

Our Lady of Victory Pastoral Council  
Meeting Minutes  
September 25, 2018

1. Chad Lochner opened the meeting at 7:00 with a prayer. Roll call was taken. Those in attendance are noted below.

Status	Name	Ministry/Committee Assignment
Present	Fr. Jake Greiner	Pastor
	Ralph Armstrong	Stewardship
	Al Boboth	Ex-officio (Deacon)
Present	Helen White	Ladies Council
Present	Nancy Stone	Christian Services, Stewardship, Social Justice
Present	Chuck Gerlach	Odd Jobs, Stewardship
Present	Matt Henning	Stewardship, Odd Jobs, AHS
Present	Judy Johnson	Ex-officio (Lay Director)
Present	Bernie Mack	Ex-officio (Lay Director)
Present	Chad Lochner	President
Present	David Mattke	Ex-officio (Parish Business Manager)
Present	Marc Mosse	Ex-officio (Deacon)
Present	Maureen Mosse	Ex-officio (Ladies Council)
Present	Vern Vondera	Family Life, Knights of Columbus
Present	Mike VanSpybrock	Church Life
Present	Chad Steimle	Ex-officio (JFK Principal)
Present	Stephen Frank	Secretary
	John Wagner	Ex-officio (Deacon)
Present	John Wichelmann	Vice-President
Present	Suzanne Yackley	Liturgy
Present	Jennifer Stratman	Wellness
Present	Juliane Edwards	Board of Education Representative
Present	Frank Agnoli	Ex-officio (Deacon)

2. The agenda was approved with the addition of Picnic Evaluations and Pastor Evaluations.
3. The minutes from the previous meeting were also approved.
4. The mission and vision statements were read.

5. John Wichelmann summarized the parish picnic as follows:
  - An overall success
  - Possible survey on website.
  - It was his opinion that activities for junior high aged children were lacking.
  - Poor attendance by "empty nesters".
  - There was an accident with a golf cart. Under review by OLV's insurance carrier.
  - Two school employees: Scott Sweeney and Diane Sieffers, were specifically thanked for their efforts in making the event a success.
  - A detailed account, with financial data, is attached.
6. Parish council open position.
  - Give any names of qualified candidates to Chad Lochner.
  - The council will review and approve.
7. New business.
  - Parish appreciation dinner is tentatively scheduled for 1/19/19 at 5:30pm. Further discussion forthcoming.
  - Spaghetti Supper is 1/26/19 as the kick-off to Catholic Schools Week.
8. Pastor Evaluation.
  - 134 responses!
  - Overall favorable.
  - See attached for details and comments.
9. Ministry Reports.
  - Social Action
    - Christian Services and Social Justice – Food, fun, and fellowship was last Sunday. Report attached.
    - Ecumenical – No report.
  - Church Life
    - Church Life – Report attached.
    - Stewardship – A celebration of time and talent to be held November 10 – 11. Report attached.
    - Ladies Council – Newcomer event was a success (56 attendees). The bazaar is scheduled for 11/3-4/19. Help is needed...especially to set-up and tear-down. Proceeds go to help pay for parish center remodeling costs. Report is attached.
    - Wellness – No report.
  - Faith Formation
    - Faith Formation – Report attached.
    - JFK/Board of Education – Report attached.
    - Youth Ministry/Young Adults – Report attached.

- Family Life – Report attached.
- Finance & Administration. Net income is 2 percent ahead of last year.
- Liturgy – Report attached.

#### 10. Standing Committee Reports

- Odd Jobs – Report attached.
- Vocations – Report attached.

#### 11. Parish Council representation at the monthly Board of Education meeting is as follows:

- October – Nancy Stone
- November – Matt Henning
- December – Unassigned
- January – Mike VanSpybrock
- February – Chuck Gerlach
- March – Chad Lochner
- April – Jennifer Stratman
- May – Vern Vondera
- June - Ralph Armstrong

As a reminder, the Board of Education meetings are the first Tuesday of the month at 6:30.

#### 12. Parishioners Comments. Nothing addressed.

#### 13. Pastor's Comments

- Fr. Jake presented a plan to renovate the parish center. The plan had been reviewed by the Finance Council. The plan and drawings are attached. The cost to the parish is unknown, pending review by the OLV insurance carrier and by the Diocesan Building Committee. The council approved the plan and Fr. Jake will present the plan to the Diocese.
- The parish center plan includes an option to replace all the floor (in addition to the flooring in the kitchen and the restrooms). The cost of this replacement will be the responsibility of the parish (not insurance). Some tiles have been damaged and there is no attic stock available. Whether this is pursued will be deferred to a time when it is known how much the insurance and the Diocese will cover on the renovations.

- The Annual Diocesan Appeal is underway. More discussion is required with respect to how much OLV is being “assessed” by the Diocese for ADA. Our goal was raised \$9,000 from last year and, given the current formula, will likely increase next year.
- A Stewardship drive and time & talent fair is upcoming.
- Kwik Star has offered to donate a strip of land to the parish for various “concessions”. This is being reviewed and will be discussed further.
- The Scott County Catholic School Strategic Plan will be discussed 11/19/18 at Assumption High School.
- As a part of the Diocese’ Vision 2020 Plan, the Joy of the Gospel will be presented on 10/21/18 at 1:30, and a parish listening session will be held on 10/28/18, also at 1:30. The listening session will be chaired by Barb Arland-Fye of the Catholic Messenger newspaper.

14. Matt Henning noted that enrollment at Assumption High School this year is 460; an increase of 40 from last year. 35 of the 45 JFK graduates enrolled at Assumption. The St. Vincent Center – Phase 2 has been approved by St. Ambrose University with the goal to have it ready for fall of 2020.

15. The next meeting is 10/23/18 at 7:00.

16. The meeting was adjourned with a closing prayer at 8:50. A photo of the council was taken.

Respectfully submitted,

Stephen Frank  
Secretary

**Our Lady of Victory  
Parish Picnic  
September 2018**

Parish Picnic was held September 15, 2018 from 5:00 – 9 p.m.

**Date Selection**

- Iowa home game, Iowa State Home game, assumption game, All School Mass scheduling (we could we do Saturday night mass for all school mass can we check with Mr. Steimle on the date or early June, but have baseball and graduation parties to contend with). Suggest we select the date as early as possible

**Advertising**

- Announcement were put in Bulletin, Website and Facebook.
- Bulletin Announcements
  - Four Sundays prior to event
  - Advertise event, ticket sales and volunteer sign-up
- Pulpit Announcement – ticket sales only. We should have crafted these messages or had a few people go talk about the picnic at mass one weekend.
- Website and social media
- The small signs were used this year for publicity. Posted outside of the church and school. Suggest we put up a few more signs near the school to encourage .
- Add in Chad Steimle to the communication – Principle post and any help he can give to communicate is helpful
- Have specific activities for the middle school kids and advertise them ahead of time
- Communication about the event seemed to be an issue. Learnings for next year is either have someone lead this from the committee, or have Lisa Willows at the planning to make sure all details are communicated. Seems like people were surprised by the outdoor mass and a few details about not having a climbing wall were missed.

**Volunteer Sign Up**

- Sign-up sheets in Gathering space 4 Sundays prior to event – We used hand-made sign-up sheets that we entered into sign up genius or had a computer at the table to enter as people wanted to sign up
  - Sheets for General Help – setup, trash detail, Inflatables, cleanup, kids table, drink station.
  - Sheets Kitchen help – setup, filling tables, cleanup
  - Sheets for Beer Tent – setup, selling/serving beer, cleanup
- Utilized online signup for volunteers. Site was sign up genius. This was free and secure. Several people signed up online. Had to hand enter all that signed up on paper at church.
- Knights of Columbus helped with watching inflatables. We only had two there most of the time, but should have had four at least because we had four inflatables.

- Youth Ministry/High school students worked the Arts/Crafts Table and drove the golf carts to shuttle people.
- Home and School were not available to help this year
- Boy Scouts were not able to assist this year
- Kathy Neuberger oversaw kitchen - Maureen Mosse was also there the entire time

### Attendance

- 388 adult were sold and 117 kids
- Tickets were made and numbered by Chad Lochner (600 adult and 200 children). Dave Mattke printed and cut up the tickets. Tickets were \$1 each, children 5 and under free – but must get ticket. This was done to give us a more accurate head count for buying food. Tickets were sold for four weeks in advance. ~~In addition to being available after masses, they were also available be at the rectory office and JFK school office.~~
- Tickets were sold the day of the event. Table was set up at fence entrance on north side of school. Tickets were collected as they enter the gymnasium for the food lines.
- There were a lot of people that purchased tickets at the door.
- We didn't identify a person to sell tickets ahead of time at the door, so we pulled Charlie Jones from the beer tent to sell tickets. He sold from 5:30 – 6:30pm.

### Golf Carts

- Matt Henning arranged for three carts from M and M Golf Carts to use to shuttle people from the church and parking lot to the east side of school. Each cart seats 4 people.
- Golf carts were used to shuttle food to the school while people went to church.
- High school students from youth ministry operated the golf carts. There was an incident with one cart where a student struck a parked car. We will need to determine who to have drive the carts next year as the carts are big help for people, but we can't have students getting in accidents.
- All three carts were working when delivered, but one cart wasn't functioning when we needed them for the event. We weren't sure if one was left one from the morning set up, but attempts to charge the battery were unsuccessful.
- OLV business manager is working through insurance companies to determine liability. Golf cart damage was \$1500. Unsure of cost of the bumper on the car.
- Feedback to offer: we need to improve access for people w/mobility issues. Yes, the golf cars gave rides all the way to East school door...but
  - This required standing in line waiting for doors to open, long walk down the hallway to food line, finally seating at an inside table to eat. Two people asked me if they could simply have entered thru JFK main doors to wait inside for food service to begin. It was a long time on their feet. Make it a handicapped entrance for the JFK main doors.
  - Others chose to dismount golf carts at outdoor seating then spouse (or whoever brought them) went inside for food. Partner left juggling two plates to get back outside with their food.
- Cost was \$203.30 for the weekend.
- The golf carts were delivered on Friday and were stored in the rectory garage. Keys were kept in the rectory office.

- Two golf carts would have been sufficient for the event. we had three, but would have needed just two.

### **Food and Beverages**

- Rick Willows “Smokin’ Butt BBQ” catered the meat
  - Menu was Pork Tenderloin Sandwiches, Hot Dogs, Buns and BBQ sauce and relishes
  - Plan for 400 and 120 kids based on advance ticket sales
  - Total Cost was \$1081.
- Parishioners will bring a dish to share according to last name:
  - A – H Salads
  - I – P Vegetables
  - Q – Z Dessert
- 4 Igloo coolers were provided by Troop 664.
- Did make coffee this year. But don’t think anyone wanted any.
- We had two long tables outside the kitchen door so parishioners could drop off their food without coming into the kitchen. People helped clear this table as dishes were brought.
- Volunteer position to monitor all the garbage cans and take out the garbage. Is on sign-up sheet. However, several people were checking to make sure this was done.
- We used the trough/tank from the garage for kegs.
- Chuck Gerlach ordered the craft beer kegs and domestic keg. He also picked up the kegs of beer and tappers on the day of the picnic and returned them after the picnic.
- Chad Lochner picked up the ice from Hawkeye Ice as the ice machine in the parish center was not in service. This was stored in the kitchen on Friday as Meredith gave us room in the freezer. We used 20 – 20 lb bags and this was the perfect amount.
- Price of domestic beer and wine coolers was \$1 each this year. Domestic beer was \$6 for a pitcher. Craft beer was sold for \$2 glass and \$12 pitcher.
- We had ordered two kegs of domestic beer – one to use and one on reserve. We do not pick up the reserve unless we really need it, as once you take it you cannot return it if unused. We ordered two 1/6 kegs of craft beer.
- We ordered 4 cases of wine coolers this year.
- At the end of the evening we had a lot of beer left. We were able to empty one of the craft kegs. The Blonde was more popular than the roller dam red.
- We had large signage with beverages available and the pricing.
- Wine coolers, hard lemonade were kept sorted by flavor. This helped with quickly serving people.

### **Entertainment**

- Inflatables
  - Rented through Jumping Joey’s. We had four inflatables. John Diggs contacted them.
  - Cost was \$1180.
  - Knights of Columbus subsidized \$1,000 of the cost
  - Jumping Joey’s set up and tear down their equipment
    - Set up by 4:30 and on Sunday about noon

- A generator was needed for the on large inflatable. We ran school extension cords out of JFK classroom windows (Ms. Wahlig's/Vogels) to power three of the smaller inflatables – these were plugged into outlets on two different walls of the classroom. We flipped a breaker when we plugged them into Wahlig's, so we split one to the other classroom.
- Arts/Crafts Station
  - Youth Ministry worked this area
  - We used left over supplies from last year. The table was well used by kids.
  - Leftover craft items are currently stored in the home and school cage for next year. We may need more supplies for next year.
- Entertainment
  - Chris Wemhoff DJ'ed the event. He used his Ipod for music. He announced the tug-of-war. He thanked sponsors. He announced where people were to go for food and what the options were for entertainment. He did a great job. He also used the school pager system for announcements indoors. When the crowd was large indoors, you couldn't hear, but as the night went on and the crowd thinned, you could hear.
- Games
  - We did Tug-of War. Chris Wemhoff emceed the games.
  - We also did tug-of-wars between groups – Whoever wanted to join, did
  - We didn't get the rope from the Arsenal. There was a mix-up. John Wichelmann was able to secure the rope from All Saints school.
- Scavenger Hunt/Escape room game
  - John Scordato put together the scavenger hunt and an escape room game. The game was set up for middle school grades and he hit the mark. It was challenging, but able to be done in about an hour. We had \$5 whitey's gift cards for those that completed them. We gave away \$70 in gift cards. At the end of the night with the remaining \$30, Bernie Mack bought the excess.
- Iowa/UNI Game
  - We had the game set up in the cafeteria. Chris Wemhoff and Diane Sieffers set up the audio and the projector.
  - Ruhl and Ruhl and ??? Leanding sponsored the game and provided give aways.

## Seating

- Tents
  - 4 tents from Rock Island Arsenal
    - Suzy Scordato booking the tents
    - Vern Vondera picked up the tents and returned them
    - Any government employee can rent them and you can only reserve them 1 month ahead of time.
    - John Diggs provided a large tent that covered the music equipment and bands. Leon Dahl brought a tent to cover the non-alcoholic beverages.
- Tables/Chairs



- 15 tables were put in the gymnasium for food lines
- Parish Center tables (including the round tables) and tables from storage were used outside
- We ordered chairs from Cy's Rentals. Chairs were \$.60 each with a \$40 delivery fee. We ordered 300 chairs for \$220. John Wichelmann contacted them. These chairs will be used outside. They delivered them at 9:00 in the morning and arrived at 8:00 to pick them up.
- Lighting
  - Extension cords were run so that a flood light was placed in the center of each tent. The chords were provided by JFK (Scott Sweeney – maintenance) and a generator was used to run them.
- Inside Seating
  - Utilize the cafeteria seating for an air-conditioned environment. Many of our elderly like to be on stable ground and in a comfortable environment, so they really like the indoor seating. Most people wanted to sit indoors as it was a little warm. The inside filled up with not just elderly, but with the people that were first in line.

#### Electricity

- 4 - 6 generators needed (we used one for lights, one for DJ, and one for inflatables). People that have provided this year were: John Diggs, Tom Brus, Rick Willows. We had two from John Diggs that we didn't use because we split up the power needs for the inflatables, but they were on stand by.
- We used Rick Willow's generator for the large inflatable.
- We used one generator (the one from JFK school) to run the lights in the tents. We used the Brus generator for the sound system.

#### Setup

- Rental chairs and tents to arrive around 9 AM. Volunteers asked to come at 9 AM
- Hammers and tools available from JFK school maintenance
- Scott Sweeney (JFK maintenance) was extremely helpful in setting up tents, lighting in tents and providing a generator from the school
- Knights of Columbus and volunteer sign-up for setup.
- Dianne Siefers and Chris Wemhoff set up the sound equipment
- We had zip ties for fencing
- Fencing and posts are stored in the white house garage. We need 25 fence posts and every bit of the fencing we have
- Lights for the tents are stored in rectory garage
- Extra tables are stored in rectory garage
- We use all the white tables that are stored in the gathering space closet for the serving lines.
- Suggest we put the entrance/ticket station by the school front doors so we can have the main entrance at the front door. Then have them line up by the entrance that they came in and the line could go all of the way back to the main entrance for handicapped

#### Cleanup

- Had a decent amount of help. There are always people who didn't sign up that just lend a helping hand.

### **Security**

- We failed to make sure "gates" in school were closed – there is a key that can lock the padlock (it is the same as the key to the padlock on the white house garage).
- Need to keep school doors closed and make people go to the east side of the school to enter the building – Posted signs on the doors.

### **"After" Party**

- Didn't do a fire pit
- A few helpers stayed to help finish the beer, but there was too much left.

### **Notes**

- We made several signs on white poster board indicating location of restroom, which way to go to eat outside, which way to go to eat inside, volunteer sign up list, and where to drop food.
- We made sure the facilities are reserved for the entire day. This helped elevate issues with other groups using the gym the morning of.
- We also utilize all the white tables stored in the gathering space closet. Need to make sure that there are not conflicts with Ethical/Fair Trade, Funerals, etc. We had to work around a funeral this year.
- Suggest we do a teen dance on the baseball diamond. Check with Evan on the middle and high school interest ahead of time

### **Finances**

#### Income:

- Ticket Sales \$388
- Left Over Meat Sales \$150
- Beer Sales \$307
- Donation from Dan Schimanski \$250
- Donation from Eckhardt Real Estate \$250
- Knights of Columbus donation \$1000

#### Expenses:

- Event License (city of Davenport) \$50
- State Liquor license \$37.50
- Liquor Insurance \$264.62
- Smokin' Butt \$1081.84
- Cy's Rental (60 cents per chair/\$40 delivery – 300 chairs) \$215
- Tents/Tug of War Rental \$380
- Prize give aways for the game \$205
- Jumpin' Joey's Inflatables \$1180
- Alcohol \$344.76

- Food Supplies \$101.36
- Scavenger hunt give away \$70
- Ice \$60
- Craft Supplies – Free
- Golf Carts (2) \$203.3

Survey to understand if you came or not. Why not? What would you suggest for improvements to make the event better. What would have you liked to see at the event that would have allowed you to enjoy the event more?

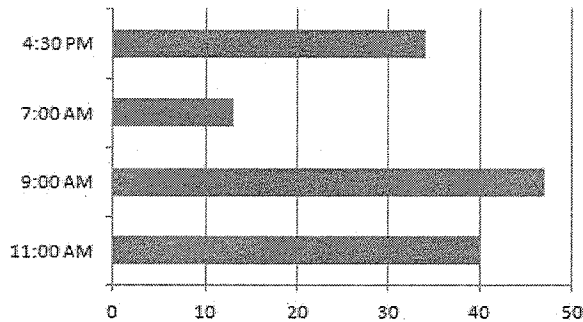
## Fr. Jake Evaluation—September 2018

### Summary of Responses

#### Q1. Are you a member of OLV?

ANSWER CHOICES	RESPONSES	
YES	98.5%	132
NO	1.5%	2
Total		134

#### Q2. Please indicate which Mass you normally attend.



ANSWER CHOICES	RESPONSES	
4:30 PM	25%	34
7:00 AM	10%	13
9:00 AM	35%	47
11:00 AM	30%	40
Total		134

#### Q3. What has Fr. Jake done well in supporting Our Lady of Victory, John F. Kennedy Catholic School, and the surrounding community?

##### RESPONSES

##### # TIMES MENTIONED

Welcoming/reaches out to people/remembers names/relates to people of all ages	33
Visible presence @ parish activities/helps on parish projects	19
Funerals/ministry to people grieving/visits the sick	18
Approachable/available to parishioners	16
Good leadership/inspiration to people/fosters parishioner engagement	15
Spends time @ JFK, Faith Formation, Youth Ministry	13
Support parish ministries & projects/parishioner initiatives	11
Super in all areas	10
Tends needed campus improvements	7
Good homilies/inspiring liturgies	6
Maintains a good weekend & daily Mass schedules	5
Good listener	5
Good pastor communications via bulletin/Victory Voice	4
Represents OLV positively to outside community	4
Shares himself with personal insights	4
Dedicated to his vocation/spiritual/prayerful	3

##### Other comments mentioned only one time:

- Supports Assumption High School
- Increased youth ministry programming
- Like his youthful age
- Seems to be increasing Mass attendance
- Great homily (Aug. 19) re: church abuse crisis/leadership failures

**Q4. What does Fr. Jake need to do better to support OLV, JFK and the surrounding community?**

<u>RESPONSES</u>	<u># TIMES MENTIONED</u>
No answer given/can't think of anything	65
Doing great. Keep it up	27
Don't burn out/take care of himself	15
Clone him	4
Be visible/available after Mass. Smile more	4
Weekend Mass are not full. Revise Mass schedule	3
No need for 2 weekday Masses (Wednesday)	3
Spend more time with youth	3
Listen for parishioner ideas/concerns. Trust the representative leaders	2
More outreach beyond OLV/JFK. Ministry to poor & homeless	2
Bring people into the Church/increase Mass attendance	2
Be aware: when stressed people think you're upset w/them	2
Ask diocese for assistant/parochial vicar	2

Other comments mentioned only one time:

- Advisory role of the councils should be communicated beginning of fiscal year, not just prior to an important vote. May leave impression with some that vote does not matter.
- Be careful about the same people always doing everything.
- Keep up good communications to the parish.
- Push technology/social media communications.
- Develop long-range campus facilities plan.
- Offer more adult formation.
- Need a new principal at JFK.
- Improve financial commitment of JFK families.
- Involve more youth in Mass—especially music.
- Begin Mass on time.
- Improve altar server training. Some youngsters too unsure of their duties.
- Improve EM procedure for taking Holy Communion to back of church. Too many EMs rush back there unnecessarily.
- Church too cold for elderly.
- Be more engaging with senior members.
- Bring back Sacrament of Anointing within Mass.
- Encourage priestly vocations by sharing your own story.
- Glad he's not teaching at Assumption.
- Get out for meet and greets.
- Remind parishioners God's timing is perfect.
- Parish should find ways to support him.

**Q5. What do you think of Fr. Jake's preaching and presiding at Mass?**

<u>RESPONSES</u>	<u># TIMES MENTIONED</u>
Very Good/Excellent	43
Homily has relevant message/appeals to all ages	41
Homilies are inspiring/informative	25
Like homily style: away from ambo	24
Like use of illustrations/personal stories/humor in homilies	15
Homilies are concise	11
Homilies relate to the scripture	10
Devout/prayerful presider	4
Homilies are well prepared	4
Speak slower. Difficult to hear word in the homily	4
Very good at funeral liturgies	3
Turns too far left or right. His back to a portion of the congregation	2

Other comments mentioned only one time:

- Like homily style: not reading from written script.
- Too much strolling back and forth (side to side) during the homily is distracting.
- Often looks very intense when on the altar. People think he's mad.
- Displays sincerity and respect during consecration but sometimes appears a little rushed/business-like when distributing Holy Communion. I'm sure it's not intended.
- Some of us like to follow along in missalette w/readings. Can't do that when missalette version is different.
- Sweet when he greets kids with children's envelopes.

**Q6. What would you like to see Fr. Jake do in the next 5 years to build up OLV/JFK?**

<u>RESPONSES</u>	<u># TIMES MENTIONED</u>
No answer/can't think of anything	36
Doing great/keep it up	27
Increase youth/young adult participation	13
More parishioner involvement in ministries/activities	10
More outreach to the neighborhood, homeless, elderly, marginalized, etc.	8
More community building events/social activities	7
Improve communication methods. Text messaging, parish apps, homily podcasts, stream Masses, incorporate external links into web page	4
Draw JFK families into parish life/engage young families	5
Need lay leader training/more stakeholder input/ways to let newcomers into decision making	4
Stay positive/upbeat in this time of bad press/church scandal	4
Hope he stays at OLV for many years	4
Reach out to lukewarm Catholics/bring back lapsed Catholics	3
Increase Mass attendance	3
More adult formation opportunities	3
Bridge the gap between parish and school	3
Don't burn out/take care of himself	3
Better marketing of JFK School	2

Other comments mentioned only one time:

- Add activities for singles.
- Create programs for senior adults who are single.
- Ask Diocese for assistant/parochial vicar.
- More upbeat music.
- Improve music at 4:30 Mass.
- The focus of 9 AM Mass is for entertainment by the choir and seems to lose the meaning of Mass.
- Improve handicap parking off Division St.
- New parish sign on Division St.
- Welcome newcomers.
- Invite people to dinner.
- Need to carefully consider new projects, slow the pace of spending, manage debt and keep ministries excellent. We spent over \$400,000 last year. Now campus safety and water @ PC.
- It can be intimidating bringing young children to Mass. Make worship experience comfortable for young families. No shushing children.
- Bring in national speakers for missions.
- Encourage Eucharistic Adoration.
- Have more communal penance services.
- Encourage vocations to priesthood/religious life.
- Support a more inclusive view of youth ministry which currently seems to speak to a very narrow view of church doctrine.
- Get more people buying Victory Vouchers
- Stay on top of needed facility improvements.
- Put a stop to JFK using Parish Center as part of the school.
- Be servant leader to all.
- Build a large Parish Center.
- Lower JFK tuition.
- Bring us back to liturgy "basics." Make sure we are focused on Eucharist.
- Equip parishioners for evangelization so they can invite others to Mass & church activities

**Q7. Please add any comments or concerns that you would like the Parish Council to know about Fr. Jake.**

<u>RESPONSES</u>	<u># TIMES MENTIONED</u>
Fr. Jake is excellent pastor/good leader	22
Fr. Jake is a blessing to OLV	19
Fr. Jake doing a great job/keep it up	10
Can't think of anything	8
Make sure he doesn't burn out/takes time away	7
Parishioners need to be praying for him	6
OLV needs an assistant/more outside priest help	5
Fr. Jake is great w/funerals and ministry to grieving families	5
Fr. Jake is approachable/available/caring	4
Hope he stays at OLV for many years	4
OLV needs lay leadership training	2
Speak louder during homilies	2
He's a good role model for priestly vocations	2

Other comments mentioned only one time:

- Deacons should wear microphone at Mass. Their speaking parts are minimal but they shout at us to be heard.
- Great homily Aug. 19 about abuse scandal in the Church.
- He is very decisive.
- Being in the gathering space after Mass is important. Many times he disappears. He always seems to be in a hurry.
- Perhaps a new alarm clock. Arriving for Mass late or "in the nick of time" doesn't set a positive example.
- Please be more transparent about financial matters.
- Fought well on parish behalf with church roof issues.
- He has attracted young people to the parish.
- Songs at 4:30 Mass should be more upbeat.

**Q8. Please give your age.**

<u>ANSWER CHOICES</u>	<u>RESPONSES</u>	
Under 35 years	6	4%
35-44 years	23	17%
45-54 years	22	16%
55-64 years	28	21%
65-74 years	37	28%
Age 75 or older	18	
Total	134	





## Christian Service September Minutes

Project Lydia items have been secured for the November Ethical Fair-Nov. 17-18th. Project Lydia is about child abuse. We will be able to pick up the items in Long Grove the last weekend in October so we do not have to pay shipping on them. I will be donating all the SERRV coffee we have left, maybe 15 bags to Humility of Mary homeless shelter-they always need coffee. We sold a fair amount this past weekend \$154.00 for only Sunday morning that was very good. I did give the circle for social Sunday two bags on Sunday. We will be doing inventory next week when it is a little cooler. We probably won't be able to order SERRV items until at least the start of October due to the heat.

We will be having a meeting in early October to discuss Ethical trade fair and schedule of workers, Advent/Lent project-while talking with Evan, he suggested we do a backpack drive-full size adult not school size for our homeless project during Lent, so I thought Advent would be a great time to collect backpacks. Dale said we could store them in the basement until after Easter when we would hand them out. We will go to Wed. youth night and talk with them about participation once school really gets going!

## Social Justice September Minutes

Kent Ferris, who is in charge of Social Action for the diocese, attended the meeting on September 18. He trained us in what Catholic Social Teaching is. He explained each of the seven themes and we saw videos showing Catholic Social Teachings in effect in different parts of the world.

Catholic social teaching is a central and essential element of our faith. Its roots are in the Hebrew prophets who announced God's special love for the poor and called God's people to a covenant of love and justice. It is a teaching founded on the life and words of Jesus Christ, who came "to bring glad tidings to the poor . . . liberty to captives . . . recovery of sight to the blind" (Lk 4:18-19), and who identified himself with "the least of these," the hungry and the stranger (cf. Mt 25:45). Catholic social teaching is built on a commitment to the poor. This commitment arises from our experiences of Christ in the eucharist.

A link is provided below if anyone is interested in watching the videos about Catholic Social Teachings. There are seven themes and each video is about three minutes.

<http://www.usccb.org/beliefs-and-teachings/what-we-believe/catholic-social-teaching/>

Church Life  
September 2018

Notes on what it takes to create a successful Parish Picnic are 'in the can' as they say. And to say the Parish Picnic committee worked hard to create a top-notch event would be a tremendous understatement. Details on the planning that spanned months and many, many volunteer hours will be on file for future reference.

Other happenings in September included a Food, Fun and Fellowship event that entertained 35-40 parish members age 55 and older on Sunday, Sept 23. Existing Christian Service volunteers provided/donated the food. According to Char McGovern, a recent recruitment for membership for Christian Service paid off. Approximately eight new names have been added to the membership roster. A few of the new members brought on board stated they were surprised to discover all the different events sponsored by Christian Service. In addition to growth in membership, a possible plan for additional projects are being considered. Additional information forthcoming.

Trying something new is what Church Life is all about. Much like the Sunday Social, an evening social has been proposed, and accepted, for October 20, 2018. There will be wine, some type of snacks for the adults and hotdogs to keep the kids around as well for a social after the 4:30pm Mass. Many thanks to Maureen Mosse for proposing the social and, of course, to those who recognize and gave the great idea the green light.

Minutes of Stewardship Committee Meeting  
Our Lady of Victory Church, Davenport, IA  
September 10, 2018

**Members present:** Deacon Al Boboth, Ralph Armstrong, Matt Henning, Nancy Stone, Judy Johnson, Chuck Gerlach, Fr. Jake Greiner.

Meeting opened with prayer led by Deacon Al.

### **1. Fall Time/Talent Renewal**

Stewardship Weekend is November 10-11. No formal commitment to ministries/activities will take place. Rather, we hope that momentum generated by a celebration weekend will encourage people to see themselves as blessed and use their gifts in service to the parish, school, and the larger community. Components this year:

- Witness speakers at all Masses—following Communion. Sharing their stewardship story. FNT generate a list of potential speakers.
- Display of ministry banners.
- Updated *Handbook of Ministries*. Judy soliciting edits; will oversee printing.
- Stewardship Committee display in Gathering Space—includes time/talent catalogues, post-it notes from Pentecost, plus other items.
- Food—donut holes, coffee, juice

Fr. Jake mentioned his concerns about maintaining strong envelope/offertory donations in the current climate of mistrust within the Church. We may want to consider conducting treasure renewal in January or February given Lent comes late in 2019. Ash Wednesday is March 6.

### **2. Stewardship in Action—Can You Help?**

Defined as one time per month when Stewardship Moment in the bulletin will emphasize a ministry or activity where parishioners can serve rather immediately, often for a short length of time. September focus will be Odd Jobs Committee. Ideas for future bulletins:

- Hospitality Ministry
- Gala—May 3, 2019
- Grief support—a soon to be parish nurse/health ministry service
- Bazaar
- Knights of Columbus
- City of Davenport (Mayor Klipsch)—adult mentors for youth
- Church décor—Advent/Christmas

### **3. CareLINK update**

Efforts are underway to see if Brady Street CareLINK can be rebooted. Kent Ferris, Director of Social Action for the Diocese, and executives from Church United are contacting former partners to see if their interest and commitment can be renewed. Specific details re: procedure will be determined once a core group of supporting churches can be formed.

North Scott, Rock Island and Bettendorf CareLINKs have continued to operate uninterrupted. East Moline CareLINK ceased in June when Bethany chose to discontinue vetting services, but it is expected to be reorganized by Oct. 1. OLV remains committed to a partnership that will serve people living in Davenport. Our contribution has been \$1,000 per quarter, as part of the parish tithe on income. Options to work with The Center (on Brady St.) or Humility of Mary are also being explored.

Stewardship will have a recommendation for Parish Council as soon as possible—certainly before the end of 2018. Third quarter ends September 30, and it is expected that funds can be held with the parish pending further information and Council approval.

#### **4. 2018 ADA**

Campaign begins Sept. 16 with full color bulletin insert. Commitment Weekend is Sept. 22-23. Fr. Jake will promote from the pulpit. Letter from Bishop Zinkula will go to all households previously contributing. Fr. Jake plans to send his personal letter to key OLV donors. Our goal is \$152,000.

Next meeting will be Monday, October 8 at 7 PM in the Parish Center.

Agenda: Time/Talent Renewal  
CareLINK update

Submitted by,  
Judy Johnson, Secretary

Faith Formation report to Parish Council

Submitted by Jennifer Wemhoff

I participated in pastoral staff during the month of September.

I attended the September Board of Education meeting and the Board Orientation in September.

I attended the September MORE (Ministers of Religious Education) meeting in Clinton on September 18.

I wrote and submitted an article for the Victory Voice and continue to write weekly bulletin articles.

I continue to register families for Faith Formation. Another round of email reminders went out to families about registering their children for faith formation prior to the beginning of class. As of now we only have 2 families that were registered last year that have not registered for this year.

Our first Faith Formation class was held Wednesday September 5 with a family meal night in the school cafeteria. We fed approximately 150 people. A brief orientation was also held during the meal. Students and parents had the opportunity to meet this year's catechists and support helpers at the end of the meal.

I have been preparing for the First Reconciliation parent/child meeting to be held October 4 at 6PM. Sacramental Parent Covenant forms were sent home to all second grade families to complete and return to me so that I knew of their intentions for their children and reception of the sacraments. I followed up with phone calls to those families that are not Catholic and had questions about the sacraments. I made over a dozen phone calls to obtain baptismal certificates for those students preparing to receive the sacraments.

I will be working with 4-6 students this year to help prepare them for full initiation or make a profession of faith.

I helped with the Davenport and Clinton deanery MORE (Ministers of Religious Education) annual in-service held on August 29 at St. Ann's in Long Grove, for area catechists. Bishop Zinkula offered Mass for all in attendance, Fr. Jake and other area priests and deacons concelebrated with the Bishop. After Mass a meal was shared and catechists were given the opportunity to share within their grade levels with the other area catechists, best practices and ideas.

An eight week study on prayer called *Oremus* by Fr. Mark Toups has begun. The study is held on Sunday's from 4-6pm, 22 people are participating in the study. I am facilitating this study which includes viewing a segment of a DVD, small group discussion and journaling.

# Principal's Report to Parish Council: September 2018

Based upon information from the Principal's Posts (also available online)

## Campus Safety



Work on campus safety projects continues. Final adjustments, for example, are being made to the 22 cameras covering the outside of the school, the main church entry, and several large common areas/hallways within the school. We received a Scott County Regional Authority (Bettendorf casino) grant for most of this camera work.

## Meitler Begins Work for Scott County Catholic School Strategic Planning

Strategic planning for Catholic school education in Scott County is moving ahead as representatives from Meitler were in Scott County last week meeting with pastors, administrators and school leaders, and board members. Meitler has extensive experience both across the nation and in Iowa. Strategic planning for Scott County Catholic schools was born out of the diocesan strategic plan for Catholic school education which called for separate strategic planning to be done for Scott and Johnson Counties. Gone are the days of dramatically falling enrollment and widespread school closures and consolidations. It's time to plan for how Catholic schools can be strong and prosper in the future.

## Accreditation by Department of Education; Licensure by Department of Human Services

Our four year old preschool through 8th grade educational and extracurricular programs (except for Catholic League athletics) are under the guidelines of the Iowa Department of Education from whom all of the Catholic schools in our diocese receive accreditation. Our three year old preschool, daycare and after school care programs are licensed through the Department of Human Services. (I, personally, think it's ridiculous for two agencies to be involved when all of the operations are within a school, but, essentially, it has to do with the money. At the state level, education and childcare have separate funding streams.)

We had our annual unannounced site visit for three year old preschool, daycare, and after school care about ten days ago. I would like to thank the staff members for implementing such quality programs which allow us to receive such positive comments from the DHS representative. I would also like to thank all of our parents who utilize these programs and provide us with all of the extra paperwork that is required. I understand how much of a hassle it can seem to provide separate documents for K-8 and for childcare/after school care. Believe me, when we use a room from 7:25 – 2:40 for K-8 education and then have to make sure the room meets a separate set of guidelines for 2:40 – 5:30 childcare even when the same ages of children are being served, it seems ridiculous. Without following the guidelines and enforcing what's required from parents, however, we could lose our license and not be able to serve anyone.

### **Breakfast Program to Be Discontinued**

Our new breakfast program will be discontinued at the end of the month. Under its present operations with service before regular drop off time beginning at 7:10, the program is only serving about four students per day and losing money. We started it as an aid to families whose children ride the bus. All of our morning bus riders were expected to arrive at JFK between 7:04 and 7:06 and could spend as much as an hour on the bus. We thought a breakfast program might be helpful for these early risers and early arrivers. Most of our bus riders, however, are not arriving until after 7:10, the same time as those getting car rides in the morning. It also seems as most students are spending 30 minutes or less on the bus. The most students we've had at school between 7:00 and 7:10 has been 17. Our breakeven point for breakfast is approximately 20 students purchasing breakfast. With the low numbers of actual breakfast eaters and the pool of possible breakfast eaters also being below the breakeven point, it is not fiscally sound to continue it in its present format. Our last day of serving breakfast will be Sept 28th.

If your child was a regular user of our breakfast program and you need childcare between 7:00 and 7:10, please contact Mrs. Temming, and we'll see what we can do.

### **Sad to See Tree Go – Thanks for the Ideas — More?**

Thanks to those who have submitted ideas for what we might do behind the school when the final grading of our drainage project is done in the spring. If you still have ideas, please send them my way. Let's think about how we might utilize the land with which we have been blessed.



Coordinator of Confirmation and Youth Ministry  
Report to the Parish Council  
9/25/2018 – 7:00PM

*We are disciples of Jesus making faith matter and sharing God's love to make more disciples.*

The three goals for youth ministry as described by Renewing the Vision are:

- Goal 1: To empower young people to live as disciples of Jesus Christ in our world today.
- Goal 2: To draw young people to responsible participation in the life, mission, and work of the Catholic faith community.
- Goal 3: To foster the total personal and spiritual growth of each young person.

We continue to focus on discipleship which involves (communally and individually):

1. Introduction to Jesus through and in a personal relationship with Him
2. The deepening of total prayer life
3. Discernment of God's will and our spiritual gifts
4. The living out of that discernment through service as the mission of the Church
5. Gaining the ability to clearly explain and defend one's beliefs
6. Developing spiritual defenses

What are we doing to accomplish these goals?

The Diocese continues its re-visioning process as it sorts through and analyzes the results of the surveys it has received.

I am scheduled to attend the National Conference on Catholic Youth Ministry this December 6<sup>th</sup>-9<sup>th</sup> in Tampa Bay, FL. I received a scholarship to attend the conference, so budgeted funds, and extra space will be offered to parishioners who have expressed interest in helping with youth ministry in the parish.

**Generations of Faith** and members of parish staff met to continue working on initial planning for Growing Young. We have reviewed 6 out of 6 metrics, discussed the final section of Growing Young, and have developed documents outlining our suggestions. Next step is formulating focus group questions and conducting research.

Luke Ebener, Tommy Fallon, and I are working on a common system for developing individualized spiritual plans. That system has now been incorporated into our small group guides for small group leaders, and training for how to use it has begun. We have 10 small group leaders signed up at this time, with possibly more to come, and have nearly completed their training. We have two groups starting with a couple more on the way.

Our wiffle ball game with St. Paul's was rescheduled due to weather issues. We launched this year's Wednesday night meetings with Color Wars on the 22<sup>nd</sup> of August, and have now resumed our normal year scheduling. Our main focus this year will be using Formed.org's YDisciple platform to build small group ministry to teens to better meet their pastoral needs and connect with their parents. At this time I've spoken to our first set of parents about building a small group for their teen and his friends. Our first middle school night of the year will be Friday, September 7<sup>th</sup>.

Coordinator of Confirmation and Youth Ministry  
Report to the Parish Council  
9/25/2018 – 7:00PM

Confirmation Coordinator's Report:

Fr. Jake requested that I take over from Lisa Willows the role of Confirmation coordinator for OLV. This year will be a visioning year – we will maintain the status quo of the program elements developed under Lisa and her predecessors, while taking time to identify the core ideology and goals for this ministry, and simultaneously improving the coordination and collaboration of the staff and ministry participants who make Confirmation preparation possible at OLV. The following is a breakdown of what we've already accomplished, prospective changes for this year, and relevant dates.

I have met twice with staff, catechists, and administrators who have been responsible for our teens' preparation for Confirmation in the last few years, including Chad Steimle, Vern Vondera, Chris Wemhoff, Jen Wemhoff, Kim Burken, and Lisa Willows, and have also sought input from Julie Baker. The first objective of these meetings was to gather all the important adult leaders around one table because I believe we need to improve the amount of cooperation involved in Confirmation preparation and support each other better in ministry. The subject matter of these meetings was very broad: the first meeting focused on Confirmation as a sacrament, and its connection to evangelization and discipleship. The second meeting focused on our program's history, and what the Sacramental prep has involved in recent years. We are going to take a break while school, faith formation, and youth ministry all launch this August and September, and resume meeting in October to begin the visioning process, now that we've taken a hard look at where we are currently. The visioning process is one used by the Center for Ministry Development (CMD), and training in it was part of my certification process for youth ministry. Following this visioning process, we will then utilize vision to action tools from the CMD to begin planning for upcoming years, and looking at adjustments to the program over time to reach our identified goals.

The only anticipated change in how we will approach Confirmation preparation this year is with the replacement of the 7<sup>th</sup> grade NET retreat with the Holy Fire Chicago conference, a youth conference developed by the same organization who runs NCYC and designed to ignite faith in the lives of middle school teenagers. JFK is treating the trip as the 7<sup>th</sup> grade field trip, so we will be sending them up on Friday, October 26<sup>th</sup>, for the whole day. The NET team will still be on site for the 8<sup>th</sup> grade retreat in early October.

Major dates at this time:

October 4, 2018: 8<sup>th</sup> grade NET retreat

October 26, 2018: 7<sup>th</sup> grade Holy Fire Chicago Conference

November 7, 2018: 8<sup>th</sup> grade sacramental forms due

January 13, 2019: 8<sup>th</sup> grade coffee and donuts with sponsors event

April 11, 2019: Confirmation practice at 6pm

April 13, 2019: Confirmation at 1:30pm

## Family Life Report

Boy Scouts: This month we had a court of honor to award merit badges from this summer. A number of boys earned badges at summer camp and a few on their own. We had a campout scheduled for next weekend although that was cancelled due to lack of availability of the boys. We are planning our next campout the 2nd weekend in October. Normal weekly meetings until then. The last meeting of this month will be elections of positions for the year.

CEW: The teams are coming together well. The men even have 2 candidates already who plan to attend. They are having planning meetings and plan to have a working meeting in October to pull together the things for the weekend.

Pro-Life: We are working to re-energize the pro-life committee.

## LITURGY COMMITTEE REPORT TO PARISH COUNCIL

September 11, 2018

- Ministry of Hospitality – Training will be Oct 29<sup>th</sup>, Monday at 6:30 P.M.

- Vision 2020

Phase I – Oct 21 Speaker at 1:30 P.M. – The Joy of the Gospel.

Listening Session Oct 28<sup>th</sup> 1:30 P.M. meet to discuss

### Future Dates

- Nov 2 – All Souls mass
- Oct 31 – All Saints Mas 6 P.M.
- Thanksgiving Day, Mass at 7 and 9 A.M.
- Healing of Sick Nov 24 and 25 after all Masses

Humility of Mary/Humility of Services will have a Rummage sale on Sep 28-29, 8 a.m. – 4 p.m.

Need volunteers. Please contact Patti 563-326-1330

Odd Jobs Committee Meeting

September 12, 2018

Attending: John W., Tom S., Charlie J., David M., Rich T., and Chuck G.

Brick House Project: Scheduled Sept. 29 at 8 AM.

Bringing soil from compost facility with Rich's pick up to backfill around foundation to improve drainage and properly prepare for additional landscaping.

Parish Picnic Needs: Sept 15.

Set-up needs include hammers to drive tent stakes and install perimeter fencing /security measures for event. Knights are handling Bounce House details.

Parish Center Remodel: No current activity planned for Odd Jobs to perform.

John W. mentioned need of set-up help for Women's Winter Bazaar Nov. 3 and 4.

Parishioners Helping Parishioners is scheduled for Nov 10. A day to offer Christian Service to our fellow parishioners in need.

Tom mentioned need to clean the church sign on Division Street.

## Re: September Parish Council Reports

Deacon Albert Boboth <bobothe@diodav.org>

Thu 9/20/2018 12:26 PM

Inbox

To: Steve Frank <cyclonesteve@hotmail.com>;

There is no Vocation Report this month. I will not be able to attend the meeting.

Peace,

Deacon Al Boboth

On Thu, Sep 20, 2018 at 5:56 AM, Steve Frank <[cyclonesteve@hotmail.com](mailto:cyclonesteve@hotmail.com)> wrote:

I inadvertently used an e-mail list that included members no longer on the council in my message last night. My apologies.

Steve

Ladies and Gentlemen:

The September board meeting is next week. I intend to send out the agenda with reports attached 24 hours prior to the meeting so I am requesting your reports by this Friday (9/21).

Thank you, and god bless.

Steve Frank  
Secretary

# September Parish Center Update

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## Timeline

- *June:* Planned repair to the kitchen wall transformed into a major flood claim
- *Early July:* Began discussions about possible upgrades to Parish Center since there was going to be an insurance claim
- *Early July:* Discussion on how prevent water from getting into the Parish Center, which required a lot of consultation and several bids
- *Late July:* Decision was made to put in new drainage system to address water concerns
- *Early August:* Continued discussion about possible upgrades to Parish Center
- *End of August:* New drainage system fully installed
- *Early Sept.:* Starting finalizing inside repairs after extensive discussions with insurance company, different contractors, and parishioners
- *Now:* Drawings are ready and an approved parish plan needs to go to Diocese

## Highlights

- Fix all walls that were removed because of water damage
- Newly designed bathrooms, which will allow for handicapped access to both bathrooms
- Upgraded electrical system, including lighting, in the kitchen
- New cabinets, countertops, and storage racks for kitchen
- New floors in the bathrooms and kitchen
- Expansion of the kitchen, which will now have a food preparation area on the north end
- South storage area of kitchen will be removed in converted into new storage space
- New storage area on the west side of the parish center, which will house all of the tables and chairs along storage shelves
- The couch seating area will be shortened by four feet

## Cost Estimate

• Construction	\$42,000
• Electrical	\$12,500
• Cabinets	\$8,600
• Flooring	\$37,000
• Equipment	\$9,500
• Mechanical	<u>\$1,400</u>
	<b>\$111,000</b>

## Additional Option

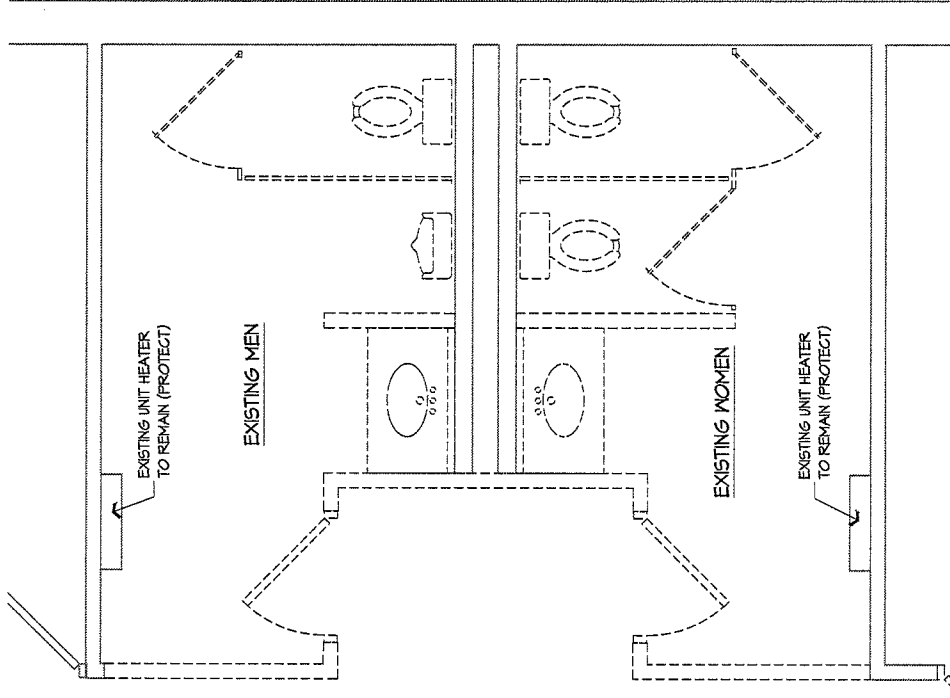
- Replacing the entire parish center floor for an additional \$20,000

## What Does the Parish Owe?

- Bottom-Line: We do not know yet...
  - Finalizing bids in the next week
  - Insurance payments should be finalized over the next two weeks after submitting all of the bids to them...Biggest unknown at this point in time
  - Final discussion with the diocese on what our insurance payment will be for this claim because of it being a flood claim

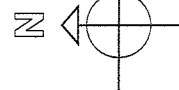
## Tonight

- Questions or Concerns?
- Do you approve the current plan?
- What about the parish center floor?



**LEGEND**

--- INDICATES WALLS, PARTITIONS, DOORS,  
WINDOWS & FIXTURES TO BE REMOVED  
(PATCH ADJACENT SURFACES TO REMAIN)



**DEMOLITION PLAN**

3/8" = 1'-0"

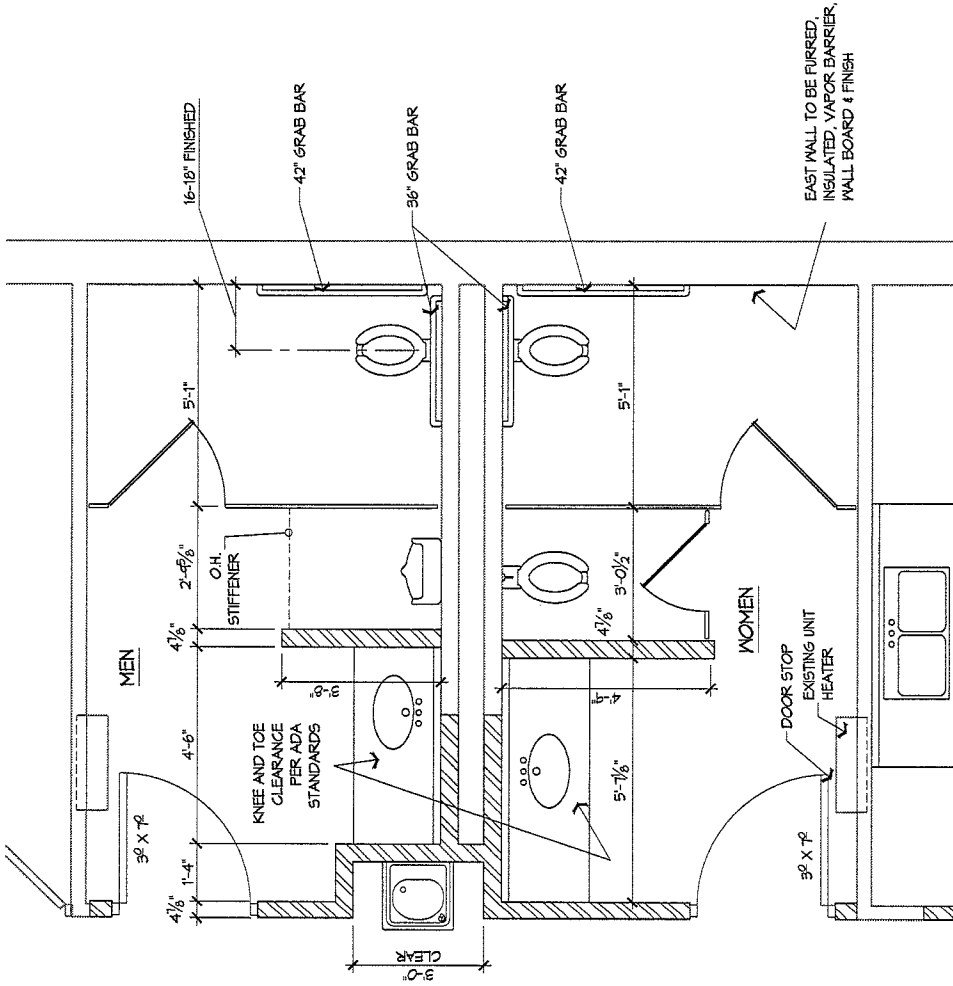
PROGRESS PRINT 04/22/2018

**JOHN F. KENNEDY CATHOLIC SCHOOL  
KITCHEN & RESTROOM REMODEL**

Project No.	18-1022
Sheet Content:	RESTROOM DEMOLITION PLAN
Sheet No.	AD-100 of

Date:	4/22/18
Revisions:	





#### GENERAL NOTES

- PROVIDE CUTTING AND PATCHING AS REQUIRED FOR NEW WORK.
- WALL BOARD TYPE AND LOCATIONS SELECTED BY OWNER. VERIFY.
- PROVIDE EXTRUDED POLYSTYRENE INSULATION AND CONTINUOUS VAPOR BARRIER AT EXISTING FIRRED CMU WALLS.
- FLOORING SELECTED BY OWNER.
- REWORK CEILING SYSTEM FOR NEW WALLS, NEW CEILINGS, IF ANY, SELECTED BY OWNER.
- ALL WALL FINISHES SELECTED BY THE OWNER.
- NEW TOILET PARTITIONS TO BE OVERHEAD BRACED, ADA APPROVED, SELECTED BY THE OWNER.
- ELECTRICAL DRAWINGS, INCLUDING POWER CHANGES AND LIGHT FIXTURES, ARE BY OTHERS.
- NEW PLUMBING FIXTURES AND TRIM TO BE ADA TYPE, SELECTED BY OWNER AND INSTALLED TO MEET CODE.
- NEW COUNTERS SELECTED BY OWNER. BATHROOM VANITIES TO BE OF HEIGHT AND KNEE SPACE TO MEET ADA.
- DOORS, FRAMES, HARDWARE AS SELECTED BY THE OWNER.
- TOILET ACCESSORIES SELECTED BY THE OWNER TO FOLLOW ADA STANDARDS.

#### LEGEND

3 5/8" METAL STUDS @ 16" O.C.



**RESTROOM REMODEL**  
3/8" = 1'-0"

PROGRESS PRINT 04/22/2018

## JOHN F. KENNEDY CATHOLIC SCHOOL KITCHEN & RESTROOM REMODEL

Date: 4/22/18

Revisions:

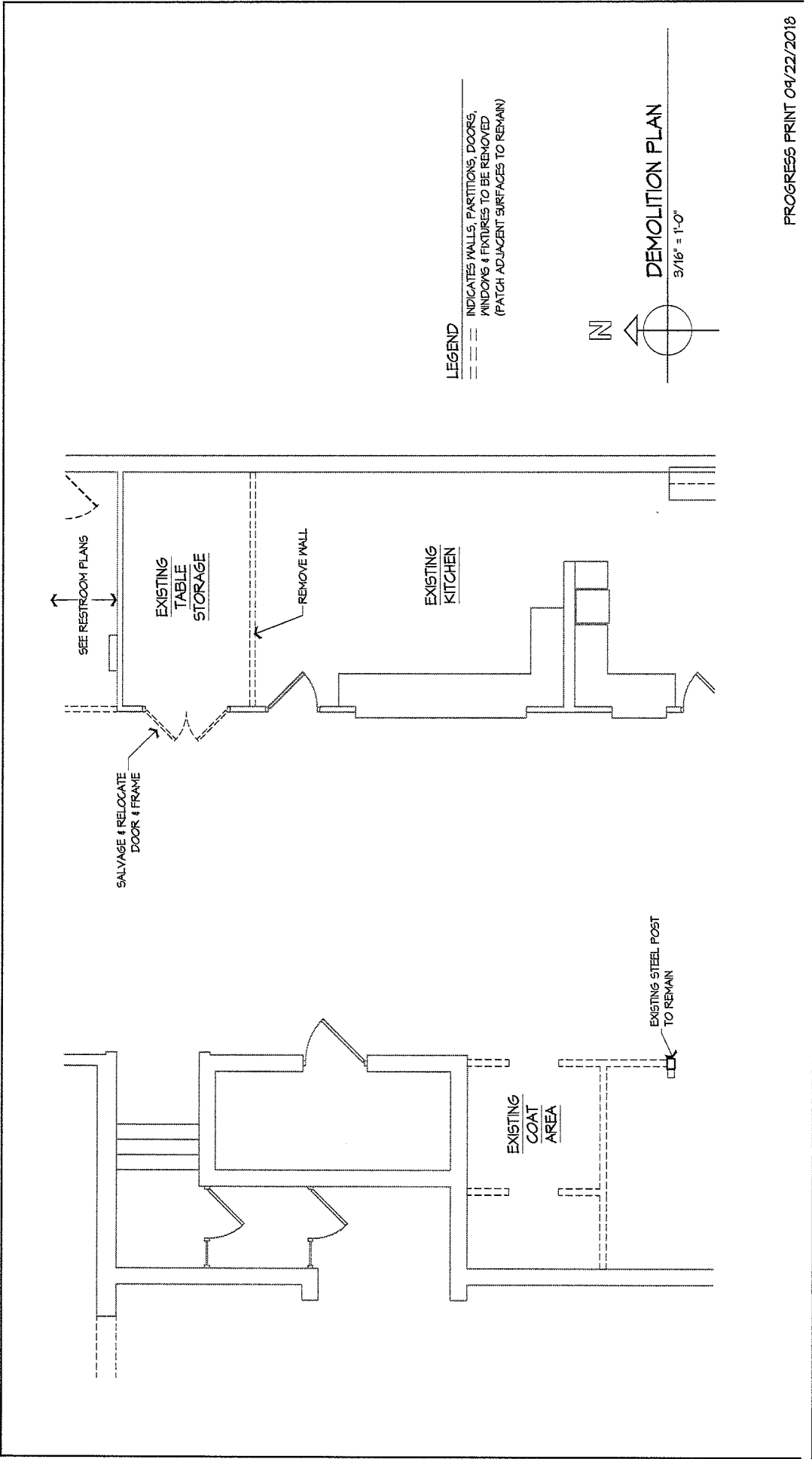
Project No. 18-1022

Sheet Content:

RESTROOM REMODEL PLAN

Sheet No.

**A-100**  
of

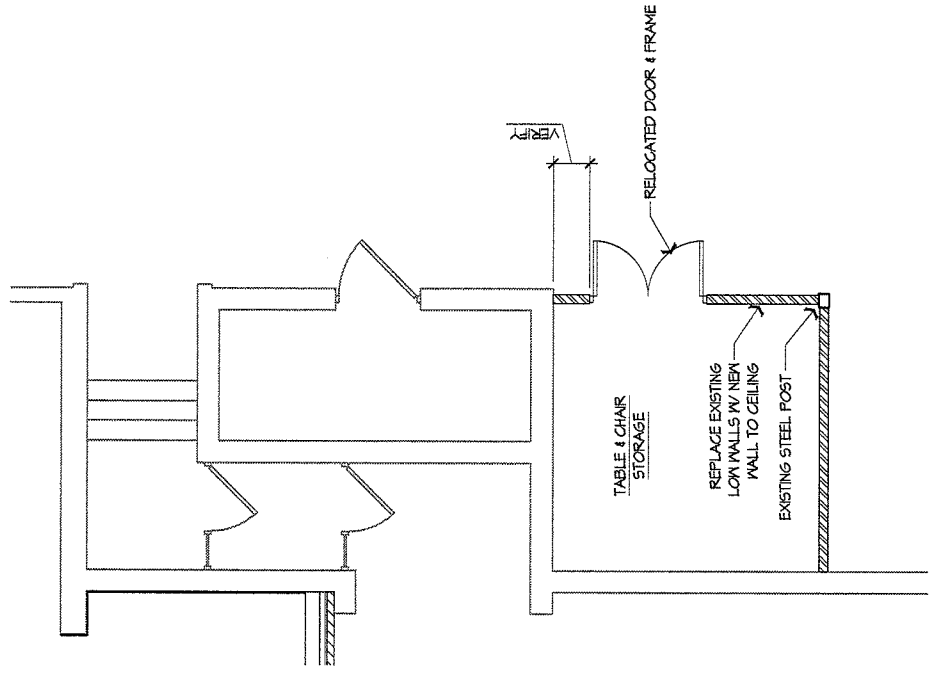


PROGRESS PRINT 04/22/2018

Date:	4/22/18	Project No.	18-1022
Revisions:		Sheet Content:	KITCHEN DEMOLITION PLAN
		Sheet No.	AD-101
			or

JOHN F. KENNEDY CATHOLIC SCHOOL

**KITCHEN & RESTROOM REMODEL**

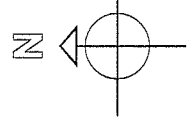


**GENERAL NOTES**

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- WALL BOARD TYPE AND LOCATIONS SELECTED BY OWNER. VERIFY.
- PROVIDE EXTRUDED POLYSTYRENE INSULATION AND CONTINUOUS VAPOR BARRIER AT EXISTING FURRED CMU WALLS.
- FLOORING SELECTED BY OWNER.
- REWORK CEILING SYSTEM FOR NEW WALLS. NEW CEILING, IF ANY, SELECTED BY OWNER.
- ALL WALL FINISHES SELECTED BY THE OWNER.
- ELECTRICAL DRAWINGS, INCLUDING POWER CHANGES AND LIGHT FIXTURES, ARE BY OTHERS.
- NEW COUNTERS SELECTED BY OWNER.
- DOORS, FRAMES, HARDWARE AS SELECTED BY THE OWNER.

**LEGEND**

3 5/8" METAL STUDS @ 16" O.C.



**KITCHEN REMODEL PLAN**

PROGRESS PRINT 04/22/2018

**JOHN F. KENNEDY CATHOLIC SCHOOL**  
**KITCHEN & RESTROOM REMODEL**

Date:	4/22/18
Revisions:	

Project No.	18-1022
Sheet Content:	KITCHEN REMODEL PLAN
Sheet No.	A-101 or