APPROVED FINANCE COUNCIL MINUTES

Our Lady of Victory Church, Davenport, IA June 26, 2017

**Members present**: Charlie Jones, Rick Willows, Lucas Roth, Judy Johnson, Bernie Mack, Molly Crosby, Bob Briggs

**Members not present:** Matt Osen

**Staff present**: Chad Steimle, Fr Greiner, David Mattke

Items Distributed Prior to Meeting:

6/26/17 Agenda 5/22/17 Minutes

May Balance Sheet May P&L Budget Performance

May Profit & Loss Previous Year Comparison 2017/18 Parish Budget worksheet

2017 Gala Reports

Meeting was called to order by Fr Jake at 7:30 PM with an opening prayer. Agenda was unchanged. Minutes were unchanged & motion to approve made by Molly, 2nd by Charlie and passed unanimously.

REPORTS: Lucas/ B of E - bonus's approved, JFK budget approved, next HVAC meeting is July 6th. Chad advised that upon disassembly of boiler, safety flaws were uncovered - good timing for replacement.

REVIEW FINANCIAL STATEMENTS: Question asked by Charlie on Money Market changes - all will show up with June's reports. Motion to approve was made by Judy, 2nd by Bernie and passed unanimously.

UNFINISHED BUSINESS: Kerri Nykolyk was hired as new PT data entry person with start date of 7/10/17. Development of Timeline is postponed until August meeting. Handbook holiday changes motion to approve by Father, 2nd by Bob & approved unanimously. Gala reports given with no questions asked.

NEW BUSINESS: Discussion on 2017/18 budget line items with corrections addressed on duplicate entries, known insurance claim $$$ and missing NCYC numbers. Charlie moved to approve, 2nd by Bernie and passed unanimously. Charlie gave update on brick house improvements needed - $2200 appliances, $4200 AC/Furnace, $1000 new doors, $3000 windows, $2000 insulation & $600 misc items, Judy moved for up to $15,000 be spent, Father 2nd & it passed unanimously. Rent ready date is 10/1.

PASTOR’S CORNER: Father advised there were picture directory contract concerns but things are moving ahead if all is actually good. Terri Thinnes - choir director retired and a hiring committee will be formed with Father, Andy Kuennen, Connie Creen & Shirley Kilfoy. Also looking at rewriting job description to help with recruitment. Fr Dan is moved in - orientation Friday 6/30 & reception after each mass that weekend. Office is ready & working on joint schedule/responsibilities. The 2 tall winter entrance windows were added to project at an additional cost of $8900 as they were in worse shape than the 5 arched ones. Looking to invite Bishop Thomas in fall to help celebrate window completion. July 8th is the next parish clean up day for 4005 N Division along with some church landscaping. It was decided that July's meeting be cancelled as the office closes the books for this fiscal year.

\*\*\* Next meeting - August 28, 2017 - 730PM.

Submitted by David Mattke