

Our Lady of Victory Pastoral Council
Meeting Minutes
March 26, 2019

1. Chad Lochner opened the meeting at 7:00 with a prayer. Roll call was taken. Those in attendance are noted below.

Status	Name	Ministry/Committee Assignment
X	Fr. Jake Greiner	Pastor
X	Ralph Armstrong	Stewardship
X	Al Boboth	Ex-officio (Deacon)
X	Helen White	Ladies Council
X	Nancy Stone	Christian Services, Stewardship, Social Action
X	Chuck Gerlach	Odd Jobs, Stewardship
	Matt Henning	Stewardship, Odd Jobs, AHS
X	Judy Johnson	Ex-officio (Lay Director)
X	Bernie Mack	Ex-officio (Lay Director)
X	Chad Lochner	President
X	David Mattke	Ex-officio (Parish Business Manager)
	Marc Mosse	Ex-officio (Deacon)
X	Vern Vondera	Family Life, Knights of Columbus
X	Mike VanSpeybroeck	Church Life
X	Chad Steimle	Ex-officio (JFK Principal)
X	Stephen Frank	Secretary
	John Wagner	Ex-officio (Deacon)
X	John Wichelmann	Vice-President
	Suzanne Yackley	Liturgy
	Jennifer Stratman	Wellness
X	Chris Fox	Board of Education Representative
	Frank Agnoli	Ex-officio (Deacon)

(X = Present)

2. The agenda was approved with item regarding Parish Council election.
3. The minutes from the previous meeting were approved.
4. The mission and vision statements were read.

5. Old Business

- A. Parish Council Elections. John Wichelmann stated there are currently 5 positions that will be open and that a "broad" representation is desired. Elections are scheduled for the weekend of May 18 and 19, 2019 and will be coordinated with Board of Education elections. Chad Lochner, Vern Vondera, and John Wichelmann are on the selection committee.

6. New Business – No new business this month.

7. Ministry Reports.

- Social Action – Report attached.
 - Ecumenical – No report.
- Church Life
 - Church Life. Report attached.
 - Stewardship. Report attached. It was noted that the amount to be contributed can be revised electronically.
 - Ladies Council. Helen White reported that there were 13 tables worth of participants at the euchre tournament. It was suggested that the event not be held the weekend before spring break such that more youth can participate. She also reported that elections are coming up and she is looking for more members and officer candidates.
 - Wellness. Report attached.
- Faith Formation
 - Faith Formation / RCIA – Report attached.
 - JFK/Board of Education – See report attached. Chad Steimle reported the following:
 - The "Rosary Garden" addressed last month will be more of a "play" area than a "prayer" area.
 - The SCRA Grant application has been submitted and the funds, when received, will be used to renovate the art room.
 - JFK staff will be reduced by a tenth next year.
- Youth Ministry/Young Adults – Report attached.

- Family Life
 - Report attached. Vern Vondera suggested that all see the movie Unplanned, opening at Cinemark this weekend. He also reported that there is a Knights of Columbus membership drive on April 7, and an admission ceremony of 4/9. The Easter Egg hunt will be on Holy Saturday (April 20).
- Finance & Administration
 - Judy Johnson reported that income is ahead, and expenses are behind budget. Dave Mattke reported that most all budge figures for all ministries and committees have been submitted.
- Liturgy
 - Report attached.

8. Standing Committee Reports

- Knights of Columbus
 - See Family Life for report.
- Odd Jobs
 - No report. Chuck Gerlach reported that the committee met last night. There will be a spring-cleaning event on April 6.
- Vocations – Report attached. Deacon Al requested that people continue to pray for seminarians.

9. Parish Council representation at the monthly Board of Education meeting is as follows:

- April – Jennifer Stratman
- May – Vern Vondera
- June - Ralph Armstrong

As a reminder, the Board of Education meetings are the first Tuesday of the month at 6:30.

10. Parishioners Comments.

- There were no comments.

11. Pastor's Comments - Father Jake reported the following:

- The garden ministry will continue this year again.
- There were 11 priests helping with last night's communal penance.
- Grief Share will be continued and is open to all Christians.
- Dale Mallory, a staff seminarian from the Davenport Diocese, will be here between Palm Sunday and Easter.
- There will be some priest/personnel changes next week. The specifics will be announced in The Messenger after the affected parishes are informed this weekend.
- A new parish communication policy will be unveiled.
- The Vision 20/20 Convocation will be held in June. Fr. Jake will be notifying OLV's representatives this week.
- Judy Johnson, John Wichelmann, Mike VanSpeybroeck, and Chad Lochner volunteered to review and provide a recommendation to the Finance Committee on what to charge for renting the parish center.

12. The next meeting is 4/23/19 at 7:00.

13. The meeting was adjourned with a closing prayer at 7:50.

Respectfully submitted,

Stephen Frank
Secretary

Our Lady of Victory
Pastoral Council Agenda

March 26, 2019 – 7:00 PM – Gathering Space Meeting Room

- I. Call to Order and Opening Prayer (2 min)
- II. Roll Call and Introductions (3 min)
- III. Approve Agenda (2 min)
- IV. Review of last Meetings Minutes: February 26, 2019 (5 min)
- V. Reading of the Mission Statement and Vision Statements (1 min)
- VI. Old Business
 - A. Parish Elections - John
- VII. New Business
 - A.
- VIII. Ministry Reports
 - A. Social Action (4 min)
 - i. Christian Services & Social Action
 - ii. Ecumenical – Open
 - B. Church Life (8 min)
 - i. Church Life
 - ii. Stewardship
 - iii. Ladies Council
 - iv. Wellness – No report this month
 - C. Faith Formation (6 min)
 - i. Faith Formation / RCIA – Report Only
 - ii. JFK / Board of Education
 - iii. Youth Ministry/Young Adults – Report Only
 - D. Family Life/Knight of Columbus (4 min)
 - E. Finance and Administration (2 min)
 - F. Liturgy (2 min)
- IX. Standing Committee Reports:
 - A. Odd Jobs (2 min)
 - B. Vocations (4 min)
- X. Reminder of Board of Education: Jennifer – Apr, Vern – May, Ralph – June
- XI. Parishioners Comments: (5 min)
- XII. Pastor's Comments: (5 min)
- XIII. Next meeting April 23, 2019 at 7:00 pm in the Gathering Space Meeting Room
- XIV. Adjournment and Closing Prayer

Parish Mission Statement: Our Lady of Victory is a Community that lives and shares the Preaching, Teaching and Healing of Christ

Our Vision: To become the most vibrant and welcoming faith community in the Diocese

Social Action Minutes
March 19, 2019

- Sharon is on a committee for homeless at St. Anthony and she is the representative for OLV Social Action. She discussed the committee, their plans and how we can be involved as a parish
- We developed a list of ministries that align with social ministry. We will invite the heads of those ministries to find out what they are doing, and how we can help them. Those ministries are:
 - Ladies Council—all councils
 - Christian Service
 - JKF-Chad
 - Faith Formation
 - Hunger Ministry—Rich Toohill
 - Youth Ministry
 - Finance Council
 - Parish Council
 - RCIA
 - Stewardship
 - CEW
- We need to educate the parishioners about Catholic Social Teachings. However, some committee members do not feel knowledgeable enough about them to try to educate parishioners. That needs to be addressed with more training of the committee members.
- The topic of liability has come up on different projects, mostly by Christian Service. The topic was addressed with Fr. Jake. Once we leave OLV campus, liability is on us. We decided it isn't any different than if we go to someone's house and an accident occurs, or we take a family member in our car. At this point we do not have concerns about liability when off OLV campus.
- We have a budget now of \$800 beginning at the fiscal year. Joining Quad-City Interfaith has been discussed, and the fee is \$600. At this point we are not sure whether membership is worth \$600.
- Christian Service is doing the Blessings Bags for their Lenten project. There was discussion about the need in the community; projects need to be coordinated regarding the need in the community; the consensus was that before projects are decided the ministries need to check with someone in charge to determine whether there is a need in the community

Feb.-Mar. 2019 Church Life

Kathy Peterson submitted the following information concerning College Care packages which first appeared in the Feb. 24 bulletin: Sign up your college student to receive a care package from our parish. Each care package will contain treats, inspirational material, "fun" items and a letter from the parish. We want to let our students know that we support and pray for them even when they are away. Care Packages will be sent before final semester exams. If you would like your college student to receive a care package you must sign them up. We will need their name, mailing address and school that they are attending. If they have any food allergies you can let us know that as well. You can sign them up by contacting Kathy Peterson at 563-388-5192 or by email at RJPeterson5@msn.com. There is no cost to receive a care package, however, monetary donations are accepted. Sign up deadline is March 31st. If you have any questions about the program please contact

Additional happenings, retreats, programs and announcements in February included: a continuation of a 13 week Wellness Grief Share program; Adult Bible Study nights; OLV Parish Mission/Three Day Parish Mission Faith, Hope and Love Presented by Fr. John Stack March 4-5; Parish Euchre Night-Mar. 9th; an announcement for Confirmation on April 13, 2019; First Communion parent and child meeting February 24 at 1:00pm in the school cafeteria; Euchre Night-Mar. 9th, OLV Parish Center; JFK Music Trivia Night at the Knights of Columbus, Mar 22nd; Special Collection to supports the Church in Central and Eastern Europe; Blessing Bags for the homeless; JFK/OLV Plant Sale plant sale Mar. 5th - Apr. 3rd; Lenten Communal Penance-Mar 24th - 3:00 PM Our Lady of Lourdes Church Monday, Mar 25th - 6:30 PM Our Lady of Victory Church.

Minutes of Stewardship Committee Meeting
Our Lady of Victory Church, Davenport, IA
March 11, 2019

Members present: Deacon Al Boboth, Judy Johnson, Fr. Jake Greiner, Nancy Stone, Chuck Gerlach.
Meeting opened with prayer led by Fr. Jake.

1. 2019 Treasure Renewal

Proceeding as planned:

- Launch with message in pastor's column and pulpit announcement—3/17/2019
- Mail cover letter, response envelope, E-Giving brochure 3/18.
- Progress reports and follow up messages 3/24 and 3/31.
- Brief supportive message in Principal's Post.
- Occasional FaceBook posts with reminder to return response envelope. Both OLV and JFK FB.
- Final Report to the parish—4/7/2019, possibly given by parish lay directors. Will include update on 2018 ADA campaign. (97.5% of 151,629 goal has been pledged. Good progress on pledge redemption)

Number of donors contributing via electronic methods increases all the time. Report should applaud this.

2. After discussion, FYE 2020 stewardship budget request:

<u>Event</u>	<u>Description</u>	<u>Amount Requested</u>
Fall 2019 time/talent celebration	Ministry fair and misc. renewal materials	\$ 750
Lent 2020 treasure renewal	Letters / materials / thank you cards	\$1,250
Sister Parish activities	Postage for mailings to 1300 households	\$ 500
	Specifics TBD	
	Total requested budget	<u>\$2,500</u>

Some parish groups are inquiring about a ministry fair in conjunction with Fall time/talent renewal. Consensus agreement to plan for this next time. Calendaring and space limitations will be considered.

3. Speaker's Bureau

Consensus agreement to proceed with this as part of Fall activities. CEW members would be a great resource. Potential speakers could be invited to an information evening with no obligation to commit to the role. Info session would open with prayer, model a witness talk, provide guidance on preparing a talk, answer questions, and seek candidate feedback. Fr. Jake supports witness talks quarterly or more frequently to give all willing candidates the opportunity to share their stewardship story.

4. Reports

- Parish Council approved the recommendation about sharing of parish income as presented—30% to River Bend Foodbank, 30% to Humility Homes & Services, 40% to CRS. News will be communicated to the parish.
- Articles for spring edition of *Victory Voice* are due April 1. Suggestions for a stewardship submission included a photo of children's offertory collection or a paragraph about the sharing of parish dollars.

Next meeting will be Monday, April 8 at 7 PM in the GSMR.

Submitted by Judy Johnson, Secretary

Faith Formation report to the Parish Council (March 2019)

Submitted by Jennifer Wemhoff

I participated in pastoral staff during the month of March.

I attended the March Board of Education meeting.

I continue to write weekly bulletin articles.

I continue to update and track the Faith Formation budget. Evan and I discussed and submitted our Faith Formation budget request for the 2019-2020 fiscal year.

I attended the March MORE (Ministers of Religious Education) meeting at Our Lady of the Holy Rosary in Lost Nation.

I continue to participate in the Confirmation Revisioning meetings that Evan has scheduled.

I am working with 2 students this year to help prepare them for full initiation or make a profession of faith.

I have been helping to transcribe the video sessions the youth took part in as part of the Growing Young research.

All Faith Formation catechists have completed the *Virtus Touching Safety* program with their students. I recorded the training on the *Virtus* website as required by the diocese.

The Middle School Bible Study *Encounter* began February 14 (three weeks late due to all the school cancellations). We have 3 weeks left in the study. Seven students signed up to participate in this study.

The current adult Bible study is *Fulfilled: Uncovering the Biblical Foundations of Catholicism*; this study began Thursday February from 7:00-8:30pm in the GSMR and will run for 7 weeks. This study was original scheduled to begin January 24, but because of the inclement weather, we were postponed by 3 weeks. Currently 18 individuals are signed up to participate. This study is scheduled to end April 4. *Fulfilled (Part II)* is being offered to those currently participating in Part I of the study and will begin Thursday April 25 and will end May 30.

The First Communion parent and child meeting was Sunday February 24. Six families were unable to attend because of various reasons, mainly illness. A make-up meeting was held on Monday March 18.

First Communion practice is Thursday April 25 and First Communion is Sunday April 28 at 1:30pm. I am organizing pictures for First Communion as well as coordinating practice and planning the liturgy. Please pray for our First Communion students and their families as they prepare to receive this sacrament.

Vacation Bible School will be held July 22-26. Students that will be entering kindergarten to those entering 5th grade will be eligible to participate. Cost of the week long program will be \$25. Registrations will be available soon.

Principal's Report to Parish Council: March 2019

Based upon information from the Principal's Posts (also available online)

SCRA Spring Grant Application

As previewed last month, we will be applying for a spring Scott County Regional Authority grant to continue renovations in the art room that a donor's funds are starting. If successful, we will use funds to do the following:

- Cabinetry and sinks
- Adjustable lighting
- Floor asbestos abatement
- Flooring
- Ceiling tile/grid work
- Exhaust fan
- Storage cabinets
- Corkboard and cork for tack strips
- Student furnishings
- Kiln

We have about \$17,000 from a donor to apply toward this project.

Staff Leaving JFK

It's getting to be the time of year when more formal announcements of staff leaving take place. We wish these staff members well in their futures:

Michelle Jordan: For 16 years, Mrs. Jordan has been one of the first faces our families have seen at JFK. She made them feel welcome and the children feel loved. When she started at JFK, she taught both the 3 year old and 4/5 year old classes, and preschool classes were located in a different location within the building. Over the years, Mrs. Jordan has been instrumental in the various transformations that seem to have taken place in early childhood education in content and focus as well as in physical location at JFK. Mrs. Jordan's duties will be absorbed by our current preschool staff as we restructure.

Anna Schott: Mrs. Schott has been at JFK since 2011. With JFK being the first Catholic elementary school in the area to have a school counselor and to make the position full-time, we were still trying to put things together when Mrs. Schott began. With her leadership and vision we have been developing a real "counseling program" with a three tier system of support for the social/emotional/behavioral well-being of students, student career counseling and a Scott County Catholic Schools and St. Ambrose 8th grade career fair, parent education events, and numerous special events. Mrs. Schott has a unique way of connecting with students of all nine ages (or more) in the building that will be missed. A search for a new school counselor has begun.

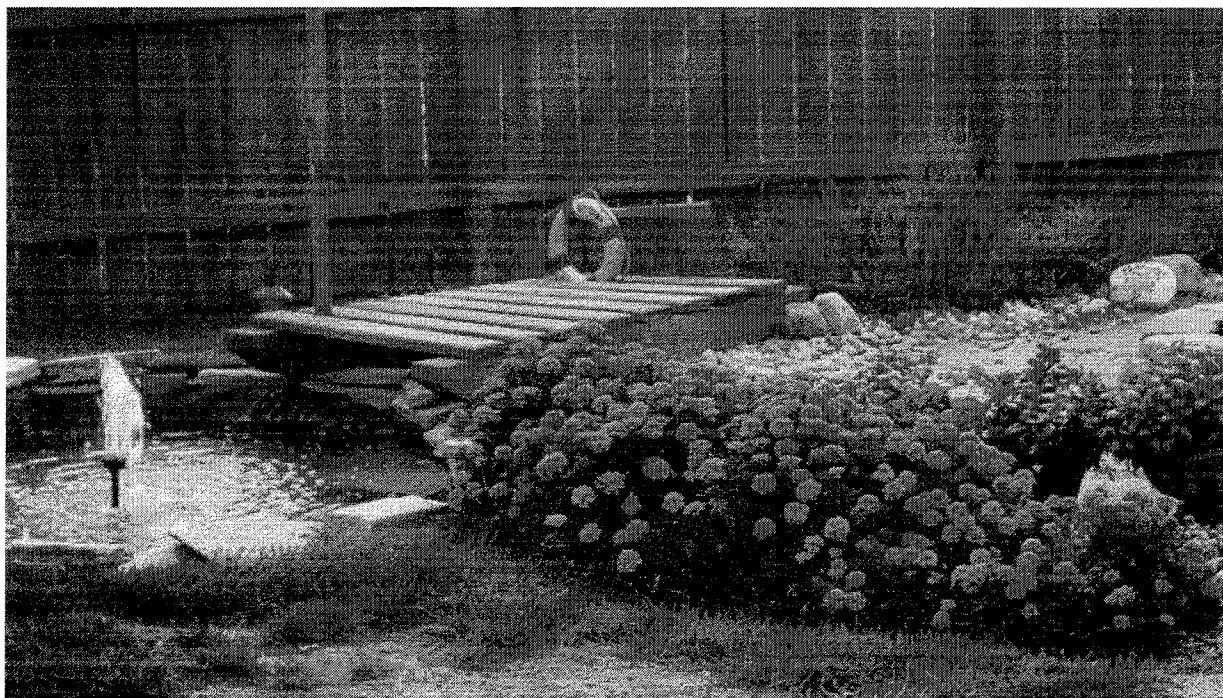
Jennifer Wemhoff (sort of): For the last two years, Mrs. Wemhoff has been teaching a section of religion in the school. As her other faith formation duties are expanding, she will no longer be able to dedicate the needed time for teaching every day in the school. She will still be intimately involved, however, with the students and staff of JFK.

Dawn Henning: Mrs. Henning has been in the school office since 2014 and will be leaving us to join the staff of St. Ambrose. Everyone knows that it's really the school secretaries that keep schools running. We will miss her dearly and try not to falter too much when she leaves at the end of March. Since coming to JFK, Mrs. Henning's position has evolved as well. We are now not quite sure if we need a school secretary with excellent accounting skills or a bookkeeper with excellent secretarial skills.

Plant Sale

Color brochures were sent home before spring break. One can also order online at [Janet's Jungle](#). Orders are due by April 3rd. Pick up is at JFK on May 1st and 2nd.

Last year's flowers looked amazing in my back yard, and this photo was early in the growing season!



Scott County Catholic Schools Mass for 2nd-12th Graders Thursday

Thursday was the Scott County Catholic Schools Mass for 2nd-12th graders at Assumption. Bishop Zinkula was the presider.

Tuition Contracts for K-8 to be Mailed this Week, Preschool and Childcare Registration Underway

Tuition contracts for next year's K-8 students were mailed last week. Please return them with the registration fee as soon as possible so we can make plans for next year, and you can have the advantage of the discounted registration fee.

Some of our classes for 3, 4, and 5 year old preschool and/or childcare already have waiting lists forming for next school year. Register now while the classes that meet your family's schedule still have openings.

Coordinator of Confirmation and Youth Ministry
Report to the Parish Council
3/26/2019 – 7:00PM

We are disciples of Jesus making faith matter and sharing God's love to make more disciples.

The three goals for youth ministry as described by Renewing the Vision are:

Goal 1: To empower young people to live as disciples of Jesus Christ in our world today.

Goal 2: To draw young people to responsible participation in the life, mission, and work of the Catholic faith community.

Goal 3: To foster the total personal and spiritual growth of each young person.

We continue to focus on discipleship which involves (communally and individually):

1. Introduction to Jesus through and in a personal relationship with Him
2. The deepening of total prayer life
3. Discernment of God's will and our spiritual gifts
4. The living out of that discernment through service as the mission of the Church
5. Gaining the ability to clearly explain and defend one's beliefs
6. Developing spiritual defenses

What are we doing to accomplish these goals?

The Diocese has begun re-visioning its Catholics in Action service retreat, and I am part of the team participating in the process. ~~We did not meet in February.~~

Generations of Faith: ~~We have finished developing focus group questions and permission forms. We conducted our first two focus group studies in December and January,~~ with high school and college aged cohorts. We are now in the process of transcribing those sessions, and will arrange for a third focus group session with young adults in the near future.

Luke Ebener, Tommy Fallon, and I are working on a common system for developing individualized spiritual plans. That system has now been incorporated into our small group guides for small group leaders, and training for how to use it has begun. We have 11 small group leaders signed up at this time, with possibly more to come, and have completed training for 8 of them. Our main focus this year for youth ministry will be using Formed.org's YDisciple platform to build small group ministry to teens to better meet their pastoral needs and connect with their parents. We have one group starting up in the next couple weeks, and a couple more forming.

The middle school youth night planned for March 8th was cancelled due to the death of my fiancée's brother – his funeral services were that Friday. We were struggling to find enough parents and other to help with that night as well. We will just move the topic back to our next middle school youth night on April 5th.

Coordinator of Confirmation and Youth Ministry

Report to the Parish Council

3/26/2019 – 7:00PM

High school youth nights in February were focused on formation – including understanding and living the Creed, Catholic apologetics, and Scripture study and reading. In March, high school youth nights are focusing on Lent, and on human sexuality and relationships.

The AHS senior guys small group continues to meet and is progressing well. We met once in March.

The high school teens are looking for alternative fundraisers to replace this year's missed St. Nick's Breakfast. Jen Wernhoff has offered to run some bunco nights, and we're also looking at hosting a teen led Trivia Night.

NCYC deposits are past due, right now we have over 30 teens and adults who've expressed interest in attending. Our initial estimates were for 50 people, so I expect a few more to come in over the next couple weeks as schedules get back to normal.

Rebuilding Together Quad Cities (RTQC) no longer exists as of the end of January. Beginning February 4th, RTQC has combined with Habitat for Humanity. Together they will still offer the same sorts of home repair projects, but with increased levels of efficiency and training for volunteers. I met with Deacon Steve Barton on Friday, February 22nd to look at planning this year's summer mission.

Coordinator of Confirmation and Youth Ministry
Report to the Parish Council
3/26/2019 – 7:00PM

Confirmation Coordinator's Report:

The visioning process for Confirmation is used by the Center for Ministry Development (CMD), and training in it was part of my certification process for youth ministry. Our first re-visioning meeting was October 18th, from 4-6pm. We meet November 27th from 5-7pm as well. Catechists, teachers, members of pastoral staff, and some parents and teens were invited to be part of this process. Our meeting January 29th was cancelled, so our next meeting will be February 11th, and potentially February 21st to make up our missed gathering. We had to cancel the February 11th meeting as well, so we met February 21st. We discerned the following core values for the Confirmation preparation ministry at OLV: Love of the faith, transformational relationship with God, developing faith-filled relationships, and sharing God's gifts through service. We are now working on discerning the ministry's core purpose. Following this visioning process, we will then utilize vision to action tools from the CMD to begin planning for upcoming years, and looking at adjustments to the program over time to reach our identified goals.

The biggest change in how we will approach Confirmation preparation this year was with the replacement of the 7th grade NET retreat with the Holy Fire Chicago conference. The Diocese has recently sent out an update on a potential Holy Fire Heartland Conference to be hosted in Iowa in 2020. We have a feasibility study to complete, and estimates on numbers to send them in order to proceed to the next planning step. Holy Fire Heartland would likely be located in Corallville, and would be produced by the same organization.

I met with Deacon Agnoli on Tuesday, February 19th, to plan the Confirmation liturgy for this year. Due to bereavement time and vacation time in the first half of March, I had to pass much of the liturgy planning on to Fr. Jake, and Lisa. At this time the liturgy is mostly complete, we're just rounding up a few more altar servers and gift bearers.

Photo packets for TSS photography went home for Confirmation photos.

Major dates at this time:

April 11, 2019: Confirmation practice at 6pm

April 13, 2019: Confirmation mass at 1:30pm

Family Life Report

March 2019

Pro-Life:

Vern Vondera and Shawn Atwater visited the Women's Choice Center to discuss ways in which the Knights of Columbus could assist them in the future. Several ideas were discussed.

Boy Scouts:

Jack Scordato, has just earned his Eagle Scout award. Zach Wemhoff is going in to the council office for his Eagle Scout board of review. Tyler Gillum and Nate Werner are working on their service projects as one of the final things to complete for their Eagle Scout Rank awards. There have been a number of scouts working on merit badges at area merit badge clinics including the Monmouth one a few weeks ago. The troop will have a general Court of honor on April 10 to award merit badges and ranks. There are 2 getting rank advancements as part of that. We are then working on a potential campout in April, although nothing is finalized yet.

LITURGY COMMITTEE REPORT TO PARISH COUNCIL

March 12, 2019

- Station of the Cross started. Can use 12-15 people total to assist
- Eucharistic Ministry
 - Trained 7 people
- New pew dividers, etc. Liturgy has concerns about the changes made without any coordination to the Liturgy Committee
 - Any changes made to the worship space must be coordinated with the Liturgy Committee.
- Gathering space getting full, tables and signs blocking West doorway and elevator. Making it difficult for handicap and may be fire code violations. Will be discussed further at future meeting.
- Ministry Fair will be held this year. Will be a large one similar to one done years ago