFK.

Since this spring's incident at Robb Elementary in Uvalde, TX, we have updated our staff training at JFK and engaged in discussions about vulnerabilities and responses. We will also be having another safety audit by a contractor for the Iowa Office of Homeland Security. All ideas are discussed as we try to assess with what levels of risk we want to live. Yes, kids would be safer if there were never recesses, but that's not the way we want to or should have to live.

One of the changes you will notice is that visitors to the school will have to be "buzzed in" at the farthest exterior doors in the front. We have been allowing people to enter into the foyer because all other doors around the foyer are locked; once in the foyer, there's nowhere someone can go. However, we have decided that people won't even be able to enter into the foyer area without being "buzzed in." All the doors of the school, therefore, are locked throughout the day. (The church doors are also locked once students have entered for school Masses.)

1. Active Shooter Safety:
 - a. State safety grant: Governor Kim Reynolds announced in June that all public and private schools will be eligible to receive up to \$50,000 in safety grants. The first step is the safety audit with the contractor of Homeland Security.
 - b. Safety actions to take:
 - i. Active shooter training for staff was updated this August.
 - ii. Age appropriate discussions/training with students took place earlier in the school year
 - iii. The far exterior front doors are locked all day.
 - iv. We are attempting to disable a feature of at least one exterior door that when gently pushed far enough open, it will remain open. Training about this problem will occur regardless of the ability to disable the feature.
 - v. We will continue to have students enter the building immediately upon arrival in the morning.
 - vi. We have refreshed our relationship with St. Matthew's on Kimberly Road as a reunification site.
 - c. Brainstormed uses for safety funds that seem to have more traction to them prior to a safety audit:
 - i. "Ballistic" film for all glass in areas where entry could be made through a broken pane. This idea was actually from our last safety audit but applied more to protection from flying

- objects during storms than active shooters. The cost at the time was prohibitive in comparison to other higher priority measures. A crude cost estimate is \$20,000 - \$30,000.
- ii. Adding electronic locks to two additional exterior doors. While the cost of the locks is a one-time expense, making it a good candidate for grant-funding, there is an annual cost to the card-reader system that is per access point.
 - iii. Updating the camera/entry system used in the office and cafeteria and room 200 for aftercare. Possibly update the similar system used in ECLC. The systems are just over ten years old.

Faith Formation and Board of Education Split

The board of education constitution was revised and approved by the board to separate faith formation and youth ministry from under the board's supervision, which allows them to be under the new faith formation committee's supervision. This separation helps prepare the way for regionalization when the school officially will come under the SCCS in 2023-24, and the local school board's responsibility will shift even more to an advisory role.

Substitutes Needed

JFK is in need of substitutes for both long-term assignments (like maternity leaves) and short-term assignments (like when a teacher needs to stay home with his/her own sick child). You do not need a teaching degree to work as a substitute. A minimum of an associate's degree may be enough to qualify. The process to become a substitute teacher includes completion of a 15-20 hour workshop, multiple background checks, and applications with the Iowa Board of Education Examiners and JFK. Workshops are being held almost every week throughout the state, and many of them are virtual so geography does not need to be a limiting factor. Recognizing the need for substitute teachers, JFK's board has authorized a \$450 bonus at the pay period following the fifth day of substituting at JFK to the first five people to take advantage of this offer. The bonus will essentially cover the workshop fee, license application fee, background check fee, and pay an amount for the workshop time. If you are interested in being a substitute, please contact me and/or the Mississippi Bend Area Education Agency at 563-359-1371.

September Knights of Columbus Meeting Notes for OLV Parish Council

Tootsie Roll Drive for Handicapped and People with Learning Disabilities is Sept 30 to Oct 2

Exemplification of New Members at OLV after 5:30 Mass on Monday October 17.

Hosted Trivia Night for OLV 60th Anniversary Celebration on August 27. Generous donations yielded \$744 to be assigned to Coats for Kids Program this fall. Several positive comments from the event led to discussion of doing Trivia Nights at the Club more frequently.

Progress is being made towards completion of repairs to vandalized ball fields. Lovewell Fence is working with the Club to expedite repairs at a reduced price to support Catholic youth sports in our part of town.

Two members of our council are currently enrolled in the diocesan Deaconate training program, Vern Vondera and Dan Laubenthal.

Loras Council 532 will be assisting OLV Social Action/Social Justice Committee with an upcoming collection drive at OLV in October.

Our Lady of Victory Liturgy Commission Meeting Notes

Gathering Space Small Room – 7 p.m.

Date: August 9, 2022

In attendance: Jane Brockmann, Taffy Brown, Sharon Ehlers, Andy Kuennen, Betsy Kuennen, Peggy Lotspeich, Deacon Marc Mosse, Maureen Mosse, Fr. Andrew Rauenbuehler, Cheryl Wagner, Jim Yackley.

The meeting was called to order at 7 p.m. by Jane Brockmann, Chair.

Opening Prayer: Jane shared the opening prayer.

Approve Minutes: Taffy moved to approve the minutes, seconded by Marc.

Approve Agenda: Maureen moved to approve the agenda, seconded by Taffy.

Unfinished Business:

- 1. Our Learning:** No report.
- 2. Committee Reports:**
 - a. **Altar Servers:** No report.
 - b. **Lectors:** No report.
 - c. **Music:** Cheryl reported that the Contemporary group will start singing at Mass in September. Sharon reported that the Adult Choir will start singing at Mass September 11. Mass music has been selected through Thanksgiving. Cheryl will check with the Odd Jobs Committee about getting the shelves installed.
 - d. **Environment:** Maureen reported that she still has two areas to clean up and organize – the flower room upstairs and the Christmas area downstairs.
 - e. **Eucharistic Ministers:** Jim reported that after the last training there were still about 40 ministers that have not gone through the refresher training. Jim will create a document with the training points, send it out to those ministers and consider them trained. Then he can put them on the schedule. The 11:00 Mass does not have enough ministers. It was brought up that ministers of the Precious Blood should stand on the step, not on the floor to ease the flow of traffic. It was asked that Jim send out the refresher training notes to all of the Eucharistic Ministers.
 - f. **Ministers of Hospitality:** Taffy had nothing to report. She stated that this is her last Liturgy Committee meeting as she is retiring as head of Hospitality and from this committee. Jane thanked her for her years of service.
 - g. **Sacristan:** Cheryl reported that Alice will make some altar cloths. Two sections of the pews have been cleaned, but cleaning of the remaining sections has been put on hold.
 - h. **Parish Council:** Cheryl reported that Vern Kuennen, Chad Hagerman, and Jacob Hines were elected to the Parish Council.

3. 60th Anniversary Mass:

- a. There has been no direction given to the committee about the logistics of the Mass.
- b. The general consensus of the committee was that all of the issues would be resolved if the Mass were to be moved into the church, especially given the amount of time left and the number of issues to be resolved.

New Business:

1. None

From Our Pastor, Fr. Jake:

1. Fr. Andrew reported that the calendar for the upcoming liturgical year will be available at the next meeting in September.

Next Meeting: GSSR – September 13, 2022

UPDATE from September meeting:

Present: Jane B., Jim Y., Sharon Ehlers, Maureen and Marc M., Betsy K., Connie C., Andy K., Skip S., Peggy L., & Cheryl W. Fr. Jake and Fr Andrew not present – out of town.

Skip is on vacation from 9/27 to 10/12. Well deserved.

Maureen notes no environment changes until October 22 due to weddings.

Jeff Miller is to be the new head of Ministers of Hospitality. It is not clear if he will attend Liturgy Committee Meetings.

Parish Council had new assignments for the new members – Vern Kuennen is Odd Jobs, Jacob Hines is on Finance, and Chad Hagerman is Faith Formation / RCIA. We will be reviewing the constitution and bylaws for the Faith Formation Committee next month, as it needed to be formed due to the consolidation of the schools.

Sacristans have received the two new chasuble and dalmatic sets and there is an anonymous donor who wants to pay for all the vestments needed and any altar cloth linens or paraments. That means there may be money left from Queen of Heaven or Knights of Columbus. Committee decided if money is enough and is available, new carpeting for the sanctuary area would be desirable. Cheryl to follow.

Liturgical calendar reviewed and edits made.

Next meeting will be October 11 – but there was discussion of decreasing meeting times to every other month or quarterly or changing our day of the week, as we seem to conflict with other meetings requiring Father Jake. Will discuss at next meeting.